

# **IMPORTANT UPDATE: MOVE TO SPRING STREET**

**On April 16, 2018, the following Civil Courts will move from the Mosk Courthouse and Central Civil West to the Spring Street Federal Courthouse, located at 312 N. Spring Street.**

## **COURTS:**

- PI Hub Courts: Depts. 91, 92, 93, 97 and 98 will move to Spring Street.
- Long Cause: Depts. 3 and 96 will move to Spring Street.
  - Dept. 89 (Judge MacLaughlin) will remain at Mosk.
- Complex at CCW: Depts. 307, 308, 309, 310, 311, 322, 323 and 324 will move to Spring Street.
- PI Trial Courts: Dept. 33 (Judge Palmer) will move to Spring Street.
  - Depts. 25, 35, 41 and 76 will remain at Mosk.
- Settlement Courts: Depts. 13, 18, 21, 23 and 26 will move to Spring Street.

## **HOURS AND ENTRANCES:**

- The building will be open to the public from 7am to 6pm.
- Business hours will be 8:30am to 4:30pm.
- Entrances are located on Spring St. and Main St. The Court prefers that you use the Spring St. entrance.

## **SECURITY/SCREENING:**

- The building will remain a Federal Courthouse until May; and will then become a Federal Building.
  - Screening will be similar to the airport. You will need to remove your shoes and belts.
- Wires and electronics may be required to be removed from purses and briefcases.
- Valid photo ID such as driver's licenses or passports will be required.
- If a juror or witness or party does not have a valid photo ID, they will be allowed to go through screening, but a "runner/court employee" will be called to take the person to the Department.
  - Once there, the "runner" will leave, and the person is allowed to go anywhere in the building where the public is allowed.

## **PARKING:**

- There is no public parking at the courthouse, pay lots are available nearby.

#### **FOOD AND BEVERAGES:**

- The public is allowed to bring food and beverages into the building.
- A Café is located on the Main St. floor and a Cafeteria is on the 4th floor.

#### **CLERK'S OFFICE:**

- There will be a small Clerk's Office on the 2nd floor at the northeast end of the building.
  - Jury fees and ex parte fees can be paid there.
  - Papers that need to be filed for a hearing that day will be accepted.
- Courtesy or bench copies of filed documents must be delivered to the appropriate courtroom at Spring Street and **will not** be accepted at Mosk with the original filings.
- All other filings must be made at the Clerk's Office at Mosk.

#### **WI FI AND CELL PHONES:**

- Cell phones are permitted in the building.
- Wi Fi will be available.

#### **COURT CALL:**

- Court Call will be available as it is for Mosk and CCW.

#### **ASSIGNMENTS OUT OF DEPT. 1:**

- **Trial court assignments will continue to be made out of Dept. 1 at Mosk.**
- **The judge in the PI Hub Court (the 90s) will contact Dept. 1 and you will be told of the assignment. You will NOT appear in Dept. 1.**
- **After the PI Hub Court Judge tells you of the assignment, you will have 20 minutes to file an affidavit. It is filed in the PI Hub Court, not in Dept. 1.**
  - *This is currently being utilized in Dept. 91 and 93 in order to work out the bugs before the April 16 move.*

#### **NEW TRIAL COURT IN MOSK:**

- The Court is adding a new Civil Trial Court at Mosk.
  - Judge Shaller will be the Trial Judge.
  - Judge Kleifield will take over Judge Shaller's IC Court in Dept. 46.

Los Angeles Superior Court – Public Information Office  
111 N. Hill Street, Room 107, Los Angeles, CA 90012  
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# NOTICE TO ATTORNEYS

March 28, 2018

## LASC WILL BEGIN HEARING CASES AT SPRING STREET COURTHOUSE ON APRIL 16

The Los Angeles Superior Court will begin hearing cases at the Spring Street Courthouse, located at 312 N. Spring St., Los Angeles, 90012, on April 16, 2018. The complex litigation program will relocate from the Central Civil West Courthouse. Personal injury, settlement and some trial and long cause trial courts will relocate from the Stanley Mosk Courthouse. New department designations are listed in the table below.

Although there will be a small clerk's office at the Spring Street location, ***all document filings for those courtrooms must be filed at the Stanley Mosk Courthouse*** – 111 N. Hill St., Los Angeles, 90012. The only exceptions are for same day ex-parte applications and documents filed for trials in progress.

Courtesy or bench copies of filed documents must be delivered to the appropriate courtroom at the Spring Street Courthouse and ***will not*** be accepted at the Stanley Mosk Courthouse with the original filings.

Future hearings scheduled in the courtrooms relocating will be conducted as scheduled, on the same date and time, at the new courthouse. For example, if a hearing was scheduled in Dept. 309 at 10:00 a.m. on April 17, 2018, the matter will be heard in Dept. 12 at Spring Street on the same date and time.

The Spring Street Courthouse remains a federal government facility and entry into the building requires a valid form of photo identification (such as a driver's license, California state-issued identification card or passport). Anyone not possessing this type of identification will be escorted into the building by a court employee.

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Building hours are 7:30 a.m. to 5:30 p.m., Monday through Friday, except court holidays. There is no public parking at the courthouse, however, pay lots are available nearby and throughout the downtown area. The DASH bus services the downtown/civic center area for a minimal fee and the Metro Rail Civic Center/Grand Park station is less than three blocks away.

The information provided in this notice is accurate as of March 28, 2018. Further information, including courtroom telephone numbers, will be published as it becomes available and will be posted on the Court's website at [lacourt.org](http://lacourt.org).

If you have questions, please contact court staff in the appropriate courtroom.

<b>Current Department Number</b>	<b>Litigation Type</b>	<b>New Department Number at SSC</b>	<b>New Room Number at SSC</b>
Dept. 307 (CCW)	Complex	Dept. 17	17
Dept. 308 (CCW)	Complex	Dept. 11	11
Dept. 309 (CCW)	Complex	Dept. 12	12
Dept. 310 (CCW)	Complex	Dept. 14	14
Dept. 311 (CCW)	Complex	Dept. 9	9
Dept. 322 (CCW)	Complex	Dept. 10	10
Dept. 323 (CCW)	Complex	Dept. 6	211
Dept. 324 (CCW)	Complex	Dept. 15	15
Dept. 91 (Mosk)	Personal Injury	Dept. 2	247
Dept. 92 (Mosk)	Personal Injury	Dept. 3	238
Dept. 93 (Mosk)	Personal Injury	Dept. 4	237
Dept. 97 (Mosk)	Personal Injury	Dept. 5	212
Dept. 98 (Mosk)	Personal Injury	Dept. 7	222
Dept. 33 (Mosk)	Trial	Dept. 1	248
Dept. 3 (Mosk)	Long Cause Trial	Dept. 16	16
Dept. 96 (Mosk)	Long Cause Trial	Dept. 8	221
Dept. 13 (Mosk)	Settlement		204
Dept. 21 (Mosk)	Settlement		204
Dept. 23 (Mosk)	Settlement		204
Dept. 26 (Mosk)	Settlement		204

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