

# Knoxville Bar Association

## Mailing Label Request

I agree to use the mailing labels provided by the Knoxville Bar Association for a one-time only mailing. This request will not be considered unless a copy of the piece to be mailed is attached to this request form and payment is included. Typically the order for the mailing labels or CD-Rom will be available for pick-up within three business days from the date that the request and payment is received. Please add \$10.00 if you wish the labels to be mailed.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Ph: \_\_\_\_\_ E-mail: \_\_\_\_\_

### Purpose of Request:

- Special Promotion
- Address Change
- Invitation
- Other

### Sort Preference:

- Zip Code Order
- Alpha by Last Name

### Cost:

- |   |       |
|---|-------|
| <input type="checkbox"/> Non-Members  | \$200 |
| <input type="checkbox"/> Non-Profit Organization  | \$100 |
| (Special consideration may be requested. The decision is at discretion of Executive Committee.) |       |
| <input type="checkbox"/> Continuing Legal Education Provider                                    | \$300 |
| <input type="checkbox"/> For-Profit Solicitation  | \$500 |

*This policy was approved by the KBA Board of Governors on November 15, 2000 and amended by the KBA Executive Committee on August 15, 2001.*