



2019

# New Members Handbook

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# Welcome to the Knoxville Bar Association!

Through your KBA membership, you will join a community of over 1,900 attorneys, judges and law students that make up a strong legal community.



The Knoxville Bar Association was incorporated in 1973 and has continued to provide community services through innovative programs since that date. The Association has consistently provided unique services to lawyers and has helped make the practice of law better for its members by providing continuing legal education, programs and services. Members include private practitioners in forms of all sizes, government and legal service attorneys, senior and young lawyers, women and minorities. The goal of the KBA is to be inclusive rather than exclusive and the power of diversity within the bar enables the Knoxville Bar Association to be a stronger organization.

Each year, the KBA offers hundreds of committee meetings, continuing legal education seminars, networking events, service activities and much more. Make the most out of your legal career by becoming involved with Knoxville's premier legal professional organization.



The KBA offers newly admitted attorneys free membership for the first two calendar years in which they are admitted.

The KBA's success is due to the commitment of its loyal volunteers. Current and former leaders are respected in the profession and the community and include lawyers and judges from various practice areas and firm sizes. Members are encouraged to communicate with the KBA staff and volunteer board and to participate actively - this is your organization and the KBA prides itself in being responsive and in touch.

Experience a network of support at the Knoxville Bar Association. Visit our website at [www.knoxbar.org](http://www.knoxbar.org) or call us at (865) 522-6522.

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# New Members FAQs



## MEMBERSHIP

### Q: What does membership in the KBA offer ?

The Knoxville Bar Association (KBA) is where lawyers come together to build important professional relationships. It's where lawyers just starting out learn the basics from seasoned attorneys. It is one of the few places where advocates and adversaries come together in a spirit of collegiality and common purpose. It is where you will hear judges, regulators, and policy-makers speak candidly to the bar about where the law and the profession are going. It's a place that offers lawyers exposure to the wider legal community and helps them grow into positions of leadership. The KBA is the place where lawyers build extraordinary professional lives and careers..

### Q: How can I become a member of the KBA and when do I owe membership fees?

Once you are admitted to practice, you can become a member of the KBA by completing the application at [www.knoxbar.org](http://www.knoxbar.org). The membership fees are waived for the first two calendar years in which you are admitted to practice in *any* state. You will owe membership fees for the calendar year following the two years of your admission to the Bar and on an annual basis as long as your membership status is active. There are discounted rates for lawyers who practice for a government or non-profit agency, for lawyers who practice part-time and for lawyers who practice outside of Knox County.

## CLE REQUIREMENTS

### Q: How many CLE credit hours do TN attorneys have to complete each year?

Each attorney must complete a total of fifteen (15) hours of CLE, which must consist of no less than twelve (12) General hours and three (3) Ethics/Professionalism hours (or Dual hours) per year. A minimum of seven (7) live hours must be earned and of those seven (7) a minimum of five (5) must be earned in a classroom setting where you can shake the presenters hand at the end of the presentation. A maximum of eight (8) hour earned online in any compliance year can count toward your compliance for that year. Additional online hours earned in a compliance year, up to eight (8) hours, will carry forward to the next compliance year. See Rule 21 §3.01.

### Q: What are the CLE requirements for Newly Licensed Attorneys (the year they pass the bar)?

- **Passed the February Tenseness Bar Exam**—You have a CLE obligation the year you pass the February Bar Exam but the Commission on CLE will award you the required fifteen (15) hours of CLE credit to fulfill that CLE obligation. If you were not sworn in prior to September 1, then you should contact the Commission on CLE. See Rule 21 §2.05.
- **Passed the July Tennessee Bar Exam**—Because you did/will not receive your results until October, you do not have a CLE obligation the year you passed the July Tennessee Bar Exam. You will receive your fifteen (15) hours of CLE credit the year following your passage of the bar exam regardless of when you are sworn in. See Rule 21 §2.05.

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**Q: How can I meet my CLE requirements through the KBA and how do I register?**

Our website, [www.knoxbar.org](http://www.knoxbar.org), will provide you with an entire catalog of live and online CLE programs. You will find it easy to navigate and we believe that you will see that our site offers functionality not provided by other CLE providers. The KBA sponsors over 80 continuing legal education programs a year. KBA-sponsored CLE programs feature expert speakers and comprehensive written materials and are offered at a **discounted rate** to KBA members.

**KBA MEMBERSHIP**

**Q: I would like to be involved with the KBA. What opportunities does the KBA offer?**

You can add value to your membership in the KBA by joining a committee or section that offers you direct access to the latest in legal issues, continuing education, and networking opportunities that can dramatically advance you on your career path. Become involved in the 17 KBA committees and 10 sections at no additional charge. We need your input and your innovative ideas. View a list of the Committees and Sections or any of the Barristers Committees at [www.knoxbar.org](http://www.knoxbar.org). As a recent bar admittee, you are welcome to get involved with the Barristers, the young lawyer division of the KBA. Volunteer to write for our monthly newsletter DICTA, consider speaking at one of our CLE presentations or participate in a legal advice clinic or become involved in our nonprofit program to help answer simple legal questions for area nonprofit organizations.

**Q: Who are the Knoxville Barristers and how can I become involved?**

The Knoxville Barristers are lawyers who are members of the Knoxville Bar Association and who are under 36 years of age or have been practicing law less than five years. Once becoming a member of the KBA, you are automatically a member of the Knoxville Barristers if you meet the above criteria as a “young lawyer”. View a complete list of Officers and Committee Chairs at [www.knoxbar.org](http://www.knoxbar.org). The Barristers meet monthly and there are numerous social and public service activities available through their 11 very active committees.

**LAWYER REFERRAL & INFORMATION SERVICE**

**Q: How can I join the Lawyer Referral & Information Service (LRIS)?**

The KBA Lawyer Referral & Information Service is a trusted source for referrals. As a newly licensed attorney you can take advantage of discounted membership in LRIS. Pay only \$50.00 for your LRIS annual membership fee for the first five years you are licensed. You are required to carry professional liability insurance, complete at least 15 credit hours in the 12 month period prior to application, enter into a written fee agreement with the client, and abide by the policies and procedures of LRIS. Newly licensed attorneys who join The Service will be exempt from the CLE requirement for the first 12 months of practice. We can help customize your panel listings so that you receive the best referrals possible. Your membership dues will allow you to list on up to four separate panels so that you can focus on the practice areas that interest you most.

**Q: What is an Intermediary Organization?**

Intermediary Organizations can include lawyer advertising cooperatives, lawyer referral services, prepaid legal service providers and other similar organizations which are governed by Rule 44 of the Supreme Court. In addition, the TRPC define an Intermediary Organization at Rule 7.6. All Intermediary Organizations must register with the Tennessee Board of Professional Responsibility. Doing business with an unregistered Intermediary Organization may bring sanctions to the attorney.

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# Member Benefits

## Resources with YOU in mind!

### Helpful Tips for [www.knoxbar.org](http://www.knoxbar.org)

The KBA is here to help. View PowerPoint slides at [www.knoxbar.org](http://www.knoxbar.org) to learn how to easily navigate the KBA's website so you can find the resources you need.

### Make yourself at home!

Downtown and need WiFi access?

No problem! As a KBA member, you are welcome to visit the KBA headquarters to access the Internet, use an empty conference room or work in one of our private offices. Make sure that every minute counts! We know you may find yourself downtown with time to spare between hearings or meetings. Use your "free" time between court appearances to keep your practice going.



### Member Search

In addition to receiving a printed Attorneys' Directory when you join the KBA, members have access to search for KBA members by last name, firm name, areas of practice, social networking sites, year licensed, BPR number, language, and state & countries licensed in.

### Search and Post to the KBA Classifieds

Looking for a job position or legal services? Search the online KBA Classifieds at [www.knoxbar.org](http://www.knoxbar.org). The purpose of the KBA Classifieds is to provide an opportunity for KBA members and non-members, to post and view employment opportunities, office at no charge.

### Networking Opportunities for You

The KBA provides various social and networking events to keep you connected. Gain direct access to the latest in legal issues, continuing legal education and networking opportunities through the KBA's Committees and Sections. Learn, share and grow at the KBA's networking events, including the Annual Supreme Court Dinner, Law Practice Today Expo, Barristers Golf Tournament, Annual Meeting, Committee & Section meetings & socials, and much more! Frequently visit our event calendar at [www.knoxbar.org](http://www.knoxbar.org) so you won't miss upcoming events. Select "Events" on the KBA's homepage to view the event calendar.

### KBA Legal Marketplace

The KBA's Legal Marketplace is a powerful resource to find solutions for your law practice. The online Legal Marketplace is a searchable directory of service providers that can offer valuable resources for your practice.

### Publications

The KBA monthly magazine *DICTA* delivers the best writing by Knoxville's foremost lawyers every month. By focusing on "how to" articles, members can continue to improve and enhance their legal skills. Receive weekly e-newsletter *News You Can Use* to stay informed of events and CLE and receive timely updates of all that is happening in the Knoxville legal community. During the legislative session, members receive the *Legislative Update* e-newsletter prepared weekly by Stephanie Coleman.

## **Member Benefits Program**

In addition to the many resources that are free or discounted with KBA membership, the KBA is pleased to provide you with discounts from vendors that will help cut your expenses. Our support of your law practice begins here with exclusive member benefits. Save money by taking advantage of discounts from merchants and vendors in the community who offer members a needed service. Find companies who have partnered with the KBA to offer you discounts on products and services. Visit [www.knoxbar.org](http://www.knoxbar.org). to view all the discounts available. Log in to the members' only section and select "Member Benefits Program".

## **NEW! How to Video Library**

*More than 100 on-demand 'Law Practice Management & Tech How to...' videos*  
The Chicago Bar Association has an ever-growing collection of more than 100 on-demand "Law Practice Management and Technology How To..." videos—and now they're available free to KBA members! Watch helpful demonstrations of hardware and software geared to legal professionals and focused on their specific needs. Each demonstration (and video) is one hour or less. The videos are hosted in Vimeo, which means they are mobile friendly and can be rewound and forwarded.

## **Judicial Profiles**

Access judicial profiles on local judges including biographical information & relevant tips you need to know about the judge's preference regarding conduct, scheduling issues and courtroom procedures. Under the Member Resources section of the KBA website, click on Judicial Profiles.

## **Local Rules & Legal Links**

Access the local rules of Tennessee and stay current on any proposed changes that are under consideration by the Tennessee Supreme Court. Find legal resources at [www.knoxbar.org](http://www.knoxbar.org) to keep you up-to-date on the local legal community.

## **Law Practice Management**

Find valuable sources to help you establish and improve your law practice. Whether you need information regarding the ethics rules pertaining to social media and marketing, or legal malpractice tips, we have resources to assist you.

## **Mediation**

Search the mediator profiles based on a mediator's subject area experience and the mediator's qualifications. Everything you need to select the right mediator for your case is provided including court certifications, subject area experience, training & mediation experience, and mediator notes. With all the relevant details needed to identify a mediator best suited to help the attorneys mediate, the selection process is made easy.

## **KBA Lawyer Referral & Information Service (LRIS)**

As a newly licensed attorney, you can take advantage of discounted membership in the KBA Lawyer Referral & Information Service. Pay only \$50.00 for your LRIS annual membership fee for the first five years you are licensed. LRIS is intended to provide the public with access to the legal system and to provide its panel members with fee generating cases. We can help customize your panel listings so that you receive the best referrals possible. Your membership dues will allow you to list on up to four separate panels so that you can focus on the practice areas that interest you most. In you have questions, please contact LRIS Administrator, Tracy Chain at (865) 522-6522 or [tchain@knoxbar.org](mailto:tchain@knoxbar.org).

# Knoxville Barristers

## (The Young Lawyers Division)



Over 400 attorneys of the KBA are “young lawyers” - members age 36 and under or in practice less than five years. The Knoxville Barristers provides leadership, networking, professional development and public service opportunities. And, the Barristers meet on the 2nd Wednesday of each month . Social time starts 5 pm and the meeting begins promptly at 5:15 pm.

The Knoxville Barristers is a great place to start honing your leadership skills and raising your profile. Probably no other group of young attorneys work harder or have a more diverse list of public service opportunities than those right here in Knoxville. While providing valuable and appreciated public service, these young lawyers have fun enjoying each other and serving others.

President:	Mikel Towe	(865) 546-4646
Vice President:	Allison Jackson	(865) 546-0500
Secretary/Treasurer:	Amanda Tonkin	(877) 692-3141
Immediate Past Pres:	Mitchell Panter	(865) 525-0880
Members-At-Large:	Bryce Fitzgerald	(865) 525-5134
Members-At-Large:	Luke Inhen	(865) 591-4343

### Access to Justice Committee

Brett N. Mayes	(865) 637-0203	J. Spencer Fair	(865) 637-0203
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### Athletic Committee

Brady C. Cody	(865) 546-4646	James Parker	(865) 292-2307
Patrick O'Neal	(865) 523-0404		

### Constitution Day & School Outreach

Luke Inhen	(865) 591-4343	Zach Walden	(865) 544-2010
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### Barristers CLE Committee

Caitlyn Elam	(865) 546-4646	Jared Garceau	(865) 546-4646
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### Diversity Committee

Amanda Morse	(865) 215-2327	Christina Tillery	(865) 215-2050
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### Hunger & Poverty Relief Committee

Jason Collver	(865) 974-6781	Meagan Collver	(865) 637-0203
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### Law School Committee

Clint Coleman	(865) 824-8773		
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### Law School Mentor Committee

Kathryn O'Neal	(865) 637-5600	Charles Sharrett	(865) 637-0203
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### Membership Services Committee

Courtney Walker	(865) 292-2307	Elizabeth Towe	(865) 546-8030
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### Mock Trial Committee

Amanda Tonkin	(877) 692-3141	Soojin Kim	(865) 546-0500
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### Volunteer Breakfast Committee

Matthew Knable	(865) 360-5044	Paul Wehmeier	(865) 546-7000
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# KBA Board of Governors – 2019

**Wynne du Mariau Caffey Knight** President  
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## **KBA Board of Governors – 2019 *Continued***

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**Mitchell Panter** Barristers Imm. Past President  
Paine | Tarwater | Bickers, LLP  
900 S. Gay Street, Suite 2200, Knoxville, TN 37902  
Ph: (865) 525-0880 FAX: (865) 521-7441 tmp@painebickers.com

**Robert E. Pryor, Jr.** Board 19, 20  
Pryor, Priest, Harber, Floyd & Coffey  
625 Gay Street, Suite 600, Knoxville, TN 37902-1653  
Ph: (865) 687-8744 FAX: (865) 522-0910 repryorjr@knoxvillelaw.com

**Mikel A. Towe** Barristers President  
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P.O. Box 2425, Knoxville, TN 37901-2425  
Ph: (865) 546-4646 FAX: (865) 523-6529 mtowe@lewisthomason.com

**Select “About the KBA” and view “Organization’s Who’s Who”.**

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# Committees & Sections

KBA Committee & Sections provide members with opportunities to develop and improve skills, as well as a forum to communicate and participate in activities with other members who have common interests. The committees and sections of the KBA each meet on a regular basis to focus on specific types of practice, ranging from corporate counsel to family law to criminal justice. Each Section & Committee is designed to offer members a closer association with other professionals engaged in a similar legal specialty.

## COMMITTEES:

### Access to Justice

Deb House (865) 637-0484  
Daniel Ellis (865) 670-8535

### Archives

R. Kim Burnette (865) 546-7000

### Continuing Legal Education

Judson Davis (865) 215-2515  
Samantha Parris (865) 687-8744

### Diversity in the Profession

Akram Faizer (865) 545-5315  
Amanda Morse (865) 215-2327

### Fee Dispute Resolution

Scott Taylor (865) 546-8030  
Robert Vance (865) 215-1000

### Functions

Emily Stulce (865) 523-3022  
Courtney Read (865) 637-1700

### Interprofessional Relations

Sherrí DeCosta Alley (865) 524-1223  
Paul Wehmeier (865) 546-7000

### Judicial

Sam Rutherford (865) 546-7311  
Hanson Tipton (865) 637-1700

### Law Office Technology and Management

Stephen Ross Johnson (865) 637-0661  
Robyn Askew (865) 546-4646

### Lawyer Referral and Information Service

Laura Bradley Myers (865) 394-9392  
John P. Newton (865) 588-5111

### Lawyers Concerned for Lawyers

John W. Butler (865) 244-3925  
Jim Cornelius, Jr. (865) 546-0500

### Legislative

Michael Brezina (865) 292-2307  
Cheryl Rice (865) 546-0500

### Membership and Membership Services

Loretta Cravens (865) 544-8929  
Taylor A. Williams (865) 525-0880

### Memorials and Resolutions

Ruth T. Ellis (865) 546-0100  
John Eldridge (865) 544-2010

### Professionalism

Garry Ferraris (865) 584-7720  
Hon. John Weaver (865) 215-2561

### Publications

Melissa Carrasco (865) 546-0500  
Chris McCarty (865) 546-4646  
Cathy Shuck (865) 541-8835



Get involved with the KBA  
Committees & Sections and share  
your thoughts & valuable  
experiences with your peers!

# Committees & Sections

Participation in any KBA Committee or Section is open to all KBA members and there are no additional dues in order to participate. KBA Committees & Sections sponsor quality continuing legal education throughout the year.

**SECTIONS:**

**Alternative Dispute Resolution**

Betsy Meadows (865) 544-8777  
 Robert Stivers Jr. (865) 386-1630

**Bankruptcy**

Tom Dickenson (865) 292-2307  
 Greg Logue (865) 215-1000

**Corporate Counsel**

David Headrick (865) 599-0148  
 Marcia Kilby (865) 362-1391

**Criminal Justice**

Josh Hedrick (865) 524-8106  
 Sarah Keith (865) 215-2515

**Employment**

Howard Jackson (865) 546-1000  
 Tim Roberto (865) 691-2777  
 Mark Travis (931) 252-9123

**Environmental Law**

James C. Wright (865) 637-3531  
 Catherine W. Anglin (865) 525-0880

**Family Law**

Jo Ann Lehberger (865) 539-3515  
 Steve Sharp (865) 971-4040

**Government & Public Service Lawyers**

Leah W. McClanahan (865) 545-4167  
 Ron Mills (865) 215-2050

**Juvenile Court & Child Justice**

Justin Pruitt (865) 215-6440  
 Michael Stanuszek (865) 696-1032

**New Lawyers**

Erica D. Green (865) 525-5134  
 James T. Snodgrass (865) 545-4228

**Senior Lawyers**

Wayne A. Kline (865) 292-2307

**Solo & Small Firm**

Patrick Slaughter (865) 637-6258  
 Edward White, III (865) 712-0963

**Being an active member of the Knoxville Bar Association will prove to be beneficial to your practice, because you will have the opportunity to meet with other attorneys and members of our community in both professional and social settings. Membership in the KBA provides a great opportunity to promote your practice and network with local lawyers and judges in an informal setting.**

**KNOXVILLE BARRISTERS MONTHLY MEETING**



**2nd Wednesday of the Month**

**Social Time starting at 5 PM  
 Meeting Starts at 5:15 PM**

**The Bistro at the Bijou**  
 807 S. Gay Street

**GREAT FRIENDS • BUSINESS CONNECTIONS  
 • PRACTICE TIPS • BEVERAGES •  
 • GOOD CONVERSATIONS • AND MORE!**

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# Continuing Legal Education

## **The KBA offers discounted rates on all CLE programs to KBA members.**

The Knoxville Bar Association strives to offer quality continuing legal education at discounted member rates so that you can earn quality education while satisfying your CLE requirements. The Knoxville Bar Association offers more than 65 hours of “live” CLE programs each year - all at a discounted price for members. Online CLE options offer KBA members the opportunity to fulfill their CLE requirements from the convenience of their computer at any time of the day.

## **Special Offers!**

### **Get 1 online CLE Credit for Free! Buy 5, Get 1 Free!**

The KBA offers one FREE hour of online CLE when you register for five hours. Register for five hours of online CLE programs for the calendar year and get the sixth hour FREE! Registration is easy! There are more than 90 KBA seminars available online for your convenience. Watch videos of KBA-sponsored CLE programs at discounted member rates. In addition to general and dual CLE credit, certified mediation credit (CME) is also available.

### **Free Online CLE Program for Members**

Members are invited to take a **free** one hour online CLE program (\$40 value) entitled, “*Checklist for an Ethical Practice*” approved for one hour of dual CLE credit until December 31, 2019.

### **CLE Season Pass**

*For KBA members licensed 2010-2019*

Let the KBA help you fulfill your CLE hours! The CLE Season Pass offers KBA members licensed within the last 5 years the opportunity to get all of their required CLE hours for just \$300. Any live or online CLE program sponsored by the KBA is included in the Season Pass (some restrictions do apply). For only \$300, the best value in town, you can pay for CLE credits in advance and earn quality CLE through the KBA!

### **Free Education = Best Educated**

KBA members have the option of watching any pre-recorded online CLE program for free. More than 85% of our live CLE programs are recorded and are available on the KBA website for viewing. Members who wish to receive CLE credit will be required to pay for the online CLE program but if you just wish to view the program for educational purposes, feel free to watch the recording and even download the course material at no charge. This is a great opportunity for newly licensed attorneys who wish to view programs on a variety of topics that will help as they settle in to new practice areas. It is also a great chance for members who miss a live program or have to leave early, to watch the program for FREE.

### **New Lawyers Section**

Created in January 2018, the New Lawyers Section is comprised of attorneys in their first 3 years of practice. The section will allow attorneys to connect with other attorneys who may not be in the same practice area, but who are new to the legal field and facing similar experiences. The New Lawyers Section includes educational opportunities, networking events, community service projects and e-community options with a comprehensive file-sharing system. CLE programs developed especially for new lawyers can be found under ‘Online CLE’ and by selecting ‘New Lawyers.’

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# I want to Volunteer

The Knoxville Bar Association is dedicated to improving the image of the legal profession and enhancing our community through charitable activities is expressed in many ways.

## Public Service

The KBA Access to Justice Committee developed a Volunteer Handbook to inform members of opportunities for community service. You can volunteer for many community organizations listed in the handbook. Search the *Online Volunteer Directory* at [www.knoxbar.org](http://www.knoxbar.org).

There are also numerous opportunities to serve the public through our Open Service Project, our monthly Veteran's Legal Clinics, Pro Bono Debt Relief Clinics and our Faith & Justice Initiatives. To volunteer, click on the CLE and Events tab and then go to 'Upcoming Legal Clinics.'

## Volunteer to serve on a KBA Committee or Section

Involvement in committees and sections gives you the opportunity to influence the direction of your bar association and to meet colleagues from throughout East Tennessee. Committee and section membership is free and open to all KBA members.

## Volunteer through the Knoxville Barristers

The Knoxville Barristers are an active group of young lawyers of the KBA who are committed to serving the local community. There are many ways you can get involved including volunteering for the Mock Trial competitions, Law Week, Volunteer Breakfast and much more! To see how you can get involved, view the Barristers Committees and their descriptions at [www.knoxbar.org](http://www.knoxbar.org). On the home page, go to "About KBA" and select "Organization's Who's Who."

## Pro Bono Project

Numerous opportunities are available to lawyers interested in doing volunteer work with the Pro Bono Project. The Pro Bono Project offers a variety of volunteer opportunities including direct representation, advice clinics, pro bono mentors, communication education, and reverse referrals. For more information on how you can get involved visit [www.laet.org](http://www.laet.org) or contact Kathryn Ellis, Pro Bono Project Director, at (865) 525-3425 or [kellis@laet.org](mailto:kellis@laet.org).

## Volunteer lawyers who participate find that they:

- Have an opportunity to give back to the community in a concrete and impactful way
- Develop critical lawyering skills and gain experience, such as court appearances, case handling, mediations, transactional work, and client interviewing & management
- Work with clients whose cases have been thoroughly screened
- Gain exposure and develop communication skills in various legal settings

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# Mentor for the Moment

**Gain guidance from experienced Mentor Attorneys as you begin your legal career.**

The practice of law is a profession. It requires a high degree of skill and concentrated effort and is becoming increasingly complex in today's world. Fortunately, the members of the Knoxville Bar are well aware of the demands placed upon attorneys and are committed to ensuring the integrity and excellence of the profession. We have all found ourselves overwhelmed by the practice at times and relieved to know that our friends, our fellow attorneys, were there to assist. The Knoxville Bar Association launched the Mentor for the Moment program to pair attorneys who have questions or problems in a particular area of legal expertise with the guidance of a more experienced Mentor attorney. Volunteer mentors serve to create a more cooperative and collegial Knoxville Bar. They know the importance of getting advice from others who have experienced similar problems and frustrations in their law practice. Of course, the inquiring attorney ultimately exercises their own judgment on behalf of their clients, but the Mentor for the Moment offers quick telephone access to the counsel of attorneys who have experience with, and knowledge of particular dilemmas and areas of practice. Mentor for the Moment will assist the Knoxville Bar Association in the fulfillment of its professional obligations; to maintain competence and assist in improving the legal profession.

***Get your questions answered in a variety of specialties including:***

Administrative Law	Entertainment & Sports
Adoption	Environmental Law
Alternative Dispute Resolution	Ethics
Antitrust	Evidence
Appeals	Federal Court Practice
Automobile Personal Injury	General Sessions/Civil
Aviation/Admiralty	Hospital & Health Care
Banking Law	Immigration
Bankruptcy	Intellectual Property
Business Organizations	Juvenile
Civil Litigation	Labor Law
Civil Procedure	Negotiation
Civil Rights	Office Management/Technology
Collections	Personal Injury
Commercial Transactions	Products Liability
Conflicts of Law	Professional Malpractice
Constitutional Law	Property
Construction Law	Small Law Firm Practice
Contracts	Social Media
Corporate	Social Security
Criminal Law	Taxation
Domestic Relations or Personal Status	Torts
E-Discovery	Wills & Estates
Employee Benefits	Workers' Compensation
Employee Law	

**The Mentor for the Moment Program can be found in the KBA Attorneys' Directory and online in the members' only section at [www.knoxbar.org](http://www.knoxbar.org).**

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# Starting a Law Practice

## The KBA can help increase your referral network.

Make sure to take advantage of the services offered by the Knoxville Bar Association that can help you promote your law practice. Consider adding your law practice (solo practitioners welcome!) to the "Law Firms" section on [www.knoxbar.org](http://www.knoxbar.org). Use [www.knoxbar.org](http://www.knoxbar.org) to provide potential clients with information about your practice 24/7. An online listing is a great way to promote your services to potential clients and other attorneys. Find out more on how to include your practice at [www.knoxbar.org](http://www.knoxbar.org) or call the KBA at (865) 522-6522.

Build your client base by joining the KBA Lawyer Referral & Information Service (LRIS). Customize your referrals! LRIS can help customize your panel listings so that you receive the best referrals possible. Get started with LRIS and let us help you build your practice. As a LRIS member, you are also invited to participate in the Speakers Bureau. This is a great opportunity to become acquainted with local businesses and individuals in our community. To join LRIS, please contact Tracy Chain, LRIS Administrator, at (865) 522-6522 or [tchain@knoxbar.org](mailto:tchain@knoxbar.org).

### Small Firm Practice Mentors

There are several KBA members available through the Mentor for the Moment Program who can assist your questions regarding small firm law practices. Volunteer mentors serve to create a more cooperative and collegial Knoxville Bar. They know the importance of getting advice from others who have experienced similar problems and frustrations in the law practice. Of course, the inquiring attorney ultimately exercises their own independent professional judgment on behalf of their clients, but the Mentor for the Moment program offers quick telephone access to the counsel of attorneys who have experience with, and knowledge of particular dilemmas and areas of practice.

## Access to the KBA Solo & Small Firm Section Resources

View the Solo Small Firm Checklist and resources for starting your practice by clicking 'Practice Resources' under the members tab at [www.knoxbar.org](http://www.knoxbar.org).

### Solo & Small Firm Section's *Not Goin' It Alone* DICTA Series

#### *Introduction to Working Remotely- A Guide to Small Firm Practice*

By Patrick Slaughter, LaFevor & Slaughter

#### *To New Bar Members: You Already Have a Job*

By William A. Slater

#### *Dealing with the Difficult Client*

By Lucinda M. Albiston and Donna H. Smith, Albiston and Smith, PLLC

#### *Marketing for Small Firms and Solo Practitioners*

By Shelley S. Breeding and Stephanie Prager, Breeding & Lodato, LLC

View these solo practitioner resources at [www.knoxbar.org](http://www.knoxbar.org).

The Solo & Small Firm Section's *Not Goin' It Alone* articles, along with other resources, can be found at [www.knoxbar.org](http://www.knoxbar.org) under the Solo & Small Firm Section.



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## Available Now!

The Knoxville Bar Association online CLE Catalog now features this year's KBA New Lawyers Section CLEs. At the beginning of 2018, New Lawyers Section members were surveyed about the kinds of CLE content they would want to see that would be most relevant to a new attorney entering the legal practice.



Head to [www.knoxbar.org/CLE](http://www.knoxbar.org/CLE), click on 'online courses' and then select the category 'New Lawyers' to get the knowledge you need!

### **Featuring Videos From:**

#### **March 2018—Drafting Pleadings & Motions to Win**

*Well drafted motions and pleadings can be powerful and persuasive tools. An overview of basic knowledge and an update on new rules and practices is crucial to evaluating the utility of a contemplated motion and to engaging in effective and successful motion practice. Learn how to decide what will best serve your client's interests, whether to file a motion, when to file it, and tips for an effective oral argument.*

#### **June 2018—Tips for Avoiding Deposition Disasters**

*Litigators know that the deposition is a crucial opportunity to evaluate an adversary's case, challenge key theories and witnesses, and to seek admissions for use in a potential summary judgment motion or at trial. Learn how to maximize your effectiveness at taking, preparing for, and defending depositions. Our panel of skilled litigators will provide you with valuable insights and practice tips from a variety of perspectives.*

#### **July 2018—Behind the Clerk's Counter: Tips for Interacting with Court Clerks: Local Rules & Practices**

*This CLE program will provide you with key procedures and practice tips for case initiation, managing active cases and financial processes. Learn about accessing case records, obtains forms and insights on working with court clerk staff.*

#### **September 2018—It's All a Game: How to Win at Trial**

*Most lawyers litigate a case without ever taking the time to realize what will really make a difference at trial. Learn how to identify the most important issue in your case that will affect its outcome and develop a winning strategy at trial. Learn the skills necessary to win even the most difficult trials. Topics will include: Working with difficult judges; Dealing with difficult opponents; Handling difficult cases; Preparing difficult clients; How to make tough decisions at trial; How to deal with new venues; and New judges demonstrative evidence.*

#### **November 2018—Law Practice 101**

*This CLE covers everything from how to hang your own shingle, managing attorney/client relationships and client expectations, and how to turn a profit.*

## Barristers Referral Network

Help fellow young lawyers expand their practices! Next time you need to refer a case, take the time to search the Online Attorney Directory in the members' only section of the KBA website.

**Now Available!** - The KBA Attorneys Directory allows members to search for attorneys by the year they were licensed.

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## Legal History Videos

The Knoxville Bar Association Archives Committee initiated a legal video history project in 2012, which preserves the experiences of senior members of the KBA for both the public and future generations of Knoxville lawyers. The oral history interviews include lawyers and judges and their war stories and insights on the practice of law, including some of Knoxville's most famous court cases.

You will also find the unedited, video interviews of Knoxville and Knoxville-area lawyers conducted by the Legal History Project of the Tennessee Bar Foundation. Interviews are available from Riley Anderson, Foster Arnett, Bernie Bernstein, Bob Campbell, Joe Duncan, Sid Gilreath, Anna Hinds, Wilson Horde, James Jarvis, Don Paine, John Smartt and Penny White.

### Featuring Videos From:

- Chancellor Sharon Bell
- Marty Black
- Jon Burnett
- Snake Cain
- Donna Davis
- Bill Davis
- Tom Dillard
- Jack Draper
- Paul Dunn
- Bruce Foster
- John Gill
- Janet Gurwitch
- Arlene Guyton
- Lewis Hagood
- Rick Hollow
- Hon. Leon Jordan
- Earl Layman
- Joe Mont McAfee
- Ann Mostoller
- Bob Murrian
- Carol Nickle
- John O'Connor
- Bill Petty
- Hon. Tom Phillips
- E.H. Rayson
- Hon. Wheeler Rosenbalm
- Tom Scott
- Richard Stair, Jr.
- Hon. Charles Susano
- Bill Vines
- Lou Woolf
- Bob Worthington

**Find the Videos under the  
Member Resources tab at [www.knoxbar.org](http://www.knoxbar.org).**

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## KBA Career Classifieds

The KBA's Career Classifieds is free to use by members, law firms and the general public! Are you looking for a job? In need of some quality staff? Head to the KBA Career classifieds and ensure your needs are met!

- Post or search job openings
- Search for candidates
- Post and update your resume
- Manage your job listings
- Track your Applications

**Visit the KBA Classifieds @  
[www.knoxbar.org/classifieds!](http://www.knoxbar.org/classifieds!)**

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# Court Appointed Cases

## Appointment Contacts

### **Knox County Juvenile (Division Street)**

Appointments are commonly available for attorneys with a variety of issues, such as indigent litigants who are facing possible incarceration for violating a court order and losing custodial or parental rights of their children. The Judge and Judicial Magistrates are also in need of attorneys willing to accept appointments as a Guardian ad litem for the minor of children that are the subject matter of litigation. Attorneys are paid by the Administrative Office of the Courts and in some cases ordered to be paid by the litigants themselves. It is suggested that you introduce yourself to the Judge and each of his Judicial Magistrates as well as bring several business cards to leave with them to assure a spot on their appointment lists.

**Timothy E. Irwin, Judge**

**Secretary: Patrice Staley (865) 215-6475**

**Michael W. Fortune, Magistrate**

**Stacy Eckard, Magistrate**

**Robin Gunn, Magistrate**

**Kay Kaserman, Magistrate**

**Irene Joseph, Magistrate**

**Dirk Weddington, Magistrate**



\*Tip - it is not uncommon for an emergency petition for a change of custody to be filed with the Knox County Juvenile Court (Division Street) on a daily basis. Physical presence in the courthouse and letting the magistrates know that you are available for appointments will often times present you with the opportunity to get an appointment to represent an indigent respondent or serve as Guardian ad litem.

### **Knox County Child Support Division**

Located at Knox County Juvenile Court, appointments are available to represent indigent litigants accused of not paying child support as ordered. Attorneys are paid by the Administrative Office of the Courts. It is suggested that you introduce yourself to each of the Judicial Magistrates and their secretaries as well as bring several business cards to leave with them to assure a spot on their appointment lists.

**Stanley C. Briggs, Magistrate**

**Robin K. Gresham, Magistrate**

**Michael F. Simpson, Magistrate**

\*Tip - Appointments are made on an almost daily basis in these courtrooms. Physical presence and informing the magistrates of your interest in receiving an appointment is very helpful as some of the magistrates often need attorneys to assist in presenting the respondents with an affidavit of indigence. This also provides a good opportunity to meet the client and explain what steps he or she needs to take before his or her next hearing to avoid the possibility of being found in contempt or even incarcerated.

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### **Knox County Chancery Court**

Appointments may become available for a variety of issues such as indigent litigants who are facing possible incarceration for violating a court order and termination of parental rights. The Chancellors are also in need of attorneys willing to accept appointments as a Guardian ad litem representing award in a conservatorship case or child in a custody or termination action. Attorneys are paid by the Administrative Office of the Courts and in some cases ordered to be paid by the litigants themselves. It is suggested that you contact each of the Chancellors' secretaries and bring them some business cards to assure a spot on their appointment lists.

**Chancellor John F. Weaver, Part I**  
**Secretary: Pam Jennings (865) 215-2561**

**Chancellor Clarence E. Pridemore, Jr., Part II**  
**Secretary: Jennifer White (865) 215-2560**

**Chancellor Michael W. Moyers, Part III**  
**Secretary: Lisa Owens (865) 215-2575**

### **Knox County Fourth Circuit & Chancery Court Child Support Division**

Located downtown in the old courthouse, appointments are available to represent indigent litigants accused of not paying child support as ordered. Attorneys are paid by the Administrative Office of the Courts. It is suggested that you introduce yourself to the Judicial Magistrate, her secretary, and her court officer as well as bring several business cards to leave with her to assure a spot on her appointment list.

**Brenda Lindsay-McDaniel, Magistrate**  
**Secretary: Brittany Warwick (865) 215-2603**  
**Court Office: Greg Lambert**

### **Knox County General Sessions**

Appointments may become available in any of the General Sessions Courts conducting hearings regarding criminal matters when the public defender has a conflict and is unable to represent the defendant. Attorneys are paid by the Administrative Office of the Courts. It is encouraged that attorneys seeking appointments introduce themselves to each judge and their secretary, Donna Corbitt, to assure a spot on their appointment list. Make sure to provide each of them with several business cards.

**Hon. Charles A. Cerny, Division I**  
**Hon. Geoffrey P. Emery, Division II**  
**Hon. Patricia H. Long, Division III**  
**Hon. Andrew Jackson VI, Division IV**  
**Hon. Tony Stansberry, Division V**

**Secretary (for all): Donna Corbitt (865) 215-2370**

\*Tip - Walk into the General Sessions courtrooms and ask the judge's clerk if any appointments are needed. Physical presence is extremely helpful in gaining appointments in General Sessions Court. Oftentimes a judge may need to appoint an attorney to represent a Defendant who has a hearing scheduled for the next day. By appointing an attorney who is physically present in the courtroom to represent the Defendant, the Judge is reasonably aware that the attorney will be able to meet the Defendant before the Defendant's next court appearance.

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*Court Appointed Cases continued . . .*

**Knox County Fourth Circuit Court**

Appointments are commonly available to represent both petitioners and respondents in order of protection matters. Judge McMillan requests that all attorneys wishing to accept these appointments attend his order of protection orientation which is held at 8:00 a.m. each morning that order of protection court is in session. It is suggested that you introduce yourself to the judge and his secretary as well as bring several business cards to leave with him to assure a spot on his appointment list. Depending on the circumstances, attorneys may be paid by the Administrative Office of the Courts, the litigants themselves, or receive CLE credit.

**Gregory S. McMillan, Judge**  
**Secretary: Rachel King (865) 215-2399**

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## **Stay Connected**

## **Legal Resources**

**Administrative Office of the Courts**

[www.tncourts.gov](http://www.tncourts.gov)  
(800) 448-7970

**Board of Professional Responsibility**

[www.tbpr.org](http://www.tbpr.org)  
(615) 361-7500

**Tennessee Board of Law Examiners**

[www.state.tn.us/lawexaminers](http://www.state.tn.us/lawexaminers)  
(615) 741-3234

**Tennessee CLE Commission**

[www.cletn.com](http://www.cletn.com)  
(615) 741-3096

**Tennessee State Government Departments**

[www.tennessee.gov](http://www.tennessee.gov)

**U.S. Attorneys Office**

[www.justice.gov/usao/tne](http://www.justice.gov/usao/tne)  
(865) 545-4167

**U.S. Department of Justice**

[www.justice.gov](http://www.justice.gov)  
(202) 514-2000

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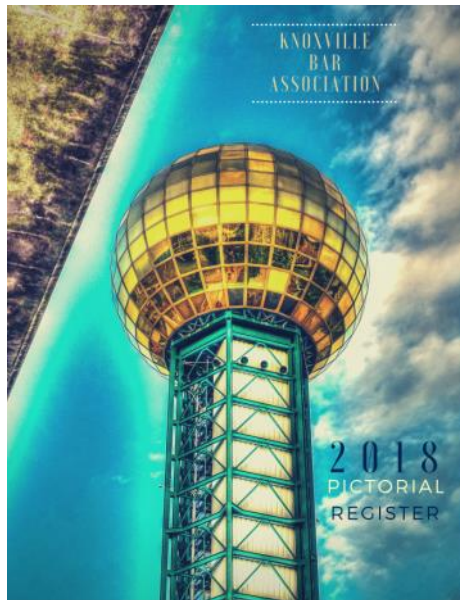
## Attorney Access Photo IDs

**Photo IDs Permit Attorneys to bypass security at the City County Building**  
Attorneys are encouraged to obtain a photo ID in order to avoid long waits at the secured entrance to the City County Building. IDs are available through the Public Building Authority at the PBA Access Control/Photo Room, located on the L-1 level of the City County Building. For attorneys, the card is free and requires only a photo ID and BPR Card. For more information contact the Public Building Authority Access Control Room at (865) 215-4203.

## Lawyers Helping Lawyers

The KBA Lawyers Concerned for Lawyers Committee members assist judges, lawyers and law students with behavioral health related issues, whether it be alcohol or drug dependency, depression or mental health issues, and confidentiality assists these individuals in identifying, treating and recovering from these illnesses. Lawyers Concerned for Lawyers is a free, confidential membership service of the KBA. For more information please contact Co-Chairs, **Jim Cornelius** at 865-546-0500 or [jcornelius@emlaw.com](mailto:jcornelius@emlaw.com) or **John Butler** at 865-637-3531 or [jbutler@bvblaw.com](mailto:jbutler@bvblaw.com).

## Download the 2018 KBA Pictorial Register!



For the first time, the KBA Pictorial Register is fully digital! Head to the 'member resources' tab at [www.knoxbar.org](http://www.knoxbar.org) and download the digital Pictorial Register today!

## Meet the KBA Staff



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## Now What? Now Knoxville Bar Association!

Kick off your career on the right foot with the Knoxville Bar Association. Regardless of where or how you're practicing, we're here to help with tools, programs and guidance to empower you in your next step.

### New to Known

A hello is more than a handshake at the Knoxville Bar Association. Make connections that bring you business, answer a question and elevate your career.

*Go from New to Known:*

- Mentor for the Moment
- CLE & Events
- Join the Referral Service
- Resume postings and Job Listings
- New Lawyers Section & Knoxville Barristers

### Tools of the Trade

Figure out how to practice law—and do it well—with help from Knoxville Bar Association resources and programs.

*Check out the Tools of the Trade:*

- Forms Library
- Practice Area Sections
- On Demand CLE
- Court Directory & Judicial Profiles
- Online Attorneys Directory
- Legal Directory
- Pictorial Register
- Law Practice Today Expo—April 11 & 12, 2019 (free to 2018 bar admittees)

### Purpose for Your Practice

The law is more than a job. It's a calling. Make a difference in your community by getting involved with Knoxville Bar Association community outreach initiatives.

*Find Purpose for your Practice:*

- Veterans Legal Advice Clinic
- Debt Relief Clinics
- Faith & Justice Legal Advice Clinics