

DISSOLUTION CHECKLIST

1. 60 days
2. Petition signed and verified (TR11B)
3. Proof of service
4. Verified waiver of final hearing
5. COPE certificates if children, or waiver of attendance if older teens
6. Signatures by both parties on settlement
7. Settlement or Decree (signed by both parties) statutory factors
 - a. residency-Indiana 6 mo. Marion co. 60 days
 - b. date of marriage and separation date
 - c. irretrievable breakdown
 - d. whether wife is pregnant
 - e. names and DOB of all children
8. Signed and completed financial declarations unless waived
9. Signed and completed child support worksheet
 - a. parenting time worksheet
 - b. health insurance worksheet
 - c. post-secondary worksheet if applicable
 - d. income withholding order (last 4 digits SSN only)
10. Best interest language for custody of children
11. Child support-matching info in settlement and worksheet
12. Child born prior-proof of paternity
13. Custody arrangements-supporting reasoning
14. Supervised parenting time-findings of fact
15. Substitute custodian-31-17-2-11
16. Ping-Pong shared custody
 - a. designation for school district
 - b. proximity of residences
 - c. best interests of child(ren)
 - d. holidays
 - e. mediation
17. Asset division

18. Debt allocation-last 4 digits of acct numbers
19. Original and 2 copies
20. Addressed/stamped envelope, if other side is pro se
21. Maiden name-verified petition for return of maiden/former name
22. PO addressed;
23. Services, counseling, classes addressed if previously ordered
24. Fair, equitable division etc. addressed by parties-not by court
25. Attorneys to sign documents as well as clients