

## Florida Justice Associations" (FJA) Website -www.floridajusticeassociation.org - Privacy Statement and Security Policy

Welcome to the Florida Justice Association" ("FJA" or "Association") website - your number one online resource! The Association realizes that in today's world keeping one's personal information private is of utmost importance, and we want to make sure that you know how we will handle any information you may submit on this website, [www.FloridaJusticeAssociation.org](http://www.FloridaJusticeAssociation.org) (FloridaJusticeAssociation.org). This Privacy Statement and Security Policy (Policy) applies solely to information collected by this website. By accepting this Policy you expressly consent to our use and disclosure of your personal information in accordance with this Policy.

FJA may make modifications to this Policy without notice. Such modifications are effective immediately upon being published on FloridaJusticeAssociation.org. We encourage visitors to review our policies periodically. This Policy will be governed by the laws of the State of Florida.

### PURCHASES MADE ON FLORIDAJUSTICEASSOCIATION.org

#### FJA Members

When you purchase one of our products or services online that information is directed to a secure database where our staff retrieves and processes your request. Data provided during submission of your order is recorded as a record in our membership database. That information is used to not only provide you with the product or service you have purchased but enables us to streamline future communications and marketing with you, which ensures you are made aware of resources relevant to your interests. Payment for your purchase is not made on a real-time basis.

#### Non-members

Nonmembers have access to purchase many products and services on FloridaJusticeAssociation.org not designated as Members Only. Upon making a purchase online, non-members may be asked to provide their name, address, phone number, and e-mail address, which are used to establish a contact record. Your contact information, along with details regarding your purchase, is used to fulfill your order as well as streamline future communications and marketing with you, which ensures you are made aware of resources relevant to your interests. Payment for your purchase is not made on a real-time basis.

### CREDIT CARD NUMBERS

FJA will not release your credit card account information to any person or entity.

The Florida Justice Association takes the safeguard of your credit card information seriously. Our dedication to members and non-members who purchase products and services on FloridaJusticeAssociation.org is what lead us to protect our site with the highest level of Secure Socket Layer (SSL) encryption software available to anyone. Because we selected SSL, purchasing products or services online with FloridaJusticeAssociation.org is safe.

### SECURITY

Any information you provide during your visit to FloridaJusticeAssociation.org is directed to a staff member, agent or department applicable to the operation executed. Financial information (credit card numbers, expiration date and verification number) of members or non-members is encrypted before being transmitted over the Internet. Procedural and technical safeguards have been put into place to ensure that a restricted number of authorized staff or agents of FJA have access to the above-mentioned personal information provided by our visitors. These safeguards apply to both internal and external accessibility. No financial information as outlined above is transmitted through email.

Financial information may be given to those employees who need the information to perform a certain job such as, but not limited to, processing dues payments or registration for a seminar. That financial information is then recorded in our membership database where again only certain staff, agents or departments have access to such information. The server which houses the FJA membership database is not connected to the World Wide Web and therefore safe from outside attacks; the database server is closely monitored by technology professionals in a secure environment.

Although we take every precaution when it comes to protecting the information our visitors provide, FJA recognizes that "true" security doesn't exist on the World Wide Web; even the most well thought out security policies can be fallible. If you believe that your financial information has been compromised, know your rights by contacting your credit card provider or visiting the [Federal Trade Commission](http://www.ftc.gov) website. Under The Fair Credit Billing Act, should your credit card information be exploited without your consent, [you may have no liability](#) for unauthorized use.

## EMAIL ADDRESSES

More often than not the Association is utilizing email as a means of direct communication with its' members. Because of this fact we encourage all FJA members to provide their email address for timely communication of important legislative issues or information about our seminars, products and services. Another reason for providing an up-to-date email address is that it allows members an easy way to request retrieval of their Web site username and password; the email address must match the address in our database.

See the Terms of Service Policy, Username and Password Information section, for more details about how your email address may be used.

From time to time FJA, its subsidiaries or its affiliates will send promotions to members via email informing them of products or services available that might be of interest. Examples of such promotions include, but not limited to, upcoming CLE seminars, on-line deposition subscriptions through TrialSmith. Members are provided with an opportunity to opt out of future messages. This is easily done with a reply email or a message sent to [FJA@FloridaJusticeAssociation.org](mailto:FJA@FloridaJusticeAssociation.org) asking to be removed from our broadcast email list.

## INFORMATION COLLECTED ON FLORIDAJUSTICEASSOCIATION.org

When you fill out an online form on FloridaJusticeAssociation.org, we collect and store any information you enter on our website. Examples of instances where we collect your information are, but not limited to, registration for CLE seminars, membership applications, pledge forms, information request forms or online dues payments. The information collected may include:

- Your Name
- Your Florida Bar ID Number and Date Admitted
- Your Date of Birth
- Your Mailing or Street Address
- Your Phone and/or Fax Number
- Your Email Address
- Information Pertaining to Your Practice
- Your Political Affiliation
- Your Gender
- Type of Credit Card Being Used (American Express, MasterCard or VISA)
- Name Imprinted on the Credit Card Being Used
- The Credit Card and Verification Number
- The Credit Card Expiration Date

Along with the above we will also collect any information you provide as it pertains to the product or service you are attempting to purchase or signup for.

Some information to be provided on FloridaJusticeAssociation.org may be required in order to process requests. Where applicable, we have indicated which fields are required by popup messages upon the visitor's attempt to submit an incomplete form. The visitor always has an option to not provide information simply by electing not to use a particular service or feature.

## SERVICE PROVIDERS

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FJA may also supply your information to companies that provide support services to us such as, but not limited to, broadcast services, printing or mailing facilities, web designer or host, or those that assist in marketing our products or services. These companies may need your information in order to execute their function(s). Any such companies are not authorized to utilize the information we provide to them for any other purpose.

#### WEBSITE TRAFFIC - LOG FILES

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The Florida Justice Association website, FloridaJusticeAssociation.org, automatically receives and records information provided by the visitor. That information is captured onto server logs from your web browser including, but not limited to, pages visited on our website, the browser program you use or files accessed on FloridaJusticeAssociation.org. The logs are used to convert the data into website traffic statistics, which we use to examine trends, identify the number of hits per page as well as gather general non-personal, demographic data for aggregate use (compile data from all visitors). Log files are not linked to personally identifiable information; they merely collect information that helps us determine the interests of our visitors.

#### OTHER WEBSITE LINKS

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There are several places on FloridaJusticeAssociation.org where visitors might encounter links to other websites. These links are intended to provide a mechanism by which members or non-members can easily access resources related to but outside the scope of information maintained on FloridaJusticeAssociation.org.

FJA will not be responsible for information contained, utilized on or privacy practices of other websites, including those reached through sponsorships located on FloridaJusticeAssociation.org. Other sites may have their own policies regarding privacy. Visitors linking from FloridaJusticeAssociation.org to another site should protect themselves by searching for and reading privacy policies located on the destination site(s) before disclosing any personal information. If a visitor accessed FloridaJusticeAssociation.org through another site, the visitor should be aware that the site linked from may collect their own information; refer to the privacy policies on those sites to see how information is collected and used.

Sponsorship of any FloridaJusticeAssociation.org web page does not imply endorsement of sponsor or the products or services they provide. See our Terms of Service Policy, Indemnification and Hold Harmless section, for more information.

#### QUESTIONS OR REQUESTS FOR MORE INFORMATION

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Questions pertaining to the Privacy Statement and Security Policy of FloridaJusticeAssociation.org may be directed to:

Director of Information Technologies  
The Florida Justice Association  
218 South Monroe Street  
Tallahassee, Florida 32301  
Phone: (850) 224-9403  
Email: [technology@FloridaJusticeAssociation.org](mailto:technology@FloridaJusticeAssociation.org)