
MEMORANDUM

TO: DALLAS COUNTY DISTRICT CLERK'S OFFICE; DALLAS COUNTY CLERK'S OFFICE;
DALLAS COUNTY DISTRICT JUDGES; DALLAS COUNTY COURT AT LAW JUDGES;
DALLAS COUNTY PUBLIC DEFENDER'S OFFICE; DALLAS COUNTY CRIMINAL BAR

FROM: JOHN CREUZOT, DALLAS COUNTY CRIMINAL DISTRICT ATTORNEY

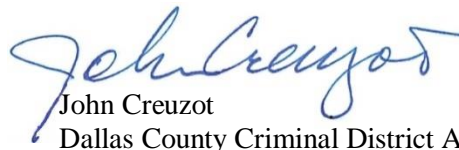
SUBJECT: DALLAS COUNTY DISTRICT ATTORNEY'S OFFICE
COVID-19 PROCEDURES
EFFECTIVE MARCH 24, 2020

DATE: MARCH 23, 2020

CC: DALLAS COUNTY JUDGE CLAY JENKINS; COMM. THERESA DANIEL, COMM. J.J. KOCH;
COMM. JOHN WILEY PRICE; COMM. ELBA GARCIA;
DALLAS COUNTY ADMINISTRATOR DARRYL MARTIN

Pursuant to the Amended Order of County Judge Clay Jenkins issued March 22, 2020, and the First Emergency Order Regarding the COVID-19 State of Disaster of the Supreme Court of Texas and the Court of Criminal Appeals of Texas issued March 13, 2020 (20-9042), the Dallas County District Attorney's Office personnel will take the following steps to ensure the health and safety of its employees, court staff, and the community effective March 24, 2020:

- 1) Consistent with the above Orders, the physical presence of an Assistant District Attorney in the courtroom to participate in any hearings or proceedings is unnecessary and can be accomplished from a remote location on a platform such as MS Teams, Skype, FaceTime, or the like. MS Teams has been deployed to all County computers and will allow the active, real-time participation of the prosecutor in the hearing or proceeding, without having to be physically present and also serves to avoid the risk of exposure to this infectious virus. Accordingly, subject to the discretion of the Court, the physical presence of an Assistant District Attorney at hearings or proceedings should be avoided and discontinued.
- 2) Court documents that are provided by the District Attorney's Office to defense counsel or the Court will continue to be provided by the District Attorney's Office. The documents will be prepared and emailed to the appropriate person.
- 3) Any documents requiring the signature of a prosecutor will be electronically signed and returned to the appropriate person.


John Creuzot
Dallas County Criminal District Attorney