

  
**CONSUMER ATTORNEYS**  
OF  
**CALIFORNIA**

770 L Street, Suite 1200, Sacramento, Calif. 95814 / 916-442-6902 • FAX 916-442-7734

**ELECTION OF OFFICERS & BOARD OF GOVERNORS**

July 16, 2012

**ATTENTION CAOC MEMBERS**

**NOMINATIONS OPEN FOR 2012 ELECTIONS FOR YEAR 2013 OFFICES**

Notice is hereby given that the following positions are open to challenge:

**CANDIDATES**

President-Elect - John M. Feder  
Vice President 1 - Brian Chase  
Vice President 2 - Christopher W. Wood  
Vice President 3 - Lisa Maki

Notice is hereby given that the following positions are open for 2012 Elections:

Vice President 4 (Northern California)  
51 Elected Governors  
34 At-Large Governors

If you wish to be a candidate, you must file online at the CAOC website no later than the close of business on **August 10, 2012**. Please go to [www.caoc.org/12Nominations](http://www.caoc.org/12Nominations) to view nomination information and to complete the online nominations form. All candidates must conform to the election guidelines regarding electioneering and campaigning, which are available online.

**NOTICE OF UPCOMING ASSOCIATION ELECTIONS**

Notice is hereby given that the Consumer Attorneys of California will be conducting association elections by online balloting. In accordance with the bylaws, voting members must notify the CAOC Chief Executive Officer within 30 days of this notice if they cannot vote electronically and require a paper ballot. The Board of Directors shall determine whether good cause exists for the requested exemption. A mere unwillingness to vote electronically shall not constitute good cause for exemption from electronic voting.

<b>Upcoming Association Elections</b>	
Sept. 10 - Sept. 14	Online election of Officers and Board of Governors <i>(voting by Regular and Sustaining members)</i>
Oct. 3 - Oct. 9	Online election of At-Large Board of Governors <i>(voting by incoming Board members)</i>
Oct. 29 - Nov. 1	Online election of remaining Officers and Board of Directors <i>(voting by incoming Board members)</i>

If you have any questions regarding election procedures or rules, contact Nancy Drabble at the CAOC state office (916) 442-6902 or [nancyd@caoc.org](mailto:nancyd@caoc.org).

Niall P. McCarthy  
CAOC President

## INFORMATION NEEDED FOR ONLINE NOMINATION FORM

**Online nominations are open July 16 - August 10**

The following is a list of the information you will need to complete your online nomination.

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### NOMINATION FORM

**Log in at: [www.caoc.org/12nominations](http://www.caoc.org/12nominations)**

Candidate name

Firm

City

CAOC Election District

Office(s) nominating

Nomination fee: You can pay online with a credit card or mail a check to CAOC

Photo: You can upload a JPG online or email to [jerri@caoc.org](mailto:jerri@caoc.org)  
(file must be less than 1 MB)

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### After the nominations close.

**CAOC staff will advise if you are in a contested district.**

**If you are in a contested district:**

- **You will be advised to email a 100-word candidate statement to [jerri@caoc.org](mailto:jerri@caoc.org) by Monday, August 20.**
- **CAOC staff will complete a 2012 participation form which will be emailed to you for review.**

**2012 ELECTION CALENDAR**

<b>IMPORTANT DATES</b>	
July 2	Number of board seats determined by the number of members in each district
July 16	Notice of Upcoming Association Elections. Nominations open for Officers (President-Elect, Vice Presidents 1, 2, 3, 4) and both Board of Governors and At-Large Board of Governors. (Candidates must submit online Nomination Form with filing fee and photo.)
August 10	Nominations close for Officers, Board of Governors and At-Large Board of Governors
September 10	Election open for Officers and Board of Governors <i>(voting by CAOC members)</i>
September 14	Election close for Officers and Board of Governors
September 17	Vacant Board seats filled by President-Elect
September 18	Election results announced to nominees
October 3	Election open for 34 At-Large Board of Governors <i>(voting by incoming Board members)</i>
October 9	Election close for At-Large Board of Governors
October 12	Executive Committee appoints 10 additional At-Large Board of Governors
October 16	At-Large Board of Governors announced, and nominations open for Board of Directors and remaining Officer positions (Secretary, Financial Secretary, Treasurer, and Parliamentarian)
October 22	Nominations close for Board of Directors and remaining Officers
October 29	Election open for Board of Directors and remaining Officers <i>(voting by incoming Board members)</i>
November 1	Election closed for Board of Directors and remaining Officers
November 2	Election results announced
November 10	Officers, Board of Governors and Board of Directors sworn in to office at Annual Installation and Awards Dinner
December 8	CAOC Organizational Board Meeting

## ELIGIBILITY REQUIREMENTS AND VOTING PROCEDURE

**Eligibility Requirements.** Eligibility for Board of Governors positions is as follows:

- (1) Vice Presidents. To be eligible to run for the office of Vice President, a person must have served as an officer of the Association for at least eleven (11) months preceding his or her term as Vice President and have not otherwise missed more than one regularly scheduled meeting of the Board of Directors. Notwithstanding this requirement, however, any member in good standing of the Association shall be permitted to run for this office as a challenger;
- (2) Other Officers. To be eligible to run for the office of Treasurer, Financial Secretary, Secretary, or Parliamentarian, a person must have served on the Board of Governors for at least eleven (11) months preceding his or her term as an officer and have not otherwise missed more than one regularly scheduled meeting of the Board of Governors. Notwithstanding this requirement, however, any member of this Association shall be permitted to run for these offices as a challenger;
- (3) Elected Governors. To be eligible to run for a seat on the Board of Governors, a person shall have been a member of this Association for at least eleven (11) months preceding the start of his or her term as a Governor;
- (4) At-Large Governors. To be eligible to serve as an At-Large member on the Board of Governors, a person shall have been a member of this Association for at least six (6) months preceding the start of his or her term as an At-Large Governor; and,
- (5) Officers of the Association shall be members in good standing of the State Bar of California; whose practice substantially involves the representation of plaintiffs; and whose firm does not represent insurance companies or defendants in tort or consumer cases.

**Election of At-Large Governors.** Up to thirty-four (34) At-Large members of the Board of Governors shall be elected, divided equally with one-half elected from the northern part of the state, and one-half from the southern part of the state as defined by these bylaws. Furthermore, ten (10) additional At-Large members shall be appointed by the incoming Executive Committee.

**Voting Procedure.** The voting shall be done electronically or by paper ballot through the U.S. Mail, at the discretion of the Chief Executive Officer. When voting is to be done electronically, any member otherwise eligible to vote may petition the Chief Executive Officer, for good cause and within thirty (30) days of the date on which the Notice of Upcoming Association Elections is sent, for exemption from electronic voting in that election and for a paper ballot, to be completed and returned to the state office, via U.S. Mail. The Board of Directors shall determine whether good cause exists for the requested exemption. Good cause means, e.g., an inability to vote electronically as a result of a member's lack of computer access and or lack of Internet access. A mere unwillingness to vote electronically shall not constitute good cause for exemption from electronic voting.

## NOMINATION FILING FEES AND REQUIREMENTS

POSITION	FILING FEE
President-Elect Candidate	\$400
Vice President Candidate	\$300
Board of Governors	\$200
At-Large Board of Governors	\$200

- Candidates may file for more than one position.
- Candidates must submit a filing fee for each position.
- Candidates should only nominate themselves for the At-Large Board of Governors if they are not running for any other position. Candidates in other positions will automatically be nominated for the At-Large Board of Governors if not elected by members in the general election.

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- I. Candidates must submit the following items via the CAOC website at [www.caoc.org/12nominations](http://www.caoc.org/12nominations). These must be received no later than the close of business on **August 10, 2012**.
- A. Nomination Form, with payment and candidate photo in JPG format.
- II. Candidates in contested districts must submit the following items via email ([jerri@caoc.org](mailto:jerri@caoc.org)) no later than the close of business on **August 20, 2012**.
- A. Candidate statement (must not be more than 100 words)

The Election Rules Committee and Board of Governors of the Consumer Attorneys Of California have officially adopted the following requirements:

1. No statement may exceed 100 words. All words will be counted. Abbreviations such as UCLA for University of California at Los Angeles and SFTLA for the San Francisco Trial Lawyers Association will be counted as one word.
2. The statements are to focus on two principle areas:
  - a. The candidate's participation in bar activities, particularly those related to the plaintiffs' bar; and
  - b. Any vision or plans the candidate has if elected.
3. The statements are not to make references to verdicts or settlements achieved by the candidate.
4. Statements are not to make reference to particular political parties or candidates for public office.

Statements which violate these guidelines will be returned to the proposed candidate whose name will not be included on the ballot unless he or she timely submits a statement which complies with these rules. The CAOC state office can provide you with a sample bio if needed.

CONSUMER ATTORNEYS OF CALIFORNIA

**DISTRICT BREAKDOWN**

<b>SOUTHERN DISTRICTS</b>	<b>COUNTIES</b>	<b>NO. OF SEATS</b>
District 1	San Diego	4 Board Seats
District 2	Orange	3 Board Seats
District 3	Los Angeles	9 Board Seats
District 4	Imperial, Claremont, Pomona, Riverside	2 Board Seats
District 5	San Bernardino	2 Board Seats
District 6	Ventura	1 Board Seat
<b>NORTHERN DISTRICTS</b>	<b>COUNTIES</b>	<b>NO. OF SEATS</b>
District 7	San Luis Obispo Santa Barbara	1 Board Seat
District 8	Kern	1 Board Seat
District 9	Fresno, Inyo, Kings Madera, Tulare	2 Board Seats
District 10	Alpine, Amador, Calaveras, Mariposa, Merced, Mono, Stanislaus, Tuolumne	1 Board Seat
District 11	San Mateo	3 Board Seats
District 12	San Francisco	5 Board Seats
District 13	Marin	2 Board Seats
District 14	Monterey, San Benito, Santa Cruz	1 Board Seat
District 15	Santa Clara	2 Board Seats
District 16	Alameda, Contra Costa	4 Board Seats
District 17	Sacramento	3 Board Seats
District 18	San Joaquin	1 Board Seat
District 19	El Dorado, Nevada, Placer Sierra, Sutter, Yuba	1 Board Seat
District 20	Napa, Solano, Sonoma, Yolo	2 Board Seats
District 21	Butte, Colusa, Del Norte, Glenn, Humboldt, Lake, Lassen, Mendocino, Modoc, Plumas, Shasta, Siskiyou, Tehama, Trinity	1 Board Seat

**ROLE OF THE CAOC OFFICERS AND BOARD OF GOVERNORS**

- A. Officers.** The officers of the Board of Governors shall be President, President-Elect, First Vice President, Second Vice President, Third Vice President, Fourth Vice President, Treasurer, Secretary, Financial Secretary, Parliamentarian, and the Immediate Past President.
- B. Terms of Office.** Officers shall be elected or appointed as provided by these bylaws and serve for one (1) year until their successors are elected. Unless otherwise provided by these bylaws or the Board of Governors, their terms of office shall begin on December 1.
- C. Duties.** In addition to those that may be prescribed by the Board of Governors, officers shall have the following powers and duties.
- (1) **President.** The President shall:
- (a) Direct the affairs of the Association pursuant to policies set by the Board of Governors and procedures adopted by the Board of Directors;
  - (b) Preside at all meetings of the Board of Governors, the Board of Directors, the Executive Committee and the membership;
  - (c) Establish, continue and/or discontinue all taskforces of special concern to the Association and not otherwise provided for in these bylaws, and shall have the power to appoint their Chairman and their members, and serve as an Ex-Officio member;
  - (d) Serve as chief spokesperson for the Association and all related entities on matters of public interest, or otherwise delegate this responsibility as he or she deems advisable;
  - (e) Present the Association's state of affairs to the membership at the annual membership meeting;
  - (f) Perform any and all legal duties incident to the office of the President and have such other and further duties as the Board of Governors may direct;
  - (g) Assume office as President after having served as President-Elect; and,
  - (h) Appoint all committee chairs.
- (2) **President-Elect.** The President-Elect shall:
- (a) Assist the President in carrying out his or her duties and shall be familiar with all the activities and affairs of the Association and perform such other functions and services as are incident to the office;
  - (b) Serve as a member of the Executive Committee and as an Ex Officio member of all other committees and taskforces of the Association;
  - (c) Preside, in the absence of the President, at meetings of the Board of Governors, the Board of Directors, the Executive Committee, or the membership;
  - (d) Serve as Chair of the Development Committee;
  - (e) Serve as Chair of the Planning Committee, and be involved with organizing and leading the Association's annual planning retreat;
  - (f) Act with the authority of the President during his or her absence; and
  - (g) Assume office as President-Elect after having served as First Vice President.
- (3) **First Vice President.** The First Vice President shall:
- (a) Serve as Chair of the Legislative Committee and as Vice Chair of the Development Committee;
  - (b) Perform such other functions as delegated by the President, and or the Board of Governors; and
  - (c) Assume the office after having served as Second Vice President.
- (4) **Second Vice President.** The Second Vice President shall:
- (a) Serve as Chair of the Membership Committee and as Vice Chair of the Legislative Committee;
  - (b) Perform such other functions as delegated by the President, and or the Board of Governors; and
  - (c) Assume the office after having served as Third Vice President

- (5) **Third Vice President.** The Third Vice President shall:
- (a) Serve as Chair of the Education Committee and as Vice Chair of the Membership Committee;
  - (b) Perform such other functions as delegated by the President, and or the Board of Governors;  
and
  - (c) Assume the office of Third Vice President after having served as Fourth Vice President
- (6) **Fourth Vice President.** The Fourth Vice President shall:
- (a) Serve as Chair of the Communications and Grassroots Committee and as Vice Chair of the Education Committee;
  - (b) Perform such other functions as delegated by the President, and or the Board of Governors;  
and
  - (c) Assume the office of Fourth Vice President upon election to the office and after having served at least one term as an officer of the Association
- (7) **Treasurer.** The Treasurer shall:
- (a) Serve as the Chair of the Budget and Finance Committee;
  - (b) Maintain records so as to give an accurate accounting of the financial transactions of the Association and render such reports as the membership or the Board of Governors may require;
  - (c) Serve as the official custodian of all funds of the Association and oversee the collection, disbursement, investment, and accounting for all funds of the Association;
  - (d) Submit financial reports to the Board of Governors at each of its meetings and to the membership at the annual meeting;
  - (e) Sign contracts, leases, or otherwise financially obligate the Association and its related entities and or subsidiaries in an amount greater than \$25,000;
  - (f) Perform any and all legal financial duties incident to the office of the Treasurer; and
  - (g) Perform such other functions as delegated by the President, and or the Board of Governors.
- (8) **Financial Secretary.** The Financial Secretary shall:
- (a) Serve as the Chair of the Audit Committee, and as such, oversee an annual financial audit of the Association;
  - (b) Sign, in the absence of the Treasurer or a vacancy in the office thereof, contracts or leases and otherwise financially obligate the Association and its related entities and or subsidiaries in an amount greater than \$25,000;
  - (c) Perform any legal duties incident to the office of Financial Secretary and all other duties that may be assigned by the President and or the Board of Governors; and
  - (d) Perform such other functions as delegated by the President, and or the Board of Governors.
- (9) **Secretary.** The Secretary shall:
- (a) Keep the minutes of meetings held by the Board of Governors, the Board of Directors and the Executive Committee and serve as the official custodian of all books and records of the Association;
  - (b) Serve as the Chair of the Nominations and Elections Committee and perform all legal duties incident to the office of Secretary;
  - (c) Transmit the results of the Association's annual election to the general membership and certify the validity of the election results;
  - (d) Maintain and authenticate official records of attendance at all meetings of the Board of Governors and the Board of Directors;
  - (e) Ensure all required notices by these bylaws are given; and
  - (f) Perform such other functions as delegated by the President, and or the Board of Governors.
- (10) **Parliamentarian.** The Parliamentarian shall:
- (a) Render parliamentary rulings in accordance with Robert's Rules of Order on issues presented at any meeting of the Board of Governors, the Board of Directors or membership provided however, that any such ruling may be rejected by two-thirds vote of the majority of those members of the Board or the Association present at the meeting;



- (b) Serve as the Chair of the Bylaws Committee; and
- (c) Perform such other functions as delegated by the President, and or the Board of Governors.

(11) **Immediate Past President.** The Immediate Past President shall:

- (a) Serve as the Chair of the Past Presidents Council; and
- (b) Perform such other functions as delegated by the President, and/or the Board of Governors.

### **BOARD COMPOSITION AND AUTHORITY**

**A. Board of Governors – Composition and Vacancy.** The Board of Governors shall be composed of all officers of the Association, all members annually elected to serve on the Board of Governors as prescribed by the bylaws, all members holding Governor Emeritus status, and all At-Large members. All members of the Board of Governors shall be members of the Advocates Club, or shall meet other standards developed and adopted by the Board of Governors.

The president of each local trial lawyer association in the State of California, or other affiliated chapter of this Association, shall be a member of the Association's Board of Governors and Council of TLA Presidents, with power to vote and hold office if he or she is a Regular or Sustaining Member of Consumer Attorneys of California. Each member of the American Association for Justice's Board of Governors from California and each AAJ State Delegate from California shall be an Ex-Officio member of the Association's Board of Governors.

A member of the Board of Governors shall have a one-year term of office that commences on December 1 of each year, and terminates on November 30 of the following year. A vacancy shall exist in the Board of Governors whenever a Governor fails to attend two consecutive quarterly meetings of the Board of Governors or the total of three such quarterly meetings in a calendar year unless rescinded by majority vote of the Board of Directors. Once removed from the board an elected or appointed member shall be ineligible to serve as a member of the board during the following year. Any member of the Association may fill a vacancy on the Board of Governors upon appointment by the President, with the concurrence of the Executive Committee.

**B. Board of Governors – Authority.** The Board of Governors shall:

- (1) Meet upon call of the President at such dates, times, and means as he or she may determine and as may otherwise be provided for in these bylaws, but not less than quarterly pursuant to an annual calendar of meetings adopted at the Association's annual organizational meeting;
- (2) Elect eighteen (18) members, with nine (9) coming from the northern part of the state and nine (9) coming from the southern part of the state as defined by these bylaws, from the Board of Governors itself, to serve on the Association's Board of Directors;
- (3) Establish special committees to advance the purposes of this Association as it deems fit and delegate to them such duties as it deems fit and as otherwise consistent with these bylaws;
- (4) Establish rules, policies, and procedures which shall govern those seeking nomination to any office, candidates and nominees for office, campaigning and electioneering, and the conduct of all elections;
- (5) Censure and or remove any board member or officer of the Association from office following conviction of a felony, misdemeanor of moral turpitude or conduct which brings discredit to the Association or legal profession in general, or for conduct which is inconsistent with the goals and objectives of the Association. Censure and or removal shall be by an affirmative vote of two-thirds of the members in good standing present at any meeting provided, however, it has been placed on the agenda and the Board of Governors has been duly noticed;
- (6) Establish procedures for application for admittance to all classes of membership, for the termination of membership, and for expulsion of members, so long as such procedures are not inconsistent with these bylaws;
- (7) Establish classes of voting and non-voting membership, not otherwise specified in these bylaws; and
- (8) Establish, combine, or abolish such sections and divisions of the Association it deems advisable, set forth their activities and functions, and adopt additional rules and regulations governing the structure and operation.

**C. Board of Directors – Composition and Vacancy.** The Board of Directors shall consist of thirty-five (35) members, including the officers of the Association, the immediate past chairperson of the Women’s Caucus, and the immediate past chairperson of the New Lawyers Division, two (2) members appointed by the Past President’s Council as prescribed in the bylaws, two (2) local trial lawyer association presidents, one (1) north and one (1) south, appointed by the Local Trial Lawyer Association President’s Council prescribed in the bylaws, and all other members selected from the Board of Governors itself by the Board of Governors. Selection shall be by a majority vote of members in good standing of the Board of Governors. It is the policy of this Association to seek geographical and other diversity and balance from around the state when electing members to the Board of Directors. A vacancy shall exist in the Board of Directors whenever a Director fails to attend three (3) consecutive meetings or a total of four (4) meetings in a calendar year unless rescinded by a majority vote of the Board of Directors. Once removed from the board an elected or appointed member shall be ineligible to serve as a member of the Board during the following year. Members of the Board of Directors shall be members of the President’s Club and the Advocates Club, or shall meet other standards developed and adopted by the Board of Governors.

If a vacancy occurs on the Board of Directors, the CAOC President shall appoint a member of the Board of Governors to fill the vacancy, with the concurrence of the Executive Committee.

**D. Board of Directors – Authority.** The Board of Directors shall:

- (1) Act with full authority of the Association;
- (2) Meet upon call of the President and at such other regularly scheduled dates, times, and means provided for in these bylaws and as may be noticed pursuant to an annual calendar of meetings adopted not later than the Association’s annual organizational meeting;
- (3) Determine the annual goals and objectives of the Association and otherwise direct the affairs of the Association, consistent with policies adopted by the Board of Governors;
- (4) Oversee the management, budget, staffing, structure, and operations of the Association;
- (5) Authorize any officer or officers to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Association, which authority may be general or confined to specific instances;
- (6) Authorize any Association officer or officers to sign and otherwise execute checks on the Association’s checking and related financial accounts and provide that two signatures be required for the execution of checks above any selected amount it so chooses;
- (7) Determine policy on all matters affecting the Association and its membership by majority vote of members in good standing who are present and voting on resolutions brought before them;
- (8) Adopt an annual budget not later than the last scheduled Board meeting prior to the fiscal year for which the budget applies;
- (9) Set and or change membership dues amounts in such categories of membership as it may establish;
- (10) Purchase, rent, or make other satisfactory arrangements in its discretion for real or personal property or for equipment for its headquarters, and enter into such leasing or purchasing arrangements as are required for the maintenance of the principal and branch offices of the Association;
- (11) Delegate specified duties and authority to any officer or agent upon such terms as they deem fit to facilitate the transaction of Association business;
- (12) Organize regional or local affiliate organizations it deems advisable in fulfilling the Association’s objectives;
- (13) Create, at its discretion, an assessment on each Association membership category to raise emergency funds;
- (14) Determine the membership benefits to be extended to each class of member;
- (15) Establish the policy of the Association with respect to pending and proposed legislation and initiatives;
- (16) Authorize officers, directors, employees, agents, or members of the Board of Governors, Board of Directors or committee of the Association to make any representation, pronouncement or declaration on behalf of the Association on any question of public policy;
- (17) Establish policies, procedures, rules, and standards governing the Association’s continuing education seminars;
- (18) Select and retain a Chief Executive Officer, and otherwise determine his or her compensation and duties; and
- (19) Have all other powers allowed by law.

**CAOC ELECTIONS INFORMATION – GENERAL**

- A. Election Rules.** The Board of Governors, upon recommendation and advice of the Nominations and Elections Committee, shall adopt policies governing all aspects of Association elections, including but not limited to a detailed annual election timeline, mail balloting, electioneering, solicitations of endorsements, support and campaign expenditures, and mailings, as it deems appropriate and consistent with fairness, good taste, professionalism and the desire to see that all those seeking office shall be treated fairly.
- B. Notice of Upcoming Association Elections.** Not later than July 15 of each year, the Secretary shall prepare and President shall send a notice to the voting membership that includes a copy of the Association Elections Calendar, including important filing deadlines, prepared by the Nomination and Elections Committee and approved by the Board of Directors.
- C. Determination of Districts.** The Board of Governors shall determine the number of districts within the State of California for the purpose of reapportioning representation for the following year’s election. This determination shall take place not later than July 1st of each year and shall be based upon input and recommendations from the Nominations and Elections Committee.
- D. Apportionment of Board Seats.** Not later than July 15 of each year the Nominations and Elections Committee shall determine the number of members that can be elected from each district as based upon the number of voting members in each district as of July 1 and according to the following schedule:

<u>Voting Members In Each District</u>	<u>Number of Board Seats</u>
0 to 50	1
51 to 100	2
101 to 200	3
201 to 300	4
301 to 400	5
401 to 500	6
501 to 600	7
601 to 700	8
701 to 800	9
801 & more	10

- E. Voting by District.** Only voting members whose principal offices are located within a particular District are entitled to vote for Board member candidates for that District.
- F. Term of Office.** The term of office of each member of the Board of Governors, including Association officers, shall commence on December 1 of each year, and terminate on November 30 of the following year, or at such time as a successor has been duly appointed or elected thereafter.
- G. North-South Division of the State.** For the purpose of these bylaws, the south portion of California is defined as the geographical area including Ventura, Los Angeles, San Bernardino, Orange, Riverside, San Diego and Imperial Counties. The north portion of California is the geographical area lying north of the counties listed above.
- H. North-South Rotation of Officers.** In odd-numbered years, the offices of Treasurer and Parliamentarian shall be elected from the south, and the offices of Secretary and Financial Secretary shall be elected from the north. In even-numbered years, the offices of Treasurer and Parliamentarian shall be elected from the north, and the offices of Secretary and Financial Secretary shall be elected from the south. Similarly, and in order to ensure the continued north-south rotation of all officers of the Association, the Fourth Vice President shall be elected from the south in odd-numbered years and from the north in even-numbered years.

  
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**Notice of Upcoming Association Elections**

July 16, 2012

Notice is hereby given that the Consumer Attorneys of California will be conducting association elections by online balloting. In accordance with the bylaws, voting members must notify the CAOC Chief Executive Officer within 30 days of this notice if they cannot vote electronically and require a paper ballot.

<b>Upcoming Association Elections</b>	
Sept. 10 - Sept. 14	Online election of Officers and Board of Governors <i>(voting by Regular and Sustaining members)</i>
Oct. 3 - Oct. 9	Online election of At-Large Board of Governors <i>(voting by incoming Board members)</i>
Oct. 29 - Nov. 1	Online election of remaining Officers and Board of Directors <i>(voting by incoming Board members)</i>

If you are eligible to vote but unable to vote electronically, please contact CEO Nancy Drabble by August 15, 2012, and state the reason you are unable to vote electronically. The Board of Directors shall determine whether good cause exists for the requested exemption.

Nancy Drabble, CEO  
Consumer Attorneys of California  
770 L Street, Suite 1200  
Sacramento, CA 95824  
Fax: 916-442-7734  
Email: nancyd@caoc.org

**Voting Procedure.**

The voting shall be done electronically or by paper ballot through the U.S. Mail, at the discretion of the Chief Executive Officer. When voting is to be done electronically, any member otherwise eligible to vote may petition the Chief Executive Officer, for good cause and within thirty (30) days of the date on which the Notice of Upcoming Association Elections is sent, for exemption from electronic voting in that election and for a paper ballot, to be completed and returned to the state office, via U.S. Mail. The Board of Directors shall determine whether good cause exists for the requested exemption. Good cause means, e.g., an inability to vote electronically as a result of a member's lack of computer access and or lack of Internet access. A mere unwillingness to vote electronically shall not constitute good cause for exemption from electronic voting.