

Grant Final Report

Akron Bar Foundation | 57 S. Broadway St., Akron, OH 44308 | www.akronbar.org | (330) 436-0103

Grantee Contact Information:

Grantee Organization: _____

Mailing or Street Address: _____

City, State, Zip: _____ County: _____

Phone: _____ Fax: _____

Website: _____

Executive Director: _____ Email: _____

Project Director: _____ Email: _____

Program or Project Information:

Program/Project Title: _____

Amount of Grant Received: \$ _____

Grant Duration: _____ to _____ Report Period: _____ to _____

Type of Grant: (check all that apply)

- | | | |
|------------------------------------|--|---|
| <input type="checkbox"/> Capital | <input type="checkbox"/> Technical Assistance | <input type="checkbox"/> Operating |
| <input type="checkbox"/> Endowment | <input type="checkbox"/> Program/Project Startup | <input type="checkbox"/> Other (specify): |

Notes/Comments:

Signatures:

Signature of Report Writer

Date

Typed Name

Signature of Executive Director

Date

Typed Name

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Grant Report Narrative:

1. Results

List the original goals and objectives of the grant, and tell how they were met during this reporting period. Include the impact it made on your organization, community, and/or the population served.

In what ways did the actual project vary from your initial project plans? Describe how/why.

Describe any unanticipated outcomes, benefits or challenges encountered with this project, including current status on meeting any special terms of this grant. (For example, if this was a challenge grant, did you meet the challenge?)

If applicable, attach selected material relating to the funded project: press or news items, brochures, letters of support, photographs, etc.

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2. Lessons Learned

What are the most important results/lessons you have learned from this project?

How will you use what you have learned to inform future work?

What recommendations can you make to funders or others working in this field?

If you were to undertake this project again, what would you do differently?

3. Future Plans

What is your plan for this project in the future? Briefly describe rationale for ongoing funding, expansion, replication or termination.

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4. Financials

Using the original budget included with your proposal, provide an itemized budget of actual expenses and income for the project for this period. Provide narrative on any variances of 10% or greater from the original project budget.

Include a detailed, complete accounting of how the specific grant dollars from the Akron Bar Foundation were spent, including project financial statement if appropriate. Enclose your most recent audit.

Who else has funded this project, and at what level?