

# Grant Final Report

Akron Bar Foundation | 57 S. Broadway St., Akron, OH 44308 | [www.akronbar.org](http://www.akronbar.org) | (330) 436-0103

## Grantee Contact Information:

Grantee Organization: \_\_\_\_\_

Mailing or Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ County: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Website: \_\_\_\_\_

Executive Director: \_\_\_\_\_ Email: \_\_\_\_\_

Project Director: \_\_\_\_\_ Email: \_\_\_\_\_

## Program or Project Information:

Program/Project Title: \_\_\_\_\_

Amount of Grant Received: \$ \_\_\_\_\_

Grant Duration: \_\_\_\_\_ to \_\_\_\_\_ Report Period: \_\_\_\_\_ to \_\_\_\_\_

## Type of Grant: (check all that apply)

- |                                    |  |   |
|------------------------------------|--|---|
| <input type="checkbox"/> Capital   | <input type="checkbox"/> Technical Assistance    | <input type="checkbox"/> Operating        |
| <input type="checkbox"/> Endowment | <input type="checkbox"/> Program/Project Startup | <input type="checkbox"/> Other (specify): |

## Notes/Comments:

## Signatures:

\_\_\_\_\_  
Signature of Report Writer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed Name

\_\_\_\_\_  
Signature of Executive Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed Name

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### Grant Report Narrative:

#### 1. Results

List the original goals and objectives of the grant, and tell how they were met during this reporting period. Include the impact it made on your organization, community, and/or the population served.

In what ways did the actual project vary from your initial project plans? Describe how/why.

Describe any unanticipated outcomes, benefits or challenges encountered with this project, including current status on meeting any special terms of this grant. (For example, if this was a challenge grant, did you meet the challenge?)

Tell us how you acknowledged the grant you received from Akron Bar Foundation. Please attach selected material relating to the funded project: press or news items, brochures, photographs, etc.

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### **2. Lessons Learned**

**What are the most important results/lessons you have learned from this project?**

**How will you use what you have learned to inform future work?**

**What recommendations can you make to funders or others working in this field?**

**If you were to undertake this project again, what would you do differently?**

### **3. Future Plans**

**What is your plan for this project in the future? Briefly describe rationale for ongoing funding, expansion, replication or termination.**

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### 4. Financials

**Using the original budget included with your proposal, provide an itemized budget of actual expenses and income for the project for this period. Provide narrative on any variances of 10% or greater from the original project budget. (You may attach on a separate piece of paper)**

**Include a detailed, complete accounting of how the specific grant dollars from the Akron Bar Foundation were spent, including project financial statement if appropriate. Attach your most recent audit.**

**Who else has funded this project, and at what level?**