

Membership Guidelines & Exit Survey Questions

About ACTLA

The Alberta Civil Trial Lawyers Association (ACTLA) was founded in the Spring of 1986 as a Non-Profit Society dedicated to the objectives of advancing the Science of Jurisprudence, training in all fields and phases of Advocacy, upholding the honour and dignity of the Profession of Law, encouraging brotherhood and sisterhood among the members of the Bar, upholding and improving the Adversary System and Trial by Jury, and promoting the Administration of Justice and the Public Good.

All members of the Law Society of Alberta and students enrolled in Law School are invited to join the Association, participate in its activities and thereby further the Alberta Civil Trial Lawyers Association in achieving its objectives. Memberships to lawyers in jurisdictions outside of Alberta are also available.

ACTLA Mission Statement

To advocate for a strong civil justice system that protects the rights of all Albertans.

ACTLA Advocacy

ACTLA is the voice of the civil litigation bar in Alberta. ACTLA works with Government to ensure the voice of plaintiffs is heard and the rights of Albertans are protected.

Terms & Conditions/ Guidelines

Members accept the responsibility to act in accordance with the ACTLA Membership Guidelines. The ACTLA Board of Directors reserves the right to take appropriate measures towards Members who violate the ACTLA Membership Guidelines, including suspension or termination of ACTLA Membership.

ACTLA Members are required to demonstrate respect and civility to fellow Members, ACTLA Staff and ACTLA Board of Directors. ACTLA Members must also demonstrate mutual cooperation and support to fellow Members by sharing knowledge, expertise, and guidance without expectation of personal gain. This includes participation on ACTLA Listservers and messages regarding fellow Members and those outside the association.

Members must represent themselves and ACTLA in a professional and respectful manner.

Membership Requirements

Regular Voting Membership

Regular Voting Members certify that they are a member of the Law Society of Alberta and in the personal injury practice, for the most part, represent the injured or persons whose legal rights are jeopardized. As a voting member, members understand that they shall be entitled to voting privileges as set forth in the by-laws.

Sustaining Membership

Sustaining Members are patrons who qualify for a regular voting membership or adjunct membership, but support ACTLA programs above and beyond the call of duty. Additional membership benefits may include seminar registration at a reduced rate, seminar materials at half-price and recognition as sustaining members.

Adjunct Non-Voting Membership

Adjunct Non-Voting Members certify that they are a member of the Law Society of Alberta who subscribes to the purposes of the association but who, for the most part, are engaged in representing the defence in personal injury litigation. Members understand that they do not have a right to vote or to hold office in the association.

Out-of-Province Membership

Out-of-Province Members certify that they are a practicing lawyer who is a member in good standing of a province or state bar association outside of Alberta and wish to be a non-voting member of the association.

Paralegal/ Legal Assistant Membership

Paralegal/ Legal Assistant Members certify that they are a paralegal or legal assistant employed full-time in a legal support capacity. Members understand that they are a non-voting member of the association.

Articling Student Membership

Articling Student Members certify that they are an articling student and understand that they are non-voting members who will receive notice of seminars and conventions and publications.

Law Student Membership

Law Student Members certify that they are a student in law school and understand that they will be a non-voting Member who will receive notice of seminars and conventions and publications.

Non-Lawyer Membership

Non-Lawyer Members certify in the regular course of their employment or business, they provide services to ACTLA Members, and wish to be a non-voting member of the association. Members certify that their application is subject to review and approval by the Executive Director.

Subscription Only Membership

Subscription Only Members certify that they wish to subscribe to "The Barrister". They will not be entitled to any membership benefits.

Refund Policy

Seminar Refund Policy

Seminar refunds will be provided to the original payer in the same form of original payment. Notice of cancellation will be accepted up to one week in advance of applicable seminar date and must be submitted to ACTLA Staff in writing. Later cancellations will be subject to a \$50.00 (plus GST) administration fee.

Administrative Policies

ACTLA Promise to Members

ACTLA commits to providing high quality legal education, resources for members, Listserv access, Barrister publications and advocating on behalf of the Plaintiff's bar.

Service Standard

ACTLA Staff commit to providing response to correspondences within a two-business day window. If a matter is urgent ACTLA Staff will do their best to respond within a timely manner.

Receipts for payments must be requested on payment authorization forms and will be sent within a two-business day window of payment being processed.

Administrative Payment Process

Payments made to ACTLA can be submitted via payment authorization on various registration forms, by phone, fax or mailed to the ACTLA office. Receipts for payments must be requested on payment authorization forms and will be sent within a two-business day window of payment being processed. We commit to processing payments within a timely manner, and securely storing and/or shredding of personal payment information following its intended purpose.

Member Exit Survey Questions

- What is your reason for leaving ACTLA?
- How likely are you to recommend ACTLA to a fellow law professional?
- How likely are you to rejoin ACTLA at a later date?
- Is there anything we could have done differently?
- Are there any further member benefits you would have liked to see/ receive?
- What did you like about ACTLA?
- What would have prevented you from leaving ACTLA?
- Did our team communicate with you effectively?
- Further comments?