

Student Forms – Information

Please read BEFORE printing forms – your child may not need ALL forms.

NOTE: FORMS CAN BE COMPLETED BY TYPING ONLINE AND THEN PRINTING AND SIGNING – MUCH EASIER TO BE READ!

Child Enrollment Health and Information Form

- REQUIRED FOR ALL STUDENTS
- Emergency contacts can NOT be parents – please list who to call in the event we are unable to reach parents
- At least one emergency contact should live close enough to the school to be able to pick up your child if necessary
- On page 2, if “YES” is checked for any question, you will also need to complete a “Medical/Physical Care Plan” and/or “Request for Administration of Medication” form (see below for info on these forms)
- Center of page 3 – Emergency Transportation Authorization - choose to sign either to give permission OR not to give permission – not both. Your child cannot be transported to the hospital in case of emergency without your signature granting permission.

Child Medical Statement Form

- REQUIRED FOR ALL STUDENTS
- Must be completed and signed by your child’s physician
- Must be kept updated throughout the school year. This form expires one year from the date it is completed by the physician. A reminder will be sent when the form is due to expire.
- If you already have a current form (from last year) on file, a new form is not required until the current form expires.

Consent, Waiver, and Release Agreement

- REQUIRED FOR ALL STUDENTS
- Both parents need to sign
- Pictures of students are used for memory books and class projects
- Media consent includes posting pictures on our website or in the local newspaper

Child Care Plan for Health Conditions or Medical Procedures Form

- ONLY REQUIRED IF “YES” CHECKED ON PAGE 2 OF CHILD ENROLLMENT HEALTH AND INFORMATION FORM
- Required for Preschool staff to administer medication or provide medical care to your child

Request for Administration of Medication Form

- ONLY REQUIRED IF "YES" CHECKED ON PAGE 2 OF CHILD ENROLLMENT HEALTH AND INFORMATION FORM
- This form MUST be signed by your child's physician
- Form expires one year from date signed
- Please complete one form for EACH medication
- Required for Preschool staff to administer ANY medication to your child

Parent Helper Chaperone Form

- Must be completed by anyone volunteering in the classroom or on a fieldtrip
- Required for any adult (parents/grandparents/etc) to be in one of our classrooms for any reason (class party, child's birthday celebration, etc.)
- Preschool staff member will ALWAYS be present in classroom or on fieldtrip.

Child Release Waiver Form

- Must be signed by BOTH parents
- Allows preschool staff to release child to a non-parent/legal guardian.
- Person picking up child MUST report to school office and show picture ID matching the name on this form for the student to be released
- More than one name may be identified on the form