



Restorative Justice Program Manager

Position Summary:

Youth Radio is seeking a restorative justice educator with experience working with system engaged transitional aged youth. The ideal candidate possesses significant experience in restorative practices and facilitation, curriculum development, management and community organization setting. The Program Manager will oversee the operations of the Restorative Justice Program, implement daily classroom trainings, and play a key role within Youth Radio's support service team. The candidate will have experience working directly with youth who have had encounters with the juvenile justice system. The program is funded through the City's Oakland Unite initiative.

Responsibilities:

- Coordinate, implement and facilitate restorative justice practices with students, instructors and community members: including curriculum development, lesson planning, and workshop development
- Provide professional development and support to staff on the integration and implementation of restorative practices including community building, social-emotional learning, positive and inclusive classroom environment, and effective instruction.
- Assist in behavioral crisis response by providing trauma informed practices
- Assist with data collection, entry, program evaluation, and grant reporting
- Participate and be familiar with daytime initiatives around violence prevention, truancy reduction, crisis intervention and other supports
- Recruit, interview, enroll, and support participants ensuring a high level of retention/completion
- Maintain and establish relationships with probation officers, case managers, and other key referring agencies and community partners
- Represent program at city and community meetings as requested
- Maintain classroom and building rules and promote a safe and professional learning/working environment

An ideal candidate will:

- Committed to Youth Radio's mission to cultivate community transformation through creative education
- Trained in Restorative Justice principles
- Committed to social justice, restorative justice, and youth empowerment/development
- Ability to work independently, reliably, take initiative and problem solve
- Strong attention to detail throughout all aspects of their work
- A strong work ethic, with a desire to go above and beyond standard expectations
- Exceptional judgment, including high level of discretion when handling confidential materials
- Confident communicating with families, school staff and other community partners
- Excellent interpersonal and communication (written and oral) skills
- Demonstrates professional demeanor by being punctual, consistent, reliable, and courteous
- Knowledge of the juvenile justice system
- Workshop facilitation in classroom or community settings
- Experience in curriculum development
- Demonstrated classroom management skills
- Ability to provide crisis intervention to students, using de-escalation techniques



About Youth Radio:

Through the highest quality media production, Youth Radio equips the next generation with skills and support that lead to jobs and education. Partnering 14-24 year-olds with industry leaders, Youth Radio produces digital media and Peabody-award winning journalism that is distributed nationally. Through hands-on work experience, support services and a creative outlet, Youth Radio prepares young people for employment and ultimately transforms lives.

Contact:

Please send cover letter and resume to hr@youthradio.org and put "Restorative Justice Program Manager" in subject line. No calls please. Youth Radio is an Equal Employment Opportunity and Affirmative Action Employer. Qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender perception or identity, national origin, age, marital status, protected veteran status, or disability status.