



Case Manager

ABOUT YOUTH RADIO

Headquartered in Oakland, CA, Youth Radio is a one-of-a-kind, youth-driven production company which, through a variety of outlets including our own platform, reaches audiences in the tens of millions. YR is the winner of multiple journalism honors including the Peabody, Columbia-Dupont, Kennedy, Murrow, and White House Awards.

We are at a pivotal point in the organization's life as we enter into an exciting phase of growth and expansion as a national network. As we grow, we seek exceptional talent with an entrepreneurial spirit, who can lead us to the future of Youth Radio.

At Youth Radio we hire smart, passionate people who connect with our values and seek a collaborative environment where employees can do their best work. We seek people who are hard working, creative, fun and driven to go above and beyond to take our organization to the next level. We hire people who believe in the talent and potential of every young person and consider it a great opportunity to collaborate with them to create something new and important.

ABOUT THE POSITION

The Case Manager will support transitional aged youth (14-24 yrs.) by providing one-on-one counseling, including crisis intervention, advocacy, and referral services; develop relationships of trust with clients for the purpose of providing motivational counseling. This position will work with students enrolled in our introductory training programs (Core, Bridge and MATCH) as well as on-site high school and college level interns.

Case Managers will utilize a strength based approach to complete biopsychosocial assessments of newly enrolled participants, co-develop individualized action plans and update assessments on a quarterly basis. This position supports youth throughout student's interaction with Youth Radio.

RESPONSIBILITIES

- Provide case management for 35-40 young adults engaged on site
- Monitor and support participation in completing enrichment activities
- Administer biopsychosocial assessments, case management and counseling services
- Establish an individualized action plan for each participant
- Facilitate weekly individual sessions with participants
- Collaborate with educational stakeholders (i.e., teachers and guidance counselors)
- Maintain documentation requirements (individualized action plans, progress notes, incident reports, etc.)
- Support youth in managing the social services sector
- Serve as liaison/advocate with YR staff
- Provide information and referrals to off-site service providers
- Provide crisis intervention, conflict resolution and low intensity counseling to individuals
- Promote youth self-sufficiency and independence
- Comply with all mandated reporting procedures
- Attend meetings, trainings, workshops and other program activities
- Participates in organizational staff meetings and trainings
- Other duties as assigned



AN IDEAL CANDIDATE WILL POSSES THE FOLLOWING

- Minimum of 3-5 years direct service experience
- General knowledge of case management methods, principles, techniques and resources (including information/referral, assessment, interviewing, client advocacy, crisis and risk intervention, resource utilization)
- Ability to quickly adapt to new technology, automated systems and databases
- Have experience working with system engaged or previously system engaged youth
- Well-organized, detail oriented and ability to handle a variety of tasks
- Ability to work independently, take initiative, prioritize duties and work closely with several departments
- Strong written and verbal communication skills

REQUIREMENTS

Bachelor's degree in social work, psychology, public health, counseling or equivalent education and experience. Master's degree preferred.

POSITION/SALARY

This is a full time position. Compensation is commensurate with experience and skills.

SUBMISSION PACKAGE

At a minimum, all application materials should include:

- Cover Letter
- Resume
- Names and contact information of four professional references

DEADLINE

Open until filled

HOW TO APPLY

Email resume, cover letter and four professional references to hr@youthradio.org. Include "Case Manager – Your Name" in the subject line. No calls please.

We are committed to the principles of equal opportunity and diversity and to attracting and supporting a staff who represent the rich diversity of the communities we serve. We do not discriminate on the basis of race, religious creed, color, national origin, ancestry, gender, sexual orientation, age, marital status, veteran status, or mental or physical disability.