



theorchardefc.org

JOB TITLE: Audio Engineer, Itasca Campus

REPORTS TO: Pastor of Worship and Congregational Life

PURPOSE:

The Itasca Campus Audio Engineer is responsible for providing audio and visual reinforcement for the contemporary worship service of Itasca. This position will operate audio console and prepare stage microphones to ensure a quality sound experience for the worship service.

RESPONSIBILITIES:

1. Set up stage with audio/visual equipment including microphones and acoustic shields/baffles ensuring that all equipment is installed and operating properly.
2. Operate the console for weekly services and assist with equipment storage after service.
3. Prepare necessary effects for each instrument and set levels for vocals according to instructions provided by the Pastors.
4. Provide media support for rehearsals and other special events.
5. Provide oversight and execution of the livestream.
6. Route audio to recording decks and upload recordings and sermons to the Itasca website as needed.
7. Provide administrative support in ProPresenter which includes set up of sermon notes, song lyrics and video uploads.
8. Provide support to volunteer staff.

QUALIFICATIONS:

1. Must be able to lift 60 lbs from floor to overhead and navigate stairs with said load
2. High school diploma or GED required, Associates degree or equivalent preferred
3. 1-3 years of media/AVL experience
4. Must be able to stand for long periods of time
5. Ministry experience in a local church or other large venue ministry helpful.

WORK SCHEDULE:

Sundays from 8 a.m. – 1 p.m., 2-hour midweek rehearsal (day and time TBD), plus additional office and/or remote hours for administrative work and equipment maintenance totaling 10 hours per week.

To apply for this position, call Michelle Brza, HR Coordinator, at 847-852-2225, or send your cover letter and resume to hr@theorchardefc.org.