

ST. JOHN LUTHERAN SCHOOL

COVID 19 PLAN

2020-2021 SCHOOL YEAR

This plan has been created to guide the safe continuation of St. John Lutheran School's mission to its students and families of central Indiana while under the impact of COVID-19 pandemic conditions. The conditions of this current pandemic continue to evolve, and this plan is based on guidance from the Centers for Disease Control and Prevention (CDC), the Indiana Department of Education, and specifically the Marion County Public Health Department.

Modifications and changes that affect these guidelines will be communicated as the guidance evolves.

Implementation of this guidance is based on what is feasible, practical, and tailored to meet the needs of our school, as conditions warrant.

SYMPTOM SCREENING

- Self Assessment before entering the building.
- Health Screening:
 - Upon entering the building someone may check your temperature and ask you various questions related to COVID-19 symptoms of illness.
 - The symptoms of concern:
 - Fever of 100.4 and higher and/or a new onset of multiple symptoms (two or more of the following): chills, cough, shortness of breath, fatigue, body aches, headache, loss of taste or smell, sore throat, congestion, nausea or vomiting, diarrhea.
- A student or worker who has tested positive for COVID-19 or is experiencing a new onset of multiple symptoms of concern SHOULD NOT attend school.
- Anyone who calls into school to report an absence due to illness may be asked additional questions to inquire about COVID-19 symptoms.

- St. John will have a separate room that is designated for quarantine should a student become ill while in school and needs to wait for transportation. This room will be disinfected after each use.
- Persons exposed directly to someone who has tested positive should quarantine, seek out a COVID test, and be fever/symptom free for a minimum of 72 hours before returning to school. If the test is positive, the student will need to wait at least 10 days or be fever/symptom free for a minimum of 72 hours before returning to school (whichever comes last).
- If parents are unsure of COVID symptoms, they may contact the school nurse.

CLEANING AND DISINFECTING

- Hands are to be cleaned/sanitized each time a person enters or leaves an occupied space.
 - Options include hand sanitizer or washing hands with soap and water.
- Hands are to be cleaned before and after the consumption of food
 - Options include hand sanitizer or washing of hands with soap and water.
- Hands are to be cleaned before and after any object is passed from one person's hands to another.
- There will be access to cleaning supplies in each classroom to ensure frequent cleaning (desks, chairs, doorknobs, light switches, etc). Desks and chairs will be sanitized at the end of the day, as well as after any class switches to a new classroom.
- Bathroom breaks will be extended for adequate handwashing with warm water and soap
- High touch areas will be cleaned and disinfected daily.
- Each student will bring a personal bottle of hand sanitizer for his/her personal use. Each bottle must be at least 8 oz in size and contain at least 60% alcohol. We ask that you refrain from the scented hand sanitizer.
 - Middle school students are asked to bring personal sized sanitizer to be stored in their backpacks.
- Students will use hand sanitizer before entering the playground and will wash hands immediately after using the playground. Classroom balls will be collected and sprayed with sanitizer at the end of each recess

CLOTH FACE COVERINGS AND MASKS OR FACE SHIELDS

- All students and staff are required to have a mask, face covering, or face shield with their name on it.
- Government guidelines will determine how often students and staff will need to wear them.
 - As of this publication (the middle of July) 5th-8th grade students will need to wear their masks the entire school day, minus recess, lunch, and other times determined by the teachers.

- Face Coverings will be required as students pass in the hallways if other students are present.
- Masks will not be worn when eating or drinking.
- Masks will be required when entering or leaving the building.

SOCIAL DISTANCING

- We will practice social distancing when possible,
- Student seating may be arranged to all face in the same direction and will be spaced as far apart as possible.
- Passing in the hall will be as staggered as possible
- We must restrict all school visitors to promote health, safety, and social distancing. Parents will be asked to wait in the Main Lobby when picking up their child for an appointment

COHORTING

- We understand the benefit of working in groups...if groups are needed, they will remain the same and will rotate together throughout the day.
- We will maintain a permanent seating chart for all classes, including the middle school as they change rooms. This will help to facilitate contact tracing.

STUDENT HEALTH AND SAFETY

- Lunch will continue to take place in classrooms. We will continue the hot lunch program and are working on the best way to distribute lunch to minimize standing in line. Lunch will be served in disposable containers with disposable silverware.
- The nurse's station will be available for all students. One room will be designated for medicines, ice packs, routine visits, etc. The second room will be designated for those with fevers or with more than one COVID like symptom. Parents will be called, and the student will be escorted out the doors by gym on the Hunter Road side. (DOOR S5)
- New water bottle filling stations are being installed. These will be for filling water bottles and not for drinking. All students are required to have a water bottle with their name marked on it.
- Each student will have their own designated school supplies. Items shared between students will be limited
- All celebration treats will need to be prepackages and not homemade.

MORNING CARE AND EXTENDED CARE

- We will continue to offer Morning Care from 7-7:40 each day. Parents will need to drop off their child at door S1. This is the main school entrance by the gym and school office. Morning Care will take place in the gym. The door will be unlocked, and your child will be greeted and

welcomed into the gym. To limit the amount of people in the building, we ask that you drop your child off at the door.

- Extended Care, 3:15-5:30 pm, will take place on the Playground, Gym or the Commons. Students will be on the playground as much as possible (weather permitting). If the playground is inaccessible, students will be in the gym or the Commons. Parents will need to call the Extended Care number (317-432-5259) to pick up their child. Remember, we are trying to limit the amount of people in the building.
- More information about the new Morning Care and Extended Care procedures will be available on our website prior to the first day of school.

COVID POSITIVE OR SUSPECT SYMPTOMATIC

- Anyone testing positive for COVID-19 or experiencing an onset of multiple symptoms during the school year must report that to the school.
- We plan to keep the school open and operating as much as possible. If someone experiences symptoms or has been tested and is positive for COVID-19, that student and potentially those in recent contact may be required, by the Marion County Health Department, to stay home for several days for the purpose of health assessment and contact tracing.
- Students may return to school if at least 72 hours have passed since recovery (without the use of fever reducing medications) AND 10 days have passed since symptoms first appeared.
 - If you can answer YES to all three questions, your student may return to school:
 - Has it been at least 10 days since the individual first had symptoms?
 - Has it been at least 3 days since the individual had a fever?
 - Has it been at least 3 days since the individual's symptoms have improved, including cough and shortness of breath?

COVID POSITIVE-ASYMPTOMATIC

- Persons who have not had symptoms but test positive for COVID-19 may return when they have ten calendar days from when they got tested or when cleared with a Doctor's note.

NO COVID TEST SYMPTOMATIC

- Students may return to school if at least 72 hours have passed since recovery (without the use of fever reducing medications) AND 10 days have passed since symptoms first appeared.
 - If you can answer YES to all three questions, your student may return to school:
 - Has it been at least 10 days since the individual first had symptoms?
 - Has it been at least 3 days since the individual had a fever?
 - Has it been at least 3 days since the individual's symptoms have improved, including cough and shortness of breath?

WHAT IF MY CHILD LEAVES SCHOOL WITH A FEVER AND DOES NOT HAVE COVID-19?

- If your child leaves school with a fever, is diagnosed with something other than COVID-19, your child can return to school after being fever free for 24 hours if documented with a doctor's note. Examples would be strep throat, Flu A, Flu B, allergies, etc.

WHAT IF MY CHILD MISSES SCHOOL DUE TO COVID-19?

- If your child has to miss school due to COVID-19, a modified plan will be worked out between the teachers and the parents on a case by case basis.

WILL THESE PROCEDURES BE IN PLACE ALL YEAR?

- We don't know what the rest of the school year may bring. If cases surge and the governor orders schools to close again, we will once again offer e-Learning/Home Bound Learning. If the situation improves, we may be able to abandon some elements of this re-entry plan and return to normal operation procedures.
 - In case of e-learning/Home Bound Learning, we will be utilizing Google Classroom. Additional information regarding this will come later.

WHAT CAN A PARENT DO TO HELP THEIR CHILD TRANSITION BACK TO SCHOOL?

- Encourage your child to ask questions and answer them to the best of your ability.
- Have your child practice wearing a mask for short periods of time.
- Follow recommended guidelines regarding masks and social distancing this summer.
- Help your child get back to a normal bedtime/wake-up schedule at least a week before school begins.
- Stay positive and excited about the beginning of the 2020-2021 school year.