



Fire Station 1 Event Rules & Guidelines

Mission

Fire Station 1 is committed to supporting our communities and neighbors. We believe in developing strong relationships within those communities that will support local charities, religious groups, schools, and athletics. We can offer a 15% cash incentive to Participants who wish to increase additional monies towards their goals.

Fundraiser Night- Contract and Guidelines

Name of Organization: _____

Event Date: _____ Time: _____

Contact: _____

Phone: _____ Email: _____

Flyer Approved: Yes/No Date Approved: _____

Comments:

Guidelines-

- 1) **Must present flyer** to the Event Coordinator a **week or more prior** to the event.
- 2) **Cannot flyer on Fire Station 1's property at the time of your event. This includes in front of building or in parking lot.**
- 3) Each person who presents the flyer to a server will have 15% of their bill going to the specified organization.
- 4) **Flyer Must Include-** Date of the event, time, specials, Fire Station 1's name and address, state "present this flyer to your bartender or server", and your organization/ school/ team name.
- 5) **Each party will hold onto this copy-** present this to the manager the date of your event.
- 6) It is recommended that you promote heavily for more people to show up with your flyer.
- 7) The tickets will include menu items only, not applicable to specials
- 8) Checks made to an organization take approximately 10-12 business days.

Signature:

Event Coordinator: _____

Organization Contact: _____

Fire Station 1 Restaurant & Brewing Co.
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