



PRESTONTRAIL

community church

Creative Arts Resident

Preston Trail Community Church
"Helping people find and follow Jesus Christ."

I. POSITION TITLE

Creative Arts Resident

II. EDUCATIONAL REQUIREMENTS

College degree preferred

III. GENERAL DESCRIPTION

The Creative Arts Resident is a leadership residency executing the vision for the overall experience of weekend services and ministry events for Preston Trail Community Church. This resident could specialize in the areas of graphic arts, video production or live production.

IV. GENERAL LEADERSHIP GOALS

Discern and clarify your calling towards kingdom work and be better equipped to fulfill that calling.

Work proactively and independently with the ability to deliver high-quality output in a fast-paced environment

Learn how to recruit, develop and lead a volunteer team.

Develop the confidence to speak in front of various groups of people.

Learn how to create and manage ministry needs including budget, ministry events calendar, and administrative duties.

Develop as a fully devoted follower of Jesus committed to and growing in the areas of self-leadership, organizational leadership, church leadership and thought leadership.

V. SPECIFIC RESIDENT DUTIES

Adopt the Preston Trail mission statement and ministry strategy.

Prepare for and attend meetings and events as required:

- a. Weekly four-hour Residency Class with a rigorous curriculum of reading, sermon reviews and discussion
- b. Weekly or bi-weekly one-on-one meeting with ministry supervisor for the purposes of both mentorship and discipleship
- c. Monthly all-staff meetings



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Attend training conferences including the Global Leadership Summit, RightNow Media Conference and others as scheduled.

Participate in weekly self-evaluations, monthly supervisor evaluations, and quarterly program evaluations.

VI. SPECIFIC MINISTRY DUTIES

Prepare for and attend all meetings, rehearsals, and events as required.

For Graphic Arts:

- a. Create visual concepts, by hand or using computer software, to inspire, inform and/or captivate the church community.
- b. Develop distinctive looks for a variety of church needs including print media, sermon series looks, and more.

For Video Production:

- a. Communicate stories through video through the stages of planning, shooting (studio or field), editing, sound mixing, graphic design, and distribution.
- b. Research, learn and demonstrate best practices in lighting design, sound design and staging for video production.

For Live Production, under the direction of the Executive Producer:

- a. Learn to lead cue-to-cue and “day of” weekend service or event production meeting as well as the first service/session post-evaluation.
- b. Learn to monitor the first service/session for execution, timing, content, lighting, camera shots, audio, and congregational response and then communicate any needed adjustments.

c. ORGANIZATIONAL RELATIONSHIPS

Work with: Teaching Pastor, Worship Leader, Tech Director, Presenters
Report and review by: Executive Producer

d. Employment Classifications

- a. Category: Part-time
- b. Number of Hours: 29
- c. Exempt/Non-Exempt: Exempt
- d. Employee Class: Ministerial/Managerial

NOTE: This job description is not intended to be all-inclusive. Employee may perform other related duties to meet the ongoing needs of the organization. This job description is subject to change at the discretion of the organization.

Preston Trail Community Church is a religious organization and reserves the right to hire based on the basis of religion.