



Frequently Asked Questions About Montalvo's Summer Camps

Have additional questions that aren't answered here? E-mail camps@montalvoarts.org or call 408-913-7455.

General Questions

How many Summer Camps are you offering in 2020?

We are offering 19 total camp sessions. Most are one week long (Monday-Friday), except for "Romeo and Juliet," which is two weeks.

What sets Montalvo's camps apart?

We offer camps that are:

- Contemporary
- Relevant
- Multicultural
- Multidisciplinary

Our camps encourage 21st-century skills such as:

- Creativity
- Critical Thinking
- Collaboration
- Communication

What is the daily camp schedule?

| | |
|------------------|--|
| 8:00 - 9:00am | Pre-Care (morning and full-day students; \$10/session) |
| 9:00am - 12:00pm | Morning Camp |
| 12:00 - 1:00pm | Supervised lunch on the grounds (free for full-day students) |
| 1:00 - 4:00pm | Afternoon Camp |
| 4:00 - 5:00pm | After-Care (afternoon and full-day students; \$10/session) |

Please Note

If you have purchased a morning session and an afternoon session of camp, your child is considered a "full-day student." Full-day students should be dropped off for the morning session and picked up after the afternoon session. All full-day students will have a supervised lunch hour on the Great Lawn, provided at no additional cost. Students should bring a simple sack lunch, with no extra preparation required.

What is your anti-bullying policy?

At Montalvo we have zero tolerance for bullying. Bullying of any kind will result in the immediate removal from camp. The physical and emotional safety of our students and staff are central to Montalvo's camps and vital to its overall mission. As such, we take the issues of bullying, harassment, and violence very seriously. Bullying is generally defined as when one or more people maliciously exclude, tease, taunt, gossip, hit, kick, or put down another. Montalvo's leadership investigates any and all allegations of bullying, and trains camp supervisors to promote positive communication, so that students can feel comfortable voicing their concerns to staff. By working together as a team to identify and manage bullying, we can help ensure that everybody has a great experience here at Montalvo.

Staff Questions

Who is teaching the camps and/or watching my kids?

- Our teachers are professional teaching artists who work both as artists and as educators – all are finger-printed, background-checked, and sign our child abuse prevention agreement.
- Each class also has a teaching assistant (camp lead) who has education and/or arts experience and is also finger-printed, background checked, and signs our child abuse prevention agreement.
- High school volunteers also help with the camps and work with the children, but are never left alone with students.
- The camp-lead-to-student ratio averages 1:10, max capacity is 20 per camp.

What is the best way to contact camp personnel?

- E-mail camps@montalvoarts.org
- Call the Education Department at 408-913-7455
- During camp hours – Camp Office: 408-961-5854
- If the above numbers don't work, contact the Box Office at 408-961-5858

Registration Questions

What is the difference between the age designations?

Sessions designated “ages 6-10” can accommodate older students, but features a curriculum targeted toward a 6-10 year-old audience.

How strict are the age policies?

We do make concessions to accommodate patrons. Please contact the Education Department to discuss options for your child: 408-913-7455 or camps@montalvoarts.org.

Please Note

- Students must have completed Kindergarten to register.
- We are generally able to be flexible within a year of the age requirement.
- In cases of siblings who want to be together and are in two different age groups, please call to see if we are able to accommodate your needs. Regardless of what camp sessions they're in, siblings will be able to have lunch together if they are here all day.

If Montalvo is waiving the age requirement for my children, how do I proceed with online registration?

Please do not put in a false date for the child when you're registering! Contact the Education Department for assistance with your registration.

What has to be completed to enroll in camp?

You must sign up through our online registration system. Also required are:

- Health Forms
- Alternate Contacts
- Authorized Pick-up

What happens once a camp sells out?

- When you register for a sold-out camp online, choose the “sign up for wait list” option and you will be automatically placed on a wait list. If we have an opening, you will be contacted via email and will have two (2) days to complete your registration.
- Camp staff makes as many available spaces as possible and, if camps are especially popular, we may open more spaces.

Are there scholarships available?

There are! Please fill out our [scholarship application online](#) and we will get back to you. For more information, contact the Education Department at 408-913-7455 or camps@montalvoarts.org.

Are there discounts for Montalvo donors?

No, but Montalvo donors at the \$100 level and above receive early registration privileges.



What is your refund policy?

Requests for refunds to our day camps must be submitted in writing to Montalvo's camp staff at camps@montalvoarts.org for consideration. Camp refunds will be granted according to the following deadlines:

- Full refund, less a \$20 non-refundable fee, if request received in writing 60 days before the first day of camp.
- 75% refund, less a \$20 non-refundable fee, if received in writing 30 days before the first day of camp.
- 50% refund, less a \$20 non-refundable fee, if received in writing 15 days before the first day of camp.
- No refund if request received within 14 days of camp, or for early withdrawal.
- No refunds will be granted for early camp withdrawal, absences, or behavioral dismissals.

In the event that Montalvo cancels a program, all fees will be refunded.

Camp Day Questions

Where do I drop-off/pick-up my child?

- Drop-off and pick-up location for Pre-Care and After-Care is in Parking Lot 3. Proceed up the entrance road, follow it around the Great Lawn and past the Villa. You will see signs directing you to the correct parking lot. Once parked, please follow signs to extended care, which is located in our Project Space.
- Drop-off and pick-up locations for Summer Camps will be at the students' class location. Locations will be emailed to students' parents as one week prior to the start of camp.

Where does lunch take place?

Lunch will primarily take place on Montalvo's Great Lawn (exact location may vary) and will be supervised by camp staff.

Are lunch/snacks provided as part of the camp?

No. Please provide your child with a lunch and sufficient snacks for the day.

What happens during the break between morning and afternoon camps?

When you sign up for both a morning and afternoon half-day camp during the same week, a lunch supervised by Montalvo camp staff will take place on Montalvo's Great Lawn (exact location may vary) from 12-1pm at no additional charge. Students must bring their own lunch.

Is previous experience required for any camps?

No. Previous experience in music, art, theatre, dance, or with specific tools is not a requirement and all students will further their current skill sets and explore new ones.

We can't wait to see your student at camp this summer!