

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

August 11, 2009

**FROM: DAVID H. SLAUGHTER, Director  
Real Estate Services Department**

**ROD HOOPS, Sheriff-Coroner  
Sheriff-Coroner**

**SUBJECT: TERMINATION OF LEASE AGREEMENT WITH L & M PROPERTIES**

**RECOMMENDATION(S)**

Authorize the Director of the Real Estate Services Department to deliver to L & M Properties **notice of termination** prior to the scheduled termination date as provided in Lease Agreement **No. 08-621** for 800 square feet of office space in Needles for the Sheriff-Coroner.

(Affected Districts: First)

(Presenter: David H. Slaughter, Director, 387-7813)

(KB: 387-8155)

**BACKGROUND INFORMATION**

This item will authorize the Director of the Real Estate Services Department (RESD) to deliver a notice of termination to the landlord for 800 square feet of office space located at 121 "F" Street Suite 1, in Needles for use by the Coroner since April 2005. The space is occupied by the Sheriff/Coroner (Sheriff).

The Sheriff has occupied 800 square feet of office space located at 121 "F" Street Suite 1, in Needles for use by the Coroner since April 2005. On June 24, 2008, the Board of Supervisors (Board) approved a three-year lease agreement, No. 08-621, with two three-year options to extend for this space.

As a cost reduction measure, the Sheriff has determined it can relocate the one employee and records occupying this space to the County-owned Building "B" located at 1111 Bailey Avenue in Needles. The Sheriff requested RESD terminate the lease effective November 11, 2009. The lease provides for early termination within 90-days notice.

**FINANCIAL IMPACT**

Termination of this agreement will generate a savings in 2009-10 of \$3,320 (\$435 per month x 7 months plus \$14.50 per day x 19 days). No other monies will be due the landlord after November 11, 2009.

cc: RESD-Slaughter  
Contractor c/o RESD  
Sheriff-Hoops;Britts  
CAO-Erickson;Brown  
Auditor-Accts Pay Mgr  
EBIX-BPO c/o Risk Mgmt  
County Counsel-Luke  
File -w/ agree 08-621  
jll 08/20/2009

**ITEM 018**

Record of Action of the Board of Supervisors

**APPROVED (CONSENT CALENDAR)**

**COUNTY OF SAN BERNARDINO**

**Board of Supervisors**

MOTION	<u>AYE</u>	<u>AYE</u>	<u>SECOND</u>	<u>AYE</u>	<u>MOVE</u>
	1	2	3	4	5

**DENA M. SMITH, CLERK OF THE BOARD**

**BY \_\_\_\_\_**

**DATED: August 11, 2009**

**BOARD OF SUPERVISORS  
TERMINATION OF LEASE WITH L & M PROPERTIES  
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**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Fiona Luke, Deputy County Counsel, 387-5474) on July 28, 2009; Sheriff-Coroner (Wendy Britt, Administrative Manager, 387-3637) on July 28, 2009; and the County Administrative Office [Mathew Erickson (387-3937) and Jessica Brown (387-4142), Administrative Analysts], on July 30, 2009.