

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

June 23, 2009

**FROM:        ROD HOOPS, Sheriff-Coroner  
              Sheriff's Department**

**SUBJECT:    EMPLOYMENT CONTRACT WITH PAUL MURO TO PROVIDE SERVICES AS A  
              MOTORCYCLE PROGRAM DIRECTOR**

**RECOMMENDATION(S)**

Approve **Employment Contract No. 09-572** with Paul Muro to provide services as a Motorcycle Program Director for the Sheriff's Department Emergency Vehicle Operations Center, for an annual salary and benefit amount of \$101,223, effective June 27, 2009.

(Affected Districts: All)

(Presenter: Dennis J. Casey, Captain, 387-3637)

**BACKGROUND INFORMATION**

The Sheriff's Department (Department) Emergency Vehicle Operations Center (EVOC) Training Center provides a wide variety of drivers' training courses to various law enforcement agencies, public entities, private companies and individuals throughout the United States. One of the training programs provided by EVOC is a Commission on Peace Officer Standards and Training (P.O.S.T.) approved motorcycle course. EVOC is scheduled to provide (18) 2-week sessions, or 36 weeks of motorcycle training each year.

The Motorcycle Program Director oversees the motorcycle training courses, which includes writing and updating lesson plans, scheduling motorcycle training classes, supervising training specialists, and verifying the safety of the motorcycles and the training areas. The position is essential to ensure the safety of all students attending classes at EVOC.

On June 27, 2006, the Board of Supervisors (Board) approved a three-year contract with Paul Muro, in the amount of \$92,573 per year, which will expire on June 26, 2009. The Department recommends approval of a new contract with Paul Muro to continue to serve as the Motorcycle Program Director at a rate of pay of \$35.82 per hour. Under the terms of the proposed contract, Mr. Muro would participate in the County retirement system and be covered by County Worker's Compensation and Public Liability Insurance. This contract is for a period of one (1) year and provides for termination upon fourteen (14) days notice.

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cc: Sheriff-Casey w/agree  
Contractor c/o dept w/agree  
BOR w/agree  
EMACs-Position Control w/agree  
HR-Montoya(4) w/agree  
County Counsel-Hardy  
Sheriff-Hoops  
HR-Ornelas  
CAO-Erickson  
File - w/Agreements  
lm 7/1/09  
**ITEM 077**

Record of Action of the Board of Supervisors

**APPROVED (CONSENT CALENDAR)  
COUNTY OF SAN BERNARDINO  
Board of Supervisors**

MOTION	<u>  AYE  </u> 1	<u>  AYE  </u> 2	<u>  MOVE  </u> 3	<u>  AYE  </u> 4	<u>  SECOND  </u> 5
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**DENA M. SMITH, CLERK OF THE BOARD**

**BY** \_\_\_\_\_

**DATED: June 23, 2009**

**BOARD OF SUPERVISORS  
EMPLOYMENT CONTRACT WITH PAUL MURO TO PROVIDE SERVICES  
AS A MOTORCYCLE PROGRAM DIRECTOR  
JUNE 23, 2009  
PAGE 2 OF 2**

**FINANCIAL IMPACT**

There is no additional local cost impact related to this item. The total annual compensation under this contract, estimated at \$101,223, is included in the Department's 2009-10 Contract Training Special Revenue Fund (SCB-SHR) budget. The salary and benefit costs are fully offset by POST approved course fees charged to course participants.

**REVIEW BY OTHERS**

This item has been reviewed by County Counsel (Kenneth Hardy, Deputy County Counsel, 387-5401) on June 2, 2009; County Human Resources (Laura Ornelas, Human Resource Officer, 387-0626) on May 29, 2009; and the County Administrative Office (Matthew Erickson, Administrative Analyst, 387-3937) on June 1, 2009.