**DUTIES OF POSITION BEING ELECTED**

**President**

**The position is for the remainder of 2021*.***

**The President shall:**

PRESIDENT

The President shall be the principal executive officer of the organization, in charge of the business and affairs of the organization. The President shall assure that the resolutions and directives of the Executive Committee are carried out, except in those areas where the Executive Committee assigns the responsibilities to another person.

The President shall:

1. Have such powers and duties as are usually exercised by such an officer.

2. Be the Executive Officer of the corporation and preside at the Annual Convention, any special meetings and meetings of the Executive Committee.

3. Be an ex-officio member of all committees.

4. Have the power to call Special Meetings of the organization and Special Meetings of the Executive Committee.

5. Manage all other matters assigned by the Executive Committee.

6. Timely transfer of all documents related to this position.

7. Cast one vote in all matters before the Executive Committee concerning Parrot Heads in Paradise, Inc.