

HCM INTERNSHIP | Description

HCM Intern Qualifications:

- High School Diploma
- Prefer some college
- Agreement with Hosanna! Teaching Statement
- Agreement with Hosanna! Leadership Covenant
- Completed Background Check

HCM Intern Expectations:

- **Inward Growth** – We minister to others out of our own growth in Christ. Interns are committed to a lifestyle of becoming more and more like Jesus through personal prayer time, Bible study, and attendance at worship.
- **Outward Actions** – Others will know us by our actions and lifestyle. Interns are committed to representing and living out Christ's transformative love to the world by striving to avoid offensive jokes, sexual immorality, drugs, offensive language, inappropriate media, pornography, talking negatively of others, and any compromising situations.
- **Christ-like Community** – Every person is made in the image of God. Interns are committed to treating others with dignity, love and respect.
- **Professionalism** – Interns maintain a sense of professionalism in their punctuality, communication, and presentation of themselves.
- **Commitment** – Interns will have a specific start date and finish date; therefore, they are committed to the duration of the program. Interns are committed to fulfilling all requirements of the position.
- **Partnering with Staff** – Interns are committed to helping maintain the integrity of Hosanna! Children's Ministries vision by joining the community of Hosanna! and partnering with staff.
- **Vision** – Interns are committed to embracing and embodying Hosanna's mission of "Advancing God's Kingdom, everywhere, one person at a time," and the I-35 vision for Youth Ministries, helping students embrace and live the faith. Interns also commit to upholding the Hosanna! Safe Child Policy and the Hosanna! Mission and What We Teach (viewable online at www.hosannalc.org).

HCM Intern Key Responsibilities:

1. **Provide leadership for Children's Ministries volunteers including:**
 - a. Helping the Children's Ministries Staff with the recruitment of new volunteers during the summer.
 - b. Reviewing the volunteer's registration/application as they come in.
 - c. Mentor gender specific volunteers in person and via phone, email, text, and/or Facebook.
 - d. Assist in equipping and training volunteers for ministry specific services and activities.
 - e. Address the leadership and/or spiritual needs of volunteers as they come.
2. **Attend planning meetings and engage in processes:**
 - a. Supply Preparation
 - b. Room set up and cleanup
 - c. Check in for children and volunteers
3. **Assist in coordination and implementation of supplies:**
 - a. Research/develop content for a particular themed series and present the information to the Coordinators for review.



- b. Keep stock of supplies accordingly and prepare supplies for ministry use.
 - c. Writing the final drafts of curriculum upon the approval of the coordinators.
4. **Be a part of large group teachings or maintain oversight of teaching rotations:**
 - a. Equip and assist volunteers to be prepared to teach curriculum to children.
 - b. Fill in on the teaching rotation as needed.
 - c. Assist in design and creativity of the curriculum to then be delivered in a fun and exciting way.
 5. **Provide assistance to the Children's Ministries Coordinators for the Fall/Winter/Spring Family Events, Baptisms and First Communion as needed.**
 6. **Provide any additional administrative help as needed.**
 7. **This position will include a performance review conducted by the assigned CM Coordinators.**
 8. **Other duties to be determined by CM Staff.**

Primary Time Commitment

Length of Commitment- (Summer Internship, 6 months, or 1 year)

Ideally, Interns will commit to a year of service in Children's Ministry.

Wednesday nights, September 24- May 13

HALO: 6:30-7:30 p.m. (See calendar for specific dates)

Be present to assist Staff as needed on primary ministry night.

Leadership Training

September 10, 6-8 p.m.

Connect with volunteers and provide leadership on a weekly basis.

First Look (Lakeville and Shakopee)

Year Round Weekend Services: 5 p.m. on Saturdays, 9 a.m. and 11 a.m. on Sundays

Be present to assist Staff and ministry services as needed.

Welcome children and families and assist with check in.

Children's Church (Lakeville and Shakopee)

Year Round Weekend Services: 5 p.m. on Saturdays, 9 a.m. and 11 a.m. on Sundays

Be present to assist Staff and ministry services as needed.

Welcome children and families and assist with check in.

