Bradleys Estate Agent
Cowick Street
St Thomas
Exeter
EX4
28/04/14

To whom may it concern

I am writing this letter to notify Bradleys Estate Agent of my intention to vacate 34 Hadrian Drive on 29th of May 2014.

As per the lease agreement, this notice fulfils the 30 days notice and I would like to schedule a move out inspection starting from 14/5/14. I have a week off work between 7/5/15 – 13/5/04 and I will spend time getting the flat into satisfactory order and also start moving items into storage and back home to parents. However if you need to inspect it beforehand, please can you give me two days notice so I can clean and make tidy if necessary.

I am sorry that I am not able to stay any longer and I really do appreciate the teams efforts to help me obtain the flat but I have struggled financially and emotionally. I was unable to live properly, struggled to pay bills and still unable to find a better paid job. It is a lovely flat and I had so many plans for it but it has probably come too early for me.

If you need to discuss the deposit, please let me know. The deposit was paid by Exeter City Council and I am happy to pass it back to them if necessary.

Apologies for breaking the bad news but I am grateful for all your assistance with this.

Kind regards

John May