學生若要使用香港公開大學的加密網上服務，**必須先輸入用戶名稱及統一密碼。**

不論是新生還是舊生，均需設定統一密碼。

＊＊設定好個 password，以後就可以統一用呢個 password 登入 OU 的 E-mail、Office365、MyOUHK、OLE、E-library、校內電腦 Windows、MyDrive、校內 WiFi。＊＊

統一密碼管理（學生）

1. 首先瀏覽 http：//www.ouhk.edu.hk/，

按右上的**在學學生**>>技術支援>>**統一密碼管理**

網上服務用戶名稱

學生的用戶名稱為：英文小階 s 加上學生編號首七個數字。

(舉例說，你的學生編號是 04123456，那麼你的用戶名稱便是“s0412345”。)

你可使用此用戶名稱登入以下之網上服務。

***除了 Office365，登入的 Username 統一都是 s 再加 student no. 頭 7 個數字

之後你可以開始用以下的 OU 網絡服務:

電郵

所有公大學生均會獲得兩個電郵帳號，分別為@ouhk.edu.hk，@live.ouhk.edu.hk。只有前者方能收取校方及各部門組織發出的電子郵件，學生於畢業後將不能使用該電郵，但 @live.ouhk.edu.hk 則可永久使用。

1. OUHK Webmail (lecturer/tutor/校內行政部門/學生會/系會的通訊、申請 locker/資助/獎學金的詳情，都會 send email 通知同學)

https://webmail.ouhk.edu.hk/

2. Office365 email

你的 Office365 ID 和電郵地址則是 'a' + 學生編號的首七個數字 + '@live.ouhk.edu.hk'。

初始密碼將會是: 'OUhk' + 你的香港身份證號碼（首四個數字）+ 出生日（DD）+ 出生月份（MM）

登入:

http://ouhkconnect.ouhk.edu.hk/index_chi.html

郵箱儲存量為 25 GB。

***密技 1)用此 EMAL 可註冊 Microsoft Office 軟件，和某討論區 ID（你懂的）

***密技 2)聽聞很多同學第一次都註冊不到，要按 Can't access your account?！

MyOUHK

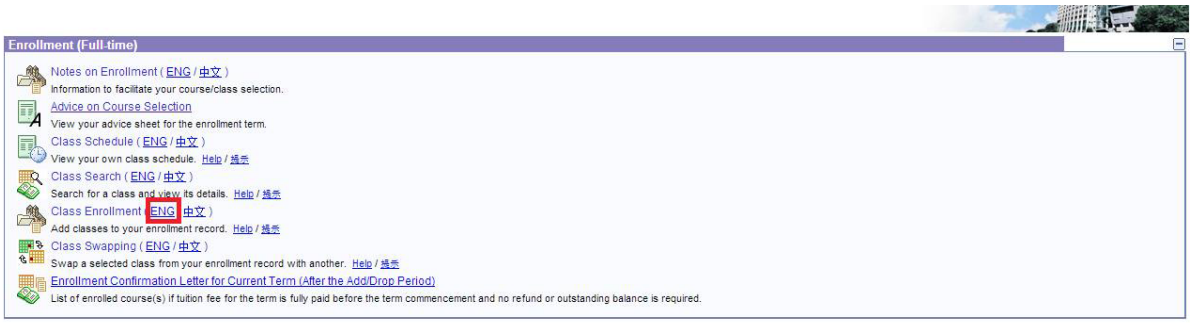
MyOUHK 可以 check 返學/考試時間表、Add/Drop 科目、睇成績、用 ePayment 交學費、學生手冊、校曆表、學校通告、資助申請資料、更新個人資料、申請畢業

https://myouhk.ouhk.edu.hk/

OLE（下載上堂 notes, 交 assignment）
https://ole.ouhk.edu.hk/

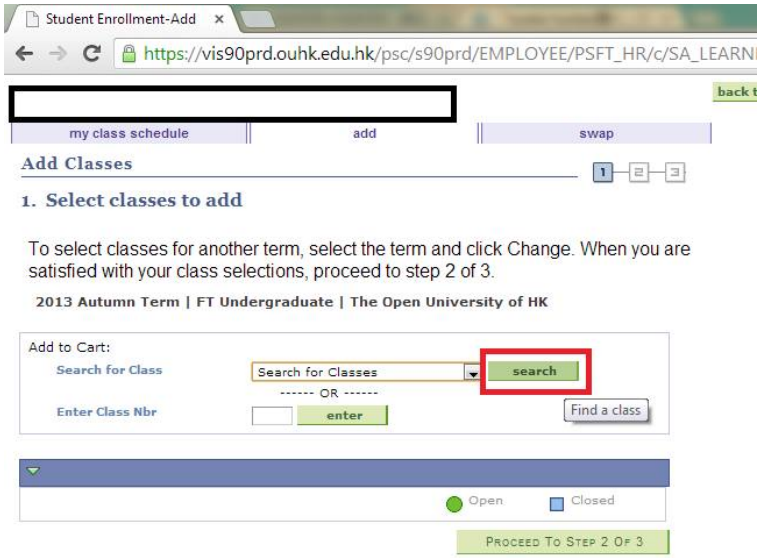
Add Drop 密技

1

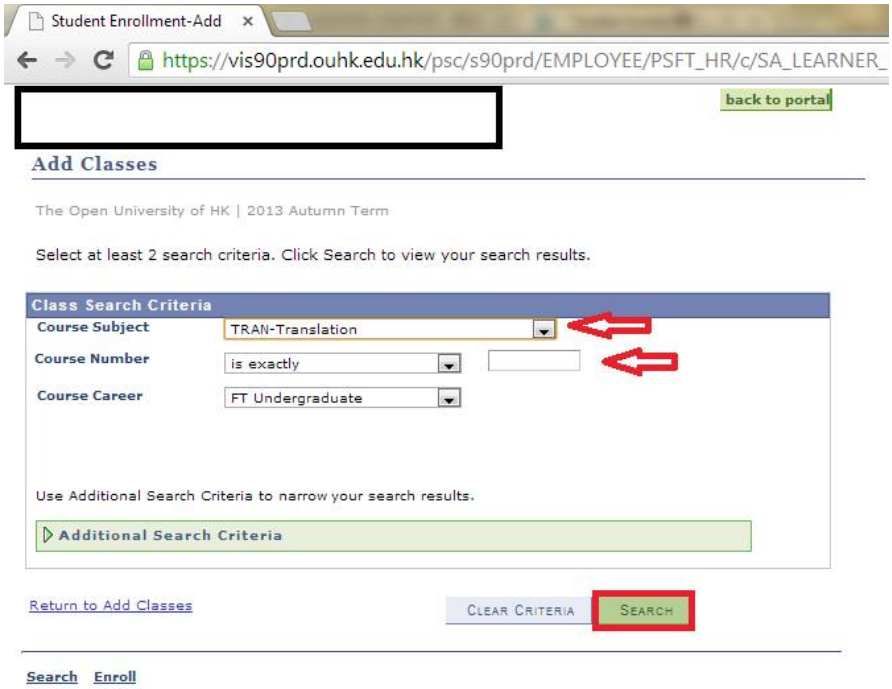


2

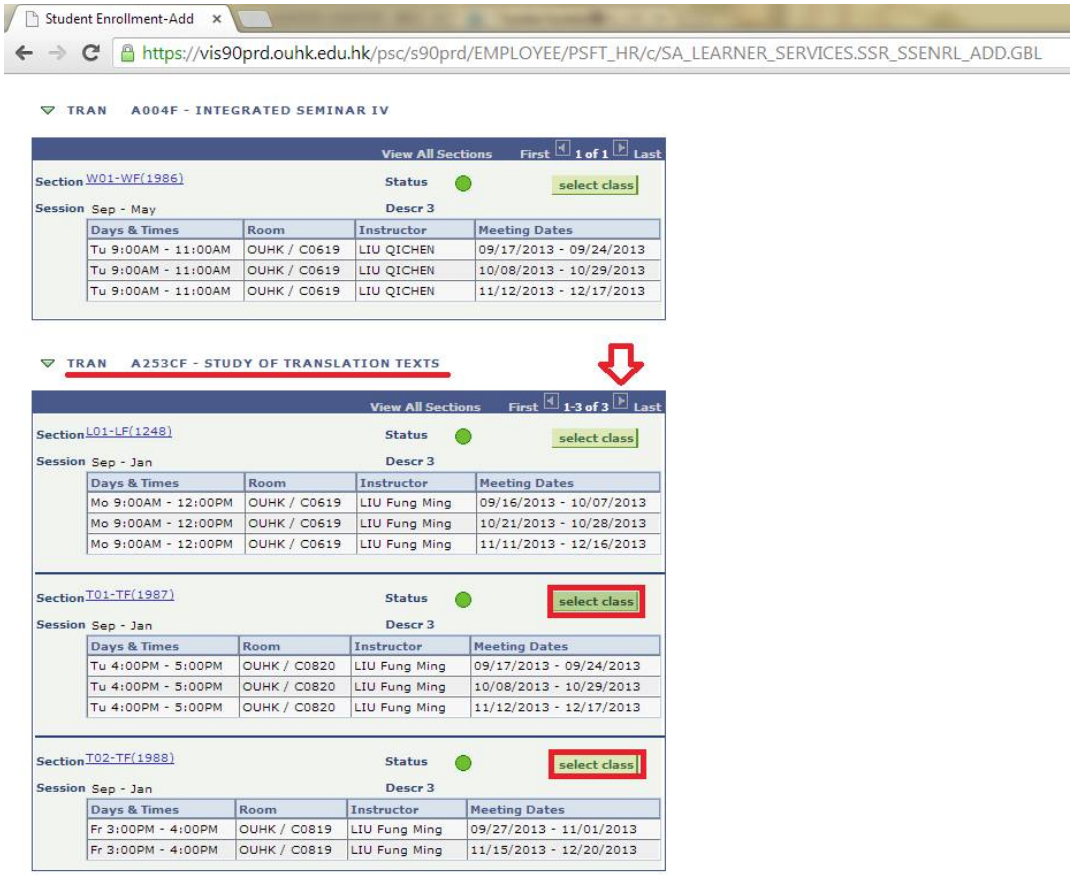
3

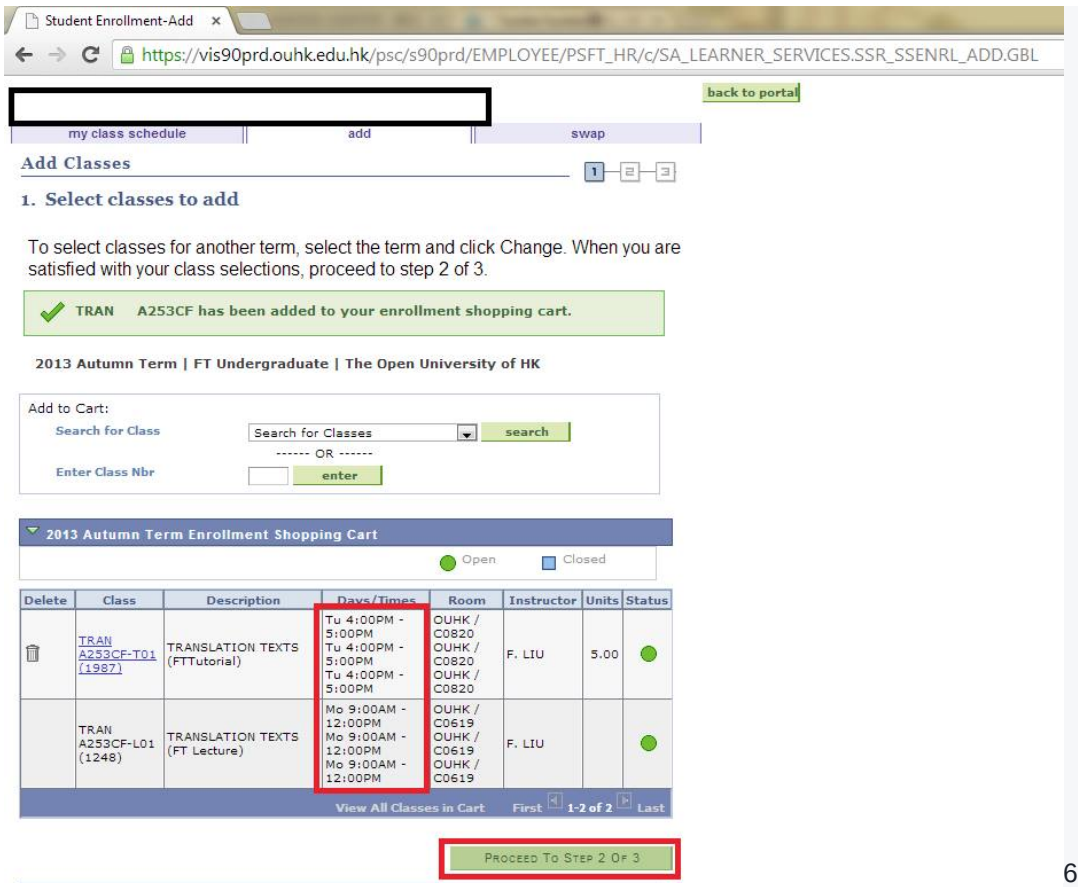

Student Enrollment-Add
https://vis90prd.ouhk.edu.hk/psc/s90prd/EMPLOYEE/PSFT_HR/c/SA_LEARN
my class schedule
add
swap
Add Classes
1. Select classes to add
To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.
2013 Autumn Term | FT Undergraduate | The Open University of HK
Add to Cart:
Search for Class
Search for Classes
search
------ OR ------
Enter Class Nbr
enter
Find a class
Open
Closed
Proceed To Step 2 Of 3

4

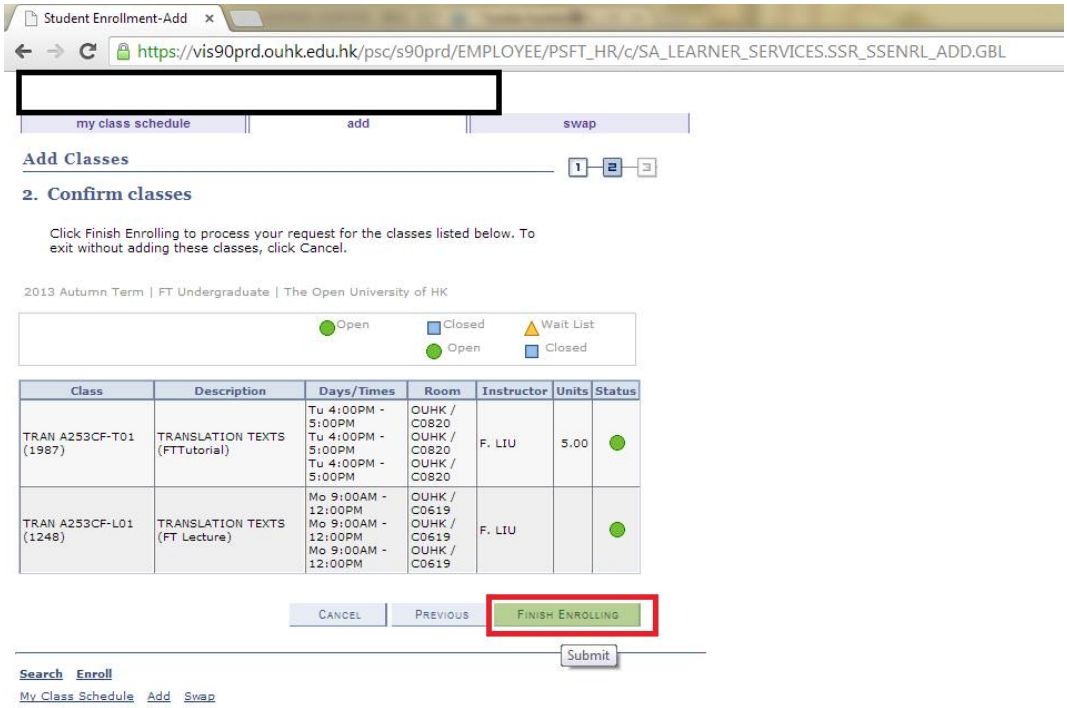

Student Enrollment-Add
https://vis90prd.ouhk.edu.hk/psc/s90prd/EMPLOYEE/PSFT_HR/c/SA_LEARNER_
back to portal
Add Classes
The Open University of HK | 2013 Autumn Term
Select at least 2 search criteria. Click Search to view your search results.
Class Search Criteria
Course Subject
TRAN-Translation
Course Number
is exactly
Course Career
FT Undergraduate
Use Additional Search Criteria to narrow your search results.
Additional Search Criteria
Return to Add Classes
Clear Criteria
Search
Search
Enroll

5

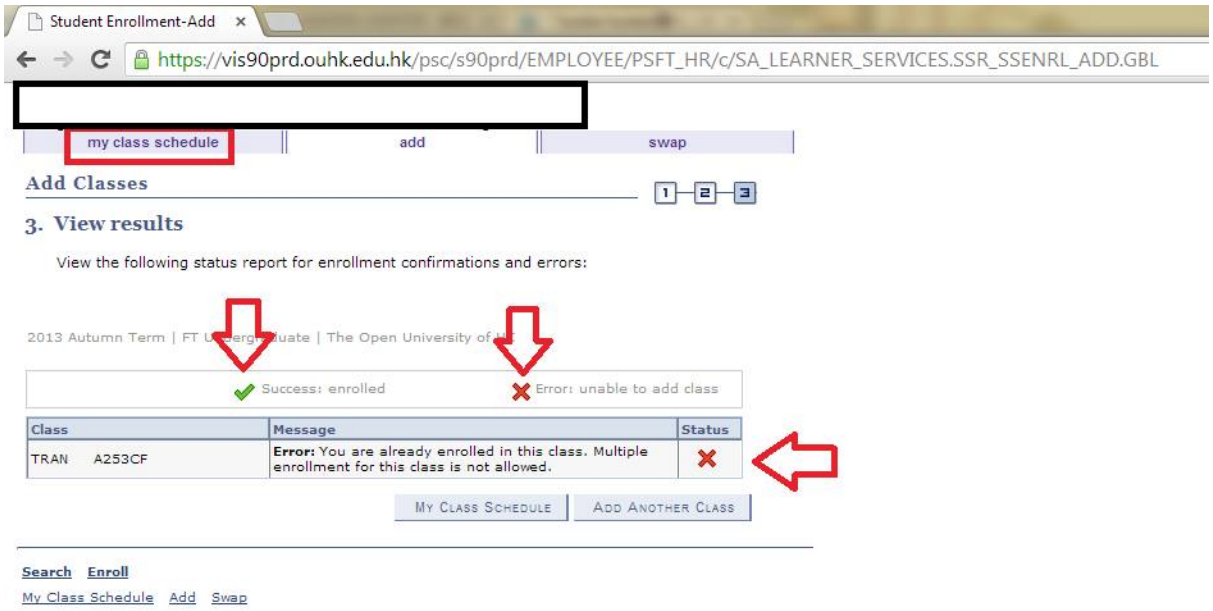

Student Enrollment-Add
https://vis90prd.ouhk.edu.hk/psc/s90prd/EMPLOYEE/PSFT_HR/c/SA_LEARNER_SERVICES.SSR_SSENRL_ADD.GBL
TRAN A004F - INTEGRATED SEMINAR IV
View All Sections First 1 of 1 Last
Section W01-WF(1986) Status select class
Session Sep - May Descr 3
Days & Times | Room | Instructor | Meeting Dates
Tu 9:00AM - 11:00AM | OUHK / C0619 | LIU QICHEN | 09/17/2013 - 09/24/2013
Tu 9:00AM - 11:00AM | OUHK / C0619 | LIU QICHEN | 10/08/2013 - 10/29/2013
Tu 9:00AM - 11:00AM | OUHK / C0619 | LIU QICHEN | 11/12/2013 - 12/17/2013
TRAN A253CF - STUDY OF TRANSLATION TEXTS
View All Sections First 1-3 of 3 Last
Section L01-LF(1248) Status select class
Session Sep - Jan Descr 3
Days & Times | Room | Instructor | Meeting Dates
Mo 9:00AM - 12:00PM | OUHK / C0619 | LIU Fung Ming | 09/16/2013 - 10/07/2013
Mo 9:00AM - 12:00PM | OUHK / C0619 | LIU Fung Ming | 10/21/2013 - 10/28/2013
Mo 9:00AM - 12:00PM | OUHK / C0619 | LIU Fung Ming | 11/11/2013 - 12/16/2013
Section T01-TF(1987) Status select class
Session Sep - Jan Descr 3
Days & Times | Room | Instructor | Meeting Dates
Tu 4:00PM - 5:00PM | OUHK / C0820 | LIU Fung Ming | 09/17/2013 - 09/24/2013
Tu 4:00PM - 5:00PM | OUHK / C0820 | LIU Fung Ming | 10/08/2013 - 10/29/2013
Tu 4:00PM - 5:00PM | OUHK / C0820 | LIU Fung Ming | 11/12/2013 - 12/17/2013
Section T02-TF(1988) Status select class
Session Sep - Jan Descr 3
Days & Times | Room | Instructor | Meeting Dates
Fr 3:00PM - 4:00PM | OUHK / C0819 | LIU Fung Ming | 09/27/2013 - 11/01/2013
Fr 3:00PM - 4:00PM | OUHK / C0819 | LIU Fung Ming | 11/15/2013 - 12/20/2013


Student Enrollment-Add
https://vis90prd.ouhk.edu.hk/psc/s90prd/EMPLOYEE/PSFT_HR/c/SA_LEARNER_SERVICES.SSR_SSENRL_ADD.GBL
back to portal
my class schedule | add | swap
Add Classes
1. Select classes to add
To select classes for another term, select the term and click Change. When you are satisfied with your class selections, proceed to step 2 of 3.
TRAN A253CF has been added to your enrollment shopping cart.
2013 Autumn Term | FT Undergraduate | The Open University of HK
Add to Cart:
Search for Class Search for Classes search
------ OR ------
Enter Class Nbr enter
2013 Autumn Term Enrollment Shopping Cart
Open Closed
Delete | Class | Description | Days/Times | Room | Instructor | Units | Status
TRAN A253CF-T01 (1987) | TRANSLATION TEXTS (FTTutorial) | Tu 4:00PM - 5:00PM Tu 4:00PM - 5:00PM Tu 4:00PM - 5:00PM | OUHK / C0820 OUHK / C0820 OUHK / C0820 | F. LIU | 5.00
TRAN A253CF-L01 (1248) | TRANSLATION TEXTS (FT Lecture) | Mo 9:00AM - 12:00PM Mo 9:00AM - 12:00PM Mo 9:00AM - 12:00PM | OUHK / C0619 OUHK / C0619 OUHK / C0619 | F. LIU
View All Classes in Cart First 1-2 of 2 Last
PROCEED TO STEP 2 OF 3

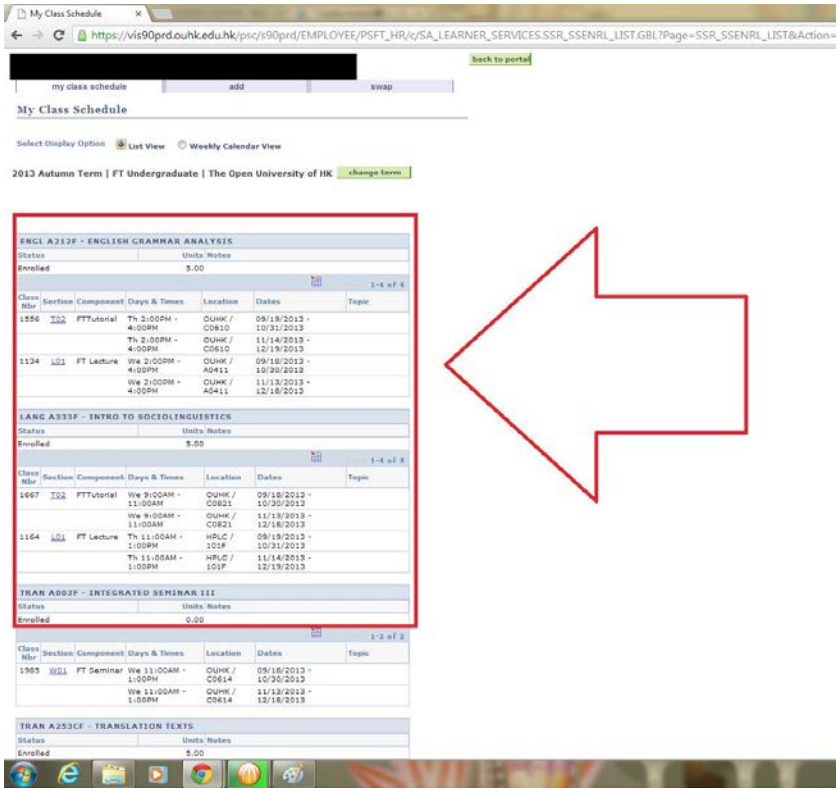
7


Student Enrollment-Add
https://vis90prd.ouhk.edu.hk/psc/s90prd/EMPLOYEE/PSFT_HR/c/SA_LEARNER_SERVICES.SSR_SSENRL_ADD.GBL
my class schedule
add
swap
Add Classes
2. Confirm classes
Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.
2013 Autumn Term | FT Undergraduate | The Open University of HK
Open
Closed
Wait List
Open
Closed
Class
Description
Days/Times
Room
Instructor
Units
Status
TRAN A253CF-T01 (1987)
TRANSLATION TEXTS (FTTutorial)
Tu 4:00PM - 5:00PM Tu 4:00PM - 5:00PM Tu 4:00PM - 5:00PM
OUHK / C0820 OUHK / C0820 OUHK / C0820
F. LIU
5.00
TRAN A253CF-L01 (1248)
TRANSLATION TEXTS (FT Lecture)
Mo 9:00AM - 12:00PM Mo 9:00AM - 12:00PM Mo 9:00AM - 12:00PM
OUHK / C0619 OUHK / C0619 OUHK / C0619
F. LIU
CANCEL
PREVIOUS
FINISH ENROLLING
Submit
Search
Enroll
My Class Schedule
Add
Swap

8


Student Enrollment-Add
https://vis90prd.ouhk.edu.hk/psc/s90prd/EMPLOYEE/PSFT_HR/c/SA_LEARNER_SERVICES.SSR_SSENRL_ADD.GBL
my class schedule
add
swap
Add Classes
3. View results
View the following status report for enrollment confirmations and errors:
Success: enrolled
Error: unable to add class
Class
Message
Status
TRAN A253CF
Error: You are already enrolled in this class. Multiple enrollment for this class is not allowed.
MY CLASS SCHEDULE
ADD ANOTHER CLASS
Search
Enroll
My Class Schedule
Add
Swap

9



5. E-library (搜尋、續借、預約書、可查詢模 MOCK EXAM PAPER)
http://aleph.lib.ouhk.edu.hk/F/-?func=LOGIN-PAGE

6. 校內電腦 Windows 登入
User name 是 s+student no.頭 7 個數字(第 8 個數字唔洗)
Password 跟 email/MyOUHK/E-library 一樣

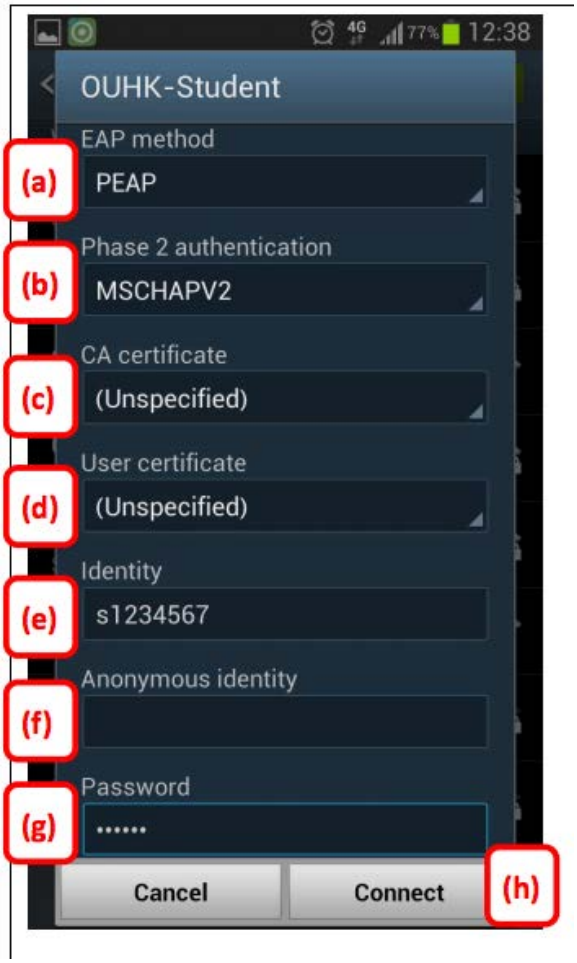
7. MyDrive (50M 儲存空間)
User name 是 s+student no.頭 7 個數字(第 8 個數字唔洗)
Password 跟 email/MyOUHK/E-library 一樣
登入:
https://mydrive.ouhk.edu.hk/student
使用說明:
https://mydrive.ouhk.edu.hk/

8. 校內 WiFi 設定
Wifi Name: OUHK-Student
EAP method: PEAP
Phase 2 authentication: MSCHAPV2
CA certificate: (unspecified)
User certificate: (unspecified)

Identity: sxxxxxxx（s 再加頭 7 個數字的 student no.或你申請入讀 OU 的 application no.，第 8 個數字唔洗）

Anonymonous identity: (留空)

Password: (跟 email/MyOUHK/E-library 一樣)



如需技術支援，可撥打技術服務熱線 2711-2100，或電郵至 ituhelp@ouhk.edu.hk。