BIOENERGY, CLIMATE, AND ENVIRONMENT

National Council of University Research Administrators

Region 5 Meeting

NIFA Update

May 3, 2017



FOOD SAFETY

AND NUTRITION

FOOD PRODUCTION AND SUSTAINABILITY

YOUTH, FAMILY, AND COMMUNITY



INTERNATIONAL PROGRAMS



USDA



NATIONAL INSTITUTE OF FOOD AND AGRICULTURE

Presenters

Melanie Krizmanich

Senior Policy Specialist
Office of Grants and Financial Management

Elizabeth Ley

Management and Program Analyst Planning and Accountability Staff



NATIONAL INSTITUTE OF FOOD AND AGRICULTURE

Additional Presenters

Margaret (Maggie) Ewell

Senior Policy Advisor

Office of Grants and Financial Management

Adam Preuter

Management and Program Analyst

Planning and Accountability Staff



NATIONAL INSTITUTE OF FOOD AND AGRICULTURE

Agenda

- CFDA Numbers
- DUNS Pilot
- Award Terms and Conditions
- Allowable Match
- Capacity Equipment
- Financial Reporting
- ezFedGrants

CFDA Numbers

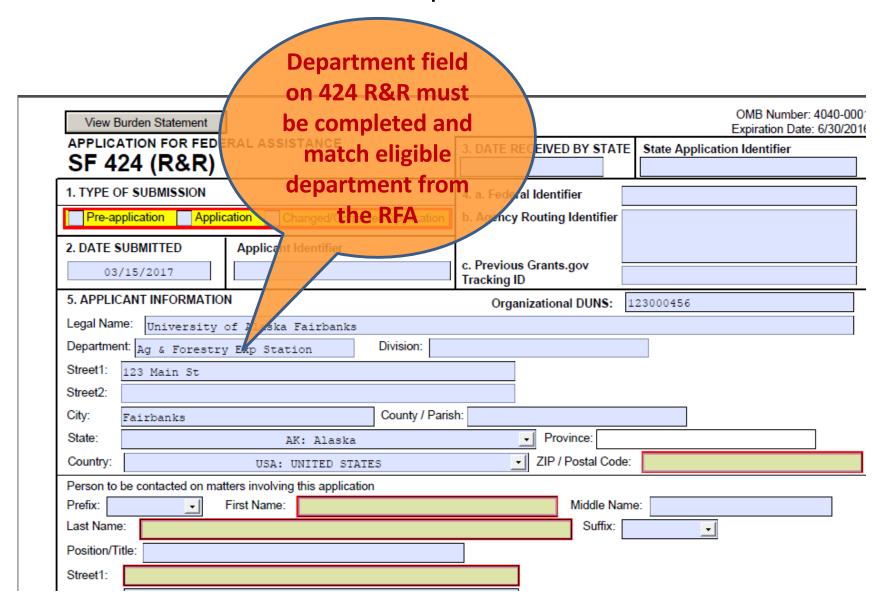
- Break out of CFDA 10.500 for each ag extension program
 - 10.500 would remain a general ag extension program CFDA
 - 11 new CFDA numbers total
 - Grouped by purpose and authority

- 10.511 Smith-Lever
- 10.512 1890 Extension
- 10.513 1890 Facilities
- 10.514 Expanded Food & Nutrition Ed Prog
- 10.515 Renewable Resources Ext Act
- 10.516 Rural Health and Safety Education
- 10.517 Ext Svcs at 1994 Inst
- 10.518 Food Animal Residue Avoidance Datatbase
- 10.519 Grants to Youth-Serving Inst
- 10.520 Ag Risk Management Ed Partnership
- 10.521 Children, Youth, & Families At-Risk

CFDA Numbers – cont'd

- New schematic being implemented
 - Effective October 1, 2018
 - The number structure will change from ##.### to ###.###.
 - Prefix: Treasury Agency Codes (appendix C of OMB Circular A-11)
 - Suffix: Unique number
 - Example: 10.500 will be 012.0500

Recommendation – Use Department Field on SF-424 R&R



Proposed NIFA Policy Changes

	Mandatory Use of Department Field
Description	NIFA policy will require that the Department Field be completed on the 424 and aligned with program eligibility (i.e. entering specific school or department level - forestry funds should be going to the forestry school)
NIFA Pros	 ✓ Traceability of eligibility to receipt of funds (through back-end) ✓ Allows NIFA to specify eligible departments in RFA ✓ No change in ezFedGrants Business Partners
University Pros	✓ Simple to implement✓ Allows NIFA to specify eligible departments in RFA

Award Terms and Condition

- Research Terms and Conditions
- Facilities Terms and Conditions
- Capacity Terms and Conditions

Research Terms and Conditions

- 2 CFR part 200
- Maintained on NSF website
 - https://www.nsf.gov/awards/managing/rtc.jsp
- Structure Side-by-side w/UG & appendices
 - Prior approval matrix
 - Subaward requirements
 - National Policy Requirements
- NIFA will implement June 2017
 - New awards
 - Awards receiving an increment of funding

Facility Award Terms

- May 2017
- 2 CFR part 200
- Reorganized
- Allowable and Unallowable Costs
- Prior Approval Matrix

Capacity Terms and Conditions

- NEW
- November 2016
- 2 CFR part 200
- Captures info from previous Admin
 Manuals not found in NIFA Policy Guide

National Institute of Food and Agriculture

Matching funds Allowable Costs

National Institute and Agriculture

Matching funds

- Must be spent on authorized and allowable activities
 - Authorized by Statute
 - Allowable under Uniform Guidance
 - Same as federal funds

Match 200.306

Matching funds, including cash and third party inkind contributions, must be

- (1) Verifiable from the non-Federal entity's records;
- (2) Not included as contributions for any other Federal award;
- (3) Necessary and reasonable for accomplishment of project or program objectives;
- (4) Allowable under Subpart E—Cost Principles

Matching funds cont'd

- Must be tracked by award
- Must have a dedicated Fund/account number associated with FY and grant period of performance
- Must be expended and reporting by award(vs. a revolving fund)
 - E.g. FY 17 Smith-Lever, FY 16 Smith-Lever
 FY 16 Hatch, FY 15 Hatch; FY 17 1890 Research, FY 17 1890
 Extension, etc.

Matching Funds cont'd

- Expenditures must be supported by source documentation
- Examples:
 - Time and Effort: Certification and approval documentation
 - Equipment: Requisition/Purchase order with signatures; evidence of bids: NIFA prior approval (if

National Institute of Food and Agriculture

Equipment Prior Approval Requests

Tips for Success!

Tips for Success

- Know your definitions:
 - General Purpose Equipment
 - Special Purpose Equipment
 - Supplies
- Fully describe use of equipment to support grant

Tips for Success cont'd

- Include the specific Plan of Work citation (and even page number) when describing linkage
- Respond to questions or requests for information from Grant Specialist, NPL, or State Liaison!

Tips for Success cont'd

Use the template and review checklist!

https://nifa.usda.gov/resource/te mplate-prior-approvalequipment-request

https://nifa.usda.gov/resource/ca pacity-grantee-equipment-priorNational Institute of Food and Agriculture

www.nifa.usda.gov/program/capacity-grants

e, manner, e.. **Capacity Grants** Capacity Grants IFA provides support for research and extension activities at land-grant Agricultural Extension Programs at 1890 institutions through grants to the states on the basis of statutory formulas. Institutions Eligibility is limited to the cooperating institutions, most of which are 1862, 1890, Agricultural Research at 1890 Landand 1994 land-grant institutions. NIFA capacity grants are subject to the same Grant Institutions OMB Circulars and Department regulations, with the exceptions identified in the Animal Health and Disease Research NIFA Regulations. Program **CSRS Retirement Contributions Program GENERAL INFORMATION** Capacity Grantee Resources Proper acknowledgement of your public funding in published articles, manuscripts, dissertations, posters, presentations, inventions, patents, and press releases is critical for the success of the agency's programs. District of Columbia Public Please use the following language to acknowledge NIFA support in such publications, as appropriate: Postsecondary Education Reorganization Act Program (Cooperative Extension Programs) This work is/was supported by the USDA National Institute of Food and Agriculture, linsert project type, e.g. Hatch/Evans-Allen/McIntire Stennis] project [insert accession number]. **Expanded Food and Nutrition Education** Program (EFNEP) CAPACITY GRANT GENERAL REQUIREMENTS This page contains information about capacity grant administrative and fiscal requirements that grantees can FERS Retirement Contributions Program use in managing their grants. Find detailed information and resources on the equipment prior approval requirement for capacity grants. McIntire-Stennis Capacity Grant TERMS AND CONDITIONS

ntes National Institute nt of of Food e and Agriculture

https://nifa.usda.gov/program/capacity-grantee-resources

RESOURCES

- Frequently Asked Questions
- Equipment Request Template 1 (Table) UPDATED April 21, 2017
- Equipment Request Template 2 (No table) ADDED April 21, 2017
- Equipment Request Template 3 (Letter) ADDED April 21, 2017
- Equipment Request Review checklist UPDATED April 21, 2017
- Equipment Request Sample UPDATED April 21, 2017
- · Equipment Prior Approval Information Sheet

BACKGROUND INFORMATION

- · Resources from 12-6-16 Webinar on Submitting Prior Approval for Equipment Requests
- · Recording of August 26, 2016 webinar
- Dr. Sonny Ramaswamy video message August 25, 2016
- · June 18, 2016 Memorandum from Cynthia Montgomery

EXTERNAL RESOURCES

- 2 CFR 200 ₪
- COFAR website

Program Type: Grant Program

Contact: Margaret (Maggie) Ewell

RELATED INFORMATION

Topic Natural Resources



Updated Template

- Accessible 504 compliant
- Updated Instructions
- Updated Sample
- Updated Request Submission Checklist
- Two additional options:
 - Table Free Option and Letter Options

United States National Institute
Department of Agriculture National Institute
of Food
and Agriculture

Request-for-prior-approval-for-equipment¶

Pursuant-to-2-CFR-200.439, grantees-must-request-prior-approval-to-acquire-equipment-before-purchasing-equipment-is-defined-in-2-CFR-200.33; 48, and 89. General-purpose-equipment-having-a-useful-life-of-more-than-one-year-and-a-per-unit-acquisition-cost-of-\$5,000-or-more-and-special-purpose-equipment-costing-\$150,000-or-more-requires-prior-approval. To-request-prior-approval, please-provide-the-following-information-to-NIFA. You-may-use-the-below-template-or-submit-a-request-via-a-letter-(in-which-case, the-request-must-include-the-following-information-and-be-signed-by-an-Authorized-Representative.) Email-requests-to-capacity-equipment@nifa.usda.gov.

Grantee Organization: ¶	FAIN/Award·Number:¤	Accession·Number:¤
×		
×	þ	z z

ltem·	Item·Name¤	Estimated·or·	Estimated-	$Description/Purpose \\ (including \\ \cdot whether \\ \cdot it \\ \cdot is \\ \cdot allocable \\ \cdot across \\ \cdot multiple \\ \cdot$	Comments¤	Supply?¶	Linked-to-	þ
Number¤		Actual-CostX	useful·life·(in·	grants·and·how·it·aligns·to·approved·plan·of·work·with· <u>the·specific</u> ·		Y/N¤	ltem·#¤	
			years)¤	section-and-page-number-in-the-POW-where-the-relevant-information-				
				can-be-found)¤				
1.→¤	×	¥	×	×	×	×	×	Þ
2.→¤	×	×	×	×	×	¤	×	Þ
3. → ¤	×	×	×	×	×	¤	×	þ
4.→ ¤	×	×	×	×	×	¤	×	Þ
5. → ¤	×	×	×	×	×	¤	¤	Þ
6. → ¤	×	×	×	×	×	×	×	Þ

Table header updated text

Description/Purpose (including whether it is allocable across multiple grants and how it aligns to approved plan of work with the specific section and page number in the POW where the relevant information can be found)

National Institute of Food and Agriculture

Instructions Update

Description/Purpose: Describe the piece of equipment, what it is used for, how it supports the grant goals/benefits, and allocation of costs (if allocated across multiple grants), and how it aligns to the approved Plan of Work, including a Section number/reference/page number. If the cost is allocated across multiple projects, please describe the other project as well and indicate the percentage of costs or amount of equipment cost being charged to this grant. (Example: The row crop tractor is an all-purpose piece of farm equipment with high power density, low weight, and high horsepower rating and is capable of transporting applications. The tractor will be used solely on this grant to support our agricultural extension program farm to assist with crop management. This aligns with Global Food Security - Plant Production Systems and Health planned program area, Strategic Goal 4.2, page 115

National Institute of Food and Agriculture

Request Submission Checklist

Capacity Grant Equipment Prior Approval Request Submission Checklist 4-2017

This checklist is a tool to help capacity grantees ensure that their request for prior approval for equipment acquisition under their award includes all the necessary information for NIFA review and approval.

Item	Actions	Check Off
Grantee Organization	Listed the name of your organization as it appears on your Notice of Award	
FAIN/Award	Included the FAIN/Award number contained on the Notice of Award	
Number	for the grant for which the equipment is being purchased. Included	
	only ONE FAIN/Award number per request.	
Item Number	Used or inserted a new bulleted number to associate with item name	
Item name	Included the specific name of the item	
Estimated or Actual	Included the estimated or actual cost of the piece of equipment	
Cost	• Estimated cost is greater than \$5,000 for General Purpose Equipment	
	• Estimated cost is greater than \$150,000 for Special Purpose Equipment	
	Estimated cost came from market research	
	Estimated cost came from informal quote	
	• Estimated cost came from formal quote, response to RFQ, or RFP (bid)	
	Other	

National Institute of Food and Agriculture

Description/Purpose	Description/Purpose (including whether it is allocable across multiple grants and how it aligns to approved plan of work with the specific section and page number in the POW where the relevant information can be found)	
	What does the equipment do?	
	What function will it perform under the grant?	
	What grant activity or statutorily authorized grant purpose does the equipment support?	
	Will it be 100% allocable to (used) on the grant?	
	If no, did you describe what % or proportion of time it will be supporting the grant	
	If no, what dollar amount you propose charging to the grant?	
	 If no, what other programs/activities it will be supporting, with the amount of the estimated cost those programs will support (i.e the cost allocation between funding streams)? 	
	If no, did you describe where/how it aligns with the approved plan of work, including the specific section and page number of the plan of	

National Institute of Food and Agriculture

Estimated Useful life	Included the estimated useful life of the piece of equipment. This may be	
	based on manufacturer specifications, University schedules, etc.	

	13	
Comments	Included pertinent information related to purchase of equipment.	
	Included a timeframe needed by if the request is time sensitive or urgent	
Supplies	Entered Y if the item meets the definition of supply in the Uniform Guidance but is part of the acquisition cost of an item of equipment also included in the request.	
Linked to item number	If you indicated YES in the supplies column, listed the item number from first column for the piece of equipment that the supply is necessary to acquire	

National Institute of Food and Agriculture

Topics

- Basics of the Project Financial Report
- Common Issues
- Customer Support Resources

Basics of Project Financial Report

REEport Financial Report Manual

What is the Financial Report?

- Project level report of all expenditures by funding source, as well as FTEs that supported the project in the most recently completed Federal FY
- Both Capacity and Competitive projects required
- Due February 1 each year
- Not the SF-425

Access and Administration

- Site Administrators have access by default.
- Any user has access when assigned Financial Administrator role by Site Admin.
- PD and AOR have access for projects managed outside NIFA Partner sites. No Site Admin.

How it Works – Brief Overview

Data Entry

- Manually keyed in.
- Batch upload using .csv file.

Clear Errors, Review Alerts

- Errors in data are flagged and must be corrected
- Alerts must be reviewed
- Review Summary PDF

Submit to NIFA

- Onscreen confirmation
- Email confirmation
- No submission history



How it Works - Brief Overview

Home Project Initiation	on Progress Report	Financial Report Report	s Project Change	Final Report	Site Administration	
		Tunals Dunings Ein	anaial Danas	4. for Fina	- I V 2040 -	
		Track Project Fin	ancial Repor	ts for Fisca	al Year 2016 ▼	
						•••••
Accession Number		Project Num	her		Proposal Number	_
Performing Departme	nt	Funding Sou	rce		Project Director	
Search Clear Se	arch					
						_
		Download Upload Su	bmit to NIFA Re	submit to NIFA	Summary PDF	
Expand All Folders Coll	apse All Folders					
		/				
🖫 🧀 0 Project Fi	nancial Report(s) with Errors				
🖪 🧀 19 Project F	inancial Report((s) with Alerts				
		•	. /			

How it Works - Brief Overview

Download

Upload

Submit to NIFA

Resubmit to NIFA

Summary PDF

Expand All Folders Collapse All Folders

⊕ 0 Project Financial Report(s) with Errors

■ 19 Project Financial Report(s) with Alerts

□ 14 Project Financial Report(s) Eligible for Reporting

1	

Accn #	Project #	Proposal #	<u>Title</u>	Department	Proj. Dir	<u>Funding</u>	Proj. Status	Start date	End Date	Total Expnd	<u>View</u>	<u>Alerts</u>	Errors
1011702	2 <u>IOW05494</u>	2016-07989	Development and Evaluation of Improved Strategies for Genomic Selection via Simulations and Empirical Testing	Agronomy	Schnable, Patrick	NON FOR	ACTIVE	02/15/2017	02/14/2020	\$0.00	PDF	None	None
1000054	1 <u>IOW04000</u>	(N/A)	Physiological basis of animal production, health and welfare	Animal Science	Butters- Johnson, 	HATCH	ACTIVE	07/22/2013	07/22/2018	\$6177027.16	PDF	1	None
230380	<u>IOW03713</u>	(N/A)	Experience-Based Learning in Agriculture	Agricultural	Miller, William	HATCH	ACTIVE	06/01/2012	05/31/2017	\$461720.59	<u>PDF</u>	None	None
1000884	1 <u>IOW05363</u>	(N/A)	Enhancing Microbial Food Safety by Risk Analysis		Dickson, James	HATCH/M	ACTIVE	08/30/2013	09/30/2017	\$3877.46	<u>PDF</u>	None	None
1010159	9 <u>IOW03908</u>	(N/A)	Phytobiomes in Crop Health and Disease Management	College of A	Mueller, Daren	HATCH	ACTIVE	08/05/2016	06/30/2021	\$622955.03	PDF	None	None



How it Works - Brief Overview

Project Financial Report						
Save Cancel						
Project Information						
Title						
THE COME THE SERVICE WHEN STREET WAS CARRIED FOR THE PROPERTY SERVICE.						
Accession Number	Project Number					
Organization Name	Funding Source HATCH					
Project Director	Fiscal Year					
S0001 / NATION	2014					
Allocation of Funds to Work Unit / Project at Location						
ederal Funds NIFA Administered						
Hatch Funds	201 5					
Multi State Funds	202	;				
McIntire-Stennis Funds	203	;				
Contracts, Grants, Cooperative Agreements	204 <u>ş</u>	;				
Other Funds (Animal Health Sec. 1433, Evans-Allen, Other NIFA)	205					
Total NIFA Funds	231 \$	0.00				

Other Federal Funds			
USDA Contracts, Grants, Coop Agreements	219	\$	
National Science Foundation	209	s	
Department Of Energy	310	\$	
Agency For International Development	308	S	
Department Of Defense	311	s	
National Institutes of Health	316	s	
Public Health Service	312	s	
Health And Human Services	313	s	
National Aeronautics And Space Administration	314	S	
Tennessee Valley Authority	315	S	
Other Federal Funds (including NIFA Administered "Pass Through" Funds)	318	s	
Total Other Federal Funds	332	S	0.00
Non-Federal Funds			
State Appropriations	220	\$	
Self-Generated Funds	221	\$	
Industry Grants and Agreements	222	\$	
Other Non-Federal Funds	223	\$	
Total Non-Federal Funds	233	\$	0.00
Total All Funds	234	S	0.00
Staff Support Non-Federal Employed Staff Support (Report nearest 0.1 Year)			
Scientists (Assistant Professor and above)	241		
Professional Support	242		
Technical Support	243		
Clerical, Labor and Other	244		
Total Staff Years	350		0.0

How it Works - Brief Overview



Download

Upload

Submit to NIFA

Summary PDF

Expand All Folders Collapse All Folders

■ ○ O Project Financial Report(s) with Alerts

■

180 Project Financial Report(s) Due to NIFA

	А	В	С	D	E	F	G	Н	1	J	K	L	М	N	0
1	NOTE: Pro	ect & Acc	ession#sh	ould be te	xt fields; al	ll funding i	s to the ne	earest dolla	ar; and all s	taff is only	1 decimal	place.			
2			201	202	203	204	205	219	209	310	308	311	316	312	313
3	PROJ#(Pl	Accession	Hatch	Regional F	McIntire/	Grants	Animal He	USDA	NSF	DOE	AID	DOD	NIH	PHS	HHS
4		10017													
5		100377													
6		100510													
7		-100516													
8		100371													
9		-100779													
10		101100													
11		10800													
12	HAMBLE	-101711													



United States Department of Agriculture National Institute of Food and Agriculture

Common Issues

CSV File and Eligible Projects

- Eligible projects cannot be deleted or added
 - You either enter data on them or you don't.
- Downloaded CSV is current status of eligible projects folder
 - Includes any data already entered.
 - Filters.
- Data entered on uploaded CSV enters data into corresponding projects
 - ONLY FOR THE PROJECTS LISTED ON THE CSV!
 - DELETING A PROJECT FROM CSV <u>DOES NOT</u> DELETE THE PROJECT OR ANY DATA ON IT FROM THE WORKTABLE!
- CSV Upload is NOT Submission to NIFA

Eligible for Reporting Folder

- Not required to report on all listed projects.
- Exceptions for listed projects:
 - No Expenditures
 - State Projects
 - RREA Renewable Resources Extension
 - Administrative Projects

Workflows and Duplicate FTEs

Financial Admin

- Submit to NIFA button not clickable.
- Site Admin needs to set workflow to allow Financial Admin to submit to NIFA.

FTE Duplicate Reporting

- Reported on both Financial Report and Progress/Final Reports.
- There are additional FTE fields in the Progress and Final Reports that are not found in the Financial Report, and so NIFA understands that the reported numbers may not exactly match. However, all numbers reported should be accurate.
- There are plans to fix this.

State Projects and Capacity

McIntire-Stennis

- In REEport, the documentation and reporting of financial expenditures on forestry related State projects <u>DOES</u> impact the formula calculation for the amount of McIntire-Stennis dollars your institution will receive in a given year. Specifically, expenditures reported on fields 220-223 are taken into account.
- A project is determined to be forestry related, and at what level, based on the "Forestry %" field.

State Projects and Capacity

Animal Health

- In REEport, the documentation and reporting of financial expenditures on Animal Health related State projects <u>DOES</u> <u>NOT</u> impact the formula calculation for the amount of Animal Health dollars your institution will receive in a given year.
- There is a separate process called the <u>Capacity Report</u>, which is conducted directly with Dr. Bob Smith, <u>outside of</u> <u>REEport</u>. In this process, it is your institution's responsibility to report all Animal Health related projects. This demonstrates capacity and has a direct impact on Animal Health dollars received from NIFA.



United States Department of Agriculture National Institute of Food and Agriculture

Resources

REEport Financial Report Manual

Customer Support

Help Desk: <u>electronic@nifa.usda.gov</u>

 This reaches at least 5 people at the NIFA "Tier 1" help desk, and you are assured to get the fastest response this way. The help desk works closely with the REEport team to troubleshoot issues.

REEport Customer Service Team:

- Adam Preuter: apreuter@nifa.usda.gov, 202-690-0124
- James Hultzman: james.hultzman@nifa.usda.gov, 202-690-0011

ezFedGrants is Operational



www.nfc.usda.gov/ezfedgrants

Agenda Themes

Understand the enterprise system

Understand the different ways agencies are using the system

Understand the resources available to users What to expect as next steps

USDA's ezFedGrants Vision

- All USDA grants to be administered within the system by 2022, which would include:
 - Approximately 253 CFDA programs across 17 grant making agencies
 - Approximately \$100 billion per year transaction volume
- Continuous Process Improvement and Enhancements
 - Adding new transaction types and functionality as more agencies come into the system

Overall Goals

- Meets stakeholder expectations
- Ensures all financial data is reliable, complete, and timely
- Compliance with applicable laws/regulations
- Operates in a secure environment for maximum integrity
- Bolsters internal controls and efficient program activities/operations

Who is using ezFedGrants?

- Enterprise version of ezFedGrants
 - NIFA
 - APHIS Animal and Plant Health Inspection Service
- Current USDA users of agency specific versions of ezFedGrants that are planning to convert to the Enterprise in summer 2017
 - Foreign Agricultural Service FAS
 - Office of Advocacy and Outreach OAO
 - Agricultural Marketing Service AMS
 - Natural Resources Conservation Service NRCS

NIFA's Region V Recipients

ezFedGrants recipient ID	State	FMMI_VENDOR_NAME (fields 1 and 2)	DUNS_NUMBER	CAGE_CODE	ASAP_RECIPIENT_NAME
1500006051	OK	LANGSTON UNIVERSITY	071222780	0UY72	Langston University
1100054729	ОК	OKLAHOMA STATE UNIVERSITY	049987720	0U784	Oklahoma State University
1500024335	TX	PRAIRIE VIEW A & M UNIVERSITY	138170220	1QPC0	Prairie View A & M University
1500007129	TX	STEPHEN F AUSTIN STATE UNIVERSITY	073894727	3EXP9	Stephen F. Austin State Univ
1500031269	TX	TEXAS A&M AGRILIFE EXTENSION SERVICE	781568837	3BQ19	Texas Agrilife Extension Service
1500036328	TX	TEXAS A&M AGRILIFE RESEARCH	847205713	00JP8	Texas Agrilife Research

NIFA Programs

- *Evans-Allen (Section 1445)
- *McIntire-Stennis Cooperative Forestry Research Program
- *The Hatch Act of 1887 (Regular Research)
- *The Hatch Act of 1887 (Multistate Research Fund)

Expanded Food and Nutrition Education Program

Extension at 1890 Land-grant Colleges (Section 1444)

Joint Cooperative Extension Programs at 1862 Land-Grant Institutions and University of the District of Columbia

CES at 1862 Land-grant Institutions (Smith-Lever Special Needs)

Renewable Resources Extension Act Program



APHIS Programs

Animal Care

Biotechnology Regulatory Services

International Services

Marketing and Regulatory Programs Business Services

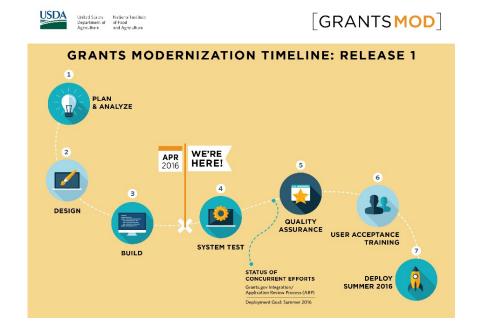
Plant Protection and Quarantine

Veterinary Services

Wildlife Services

How NIFA got to here

It is a journey



Alignment with NIFA Strategic Plan (2014-2018)



KEY DELIVERABLES

- Modernized grants mgmt. system
- Streamlined & standardized processes for administering competitive/non-comp. programs
- Reduced number of days for the grant award process

http://nifa.usda.gov/strategic-plan

NIFA's Grant Modernization Initiative

NIFA is working towards a fully operational agency-wide grants management solution with:



Primary Goal for Release 1: FY2017 CAPACITY AWARDS processed through the USDA grants management system – ezFedGrants.gov

The question for all of us How does this affect how we do business?

What is NOT changing for NIFA applicants

- Applicants apply through Grants.gov
- Grantees utilize Treasury's ASAP system to draw funds
- Capacity reporting will remain the same in REEport and in POW
- Competitive awards will not be managed in ezFedGrants until a later date

- Electronic workflow system
 - Need to get access established on the front end
 - Ties back to organizational SAM registration
- Not tracking by proposal number
 - Old example: 2016-03451
- Created new location code in ASAP (01)
- SF425 will be submitted directly in the system

 New system generated Federal Award Identification Number format (FAIN)

NI171444XXXXG003, AP17PPQHQ000C001

- NI, AP = agency
- 17 = fiscal year
- 1444XXXX, PPQHQ000 = program code (8 spaces)
- G = grant, C = Cooperative Agreement
- 003, 001 = three digit sequential number

 New system generated ASAP account number format

171444XXXXG003050201

- 17 = fiscal year
- 1444XXXX = program code (8 spaces)
- G = grant
- 003 = three digit sequential number
- 0502 = last 4 characters of Treasury Account Symbol
- 01 = 2 sequential numbers

Current	ezFedGrants
Award Number	Federal Award Identification Number (FAIN)
Proposal Number	N/A
Award Face Sheet / 2009	Notice of Award (NOA)
ASAP Location Code 00	ASAP Location Code 01
Send SF425 by email	Submit SF425 through portal
NPL	Program Manager

Compare NIFA & APHIS

Functionality	NIFA	APHIS
View opportunities	Grants.gov	ezFedGrants portal
Apply	Grants.gov	ezFedGrants portal
View status / NOA	ezFedGrants portal	ezFedGrants portal
Draw funds / Submit claim	ASAP	ezFedGrants portal
Submit SF425	ezFedGrants portal	ezFedGrants portal
Submit Project reports	REEport & WebNEERS	ezFedGrants portal

Access to the Portal for External Users

- One role per individual
- Only associated with one organization at this time
- Role is valid for all USDA agreements managed in ezFedGrants for that organization
- APHIS provided trainings to partners and has been onboarding since fall

External Roles

- Grants Administrative Officer (GAO)
- Grants Processor
- Signatory Official
- Reviewer (NIFA hasn't enabled this option)

No current equivalent

Project Director (PD)

Issues Affecting User Access

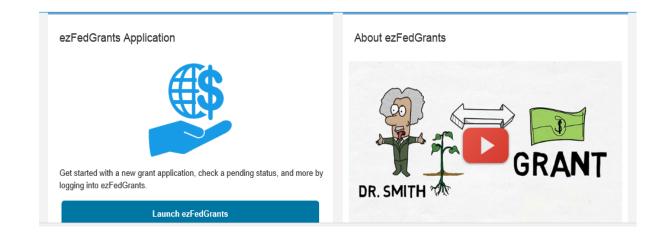
Issue	Status	Expected Delivery of Fix		
Overwrite Issue	Emergency fix is being developed	First week of May		
Data Quality/Duplicate Vendor Records	Filter capability is being configured to eliminate duplicate records/records with no DUNS from being loaded	May		
Organization Search	Organization search capability will be fixed as soon as possible	July release (or sooner)		
SOAP Error	More than 10 characters entered for "house number" causes data error	July release		
Web browser issues	Pages are being analyzed for improvements to be browser agnostic	Improvements will be delivered over time		
eAuthentication	Confusion over the online identity verification offered by eAuth during registration	 Alternative to visiting an LRA Credit check is not run 		

d States National Institute tment of of Food ulture and Agriculture

EzFedGrants Client Page

Access for EXTERNAL USERS





Customer Support

What do you do when you have an issue with ezFedGrants?

Contact Information

- APHIS: ezFedGrants.helpdesk@aphis.usda.gov
- FAS: GrantorHelpDesk@fas.usda.gov
- NIFA: electronic@nifa.usda.gov

If you don't see your agency above and need assistance, please email us at ezFedGrants@cfo.usda.gov

Email ezFedGrants

www.nfc.usda.gov/ezfedgrants

APHIS Questions / Comments

Access to EzFedGrants (eFG) & JOB Aids(Click on Training) www.nfc.usda.gov/ezfedgrants

APHIS Webinars and Training Material for ezFedGrants

https://www.aphis.usda.gov/aphis/ourfocus/businessservices/financial-management-

<u>division/financial_services_branch/agreements_service_cent</u> <u>er/ezfedgrants</u>

APHIS Help Desk

<u>ezFedGrants.helpdesk@aphis.usda.gov</u>to ask questions about ezFedGrants

NIFA Questions / Comments

NIFA Website

https://nifa.usda.gov/grants-modernization-and-new-ezfedgrants-system

Access / Technical Assistance

electronic@nifa.usda.gov



Melanie Krizmanich

(202) 401-1762; mkrizmanich@nifa.usda.gov

Maggie Ewell

(202) 253-8393; Margaret. Ewell@nifa.usda.gov

Adam Preuter

(202) 690-0124; apreuter@nifa.usda.gov

Elizabeth Ley

(202) 401-6195; eley@nifa.usda.gov