The United Methodist Church of the Resurrection is pleased and honored to offer the Wedding Ministry for the very special occasion of holy marriage. Weddings are available for both our members and visitors to the congregation. The wedding ceremony is a worship service where the bride and groom pledge themselves to one another in the presence of God and begin their marriage with Christ as the foundation. The following policies and procedures have been formulated to help your wedding go as smoothly as possible.

**THE VENUE**
Wedding ceremonies take place at 1522 McGee. The sanctuary has seating for up to 250 guests. Weddings can be scheduled on Friday evening or on Saturday afternoon with a start time no later than 4 pm. Your wedding includes access to the building for 3 hours total, 2 hours prior to the ceremony time until 1 hour after ceremony start. For example, a 4 pm ceremony would include access from 2 pm to 5 pm.
Rehearsals are usually scheduled on the evening before the wedding and typically last one hour.
Resurrection Downtown does not accommodate wedding receptions.

**THE PASTOR**
The pastor(s) of The Church of the Resurrection officiate at the weddings. Guest pastors are welcome to assist with the approval of the campus pastor. A pastor will be assigned depending on the date of the wedding. A particular pastor may be requested; however there is no guarantee that pastor will be available on the date of the wedding.
The pastor expects to spend two or more sessions in conference with a couple planning to be married. It is his/her responsibility as a pastor to function in this capacity as a counselor. This will include discussions of both the service and the marriage itself. The couple must contact the pastor’s administrative assistant to schedule this session(s).
Communion is not offered at a Resurrection wedding, but the couple may share the marriage cup. Please discuss with the pastor.

**REQUIREMENTS FOR MARRIAGE AT RESURRECTION**
- Worship attendance of at least three visits is required of non-members to enable an understanding of our denomination and our church.
- Completion of the Premarital and Newlywed Class.
- Meeting(s) with assigned pastor prior to the ceremony.
- Presentation of properly executed marriage license at the rehearsal.
- A waiting period of at least six months following a divorce or death of a spouse shall be observed to allow for healing following the end of a previous marriage.
- The church grounds are alcohol-free and the buildings are alcohol and smoke-free. If alcohol is present on the premises, the officiating pastor reserves the authority to cancel the service.

**SCHEDULING THE WEDDING**
Please contact Shannon Endicott, Worship Logistics and Events Program Director, at shannon.endicott@cor.org or 816-979-1330 as soon as possible regarding the date you wish to schedule. She will mark your date with a tentative notation. This may be done for members up to 12 months prior to the wedding. Non-members are welcome and may reserve their wedding date up to 9 months in advance. Wedding dates will be confirmed only after the non-refundable scheduling fee has been received and the wedding contract has been signed.

---

continued
**PREMARITAL AND NEWLYWED PREPARATION CLASS**

The Church of the Resurrection offers a required premarital course prior to being married here. This course is conducted at the Leawood campus. There are several courses scheduled throughout the year. Topics include communication, conflict and resolution, financial management and experiencing God, among others. Please contact Michelle Varhola at 913-544-0702 or michelle.varhola@cor.org for more information.

**WEDDING COORDINATOR**

The Wedding Coordinator represents the church in coordinating the many details of the wedding and rehearsal within the church. Their responsibilities include: ensuring the wedding venue is ready for the rehearsal and wedding, unlocking rooms for the wedding party, coordinating audio set-up, arranging guest book podium and gift table, assisting pastor with rehearsal, orchestrating processional and recessional, monitoring time schedules related to the ceremony, ensuring the church is cleaned after the wedding and overseeing any other facilitation needs within the church.

When the wedding date has been confirmed and placed on the schedule, the Wedding Coordinator will call to discuss plans, answer questions, assist with rehearsal and be at the church during the time you are in the building.

**THE DRESSING ROOMS**

The bride and her party may dress upstairs at Resurrection Downtown in a small designated area. Customarily, the groom’s party dresses away from the church. It is the responsibility of the bride and groom to arrange for the care of the property of the wedding party before, during and after the wedding, as well as the removal of such items immediately following the service. The church will not be responsible for any articles belonging to any person in the bridal party, any guest at the wedding or any vendor serving at the wedding.

**MARRIAGE LICENSE**

The pastor can only perform weddings in full accordance with the law. Please do not overlook the necessity for careful compliance. The wedding cannot take place without a marriage license. The license is to be given to the Pastor or the Wedding Coordinator at the rehearsal.

If you are marrying at Resurrection Downtown, the license must be issued in Missouri. If you are marrying at your reception venue, the license must be issued in the state where the venue is located.

**WEDDING MUSIC**

The wedding is a service of worship. All music played or sung during the wedding should express a Christian message appropriate to the occasion.

Justin Huey, Director of Worship Arts, will coordinate music for your wedding. He can recommend selections and also musicians. Fees for these services will be negotiated privately. Please contact Justin at justin.huey@cor.org or 816-979-1330 for a personal consultation.

The couple is responsible for the purchase of any music not currently found in the church’s music library.

**WEDDING PARTY**

It is important the exact times indicated for the rehearsal and for the wedding are observed. Care should be taken to have all members of the wedding party in their places at the times indicated.

The ring bearer and flower girls must be four years of age or older.

All members of the wedding party and friends should be reminded: Smoking is not permitted inside the church.

No alcoholic beverages are permitted in the church or on the church grounds.

continued
PHOTOGRAPHERS/VIDEOGRAPHERS
Resurrection encourages the couple to employ a professional photographer for the wedding. No flash photos are permitted following the processional. The photographer must remain in one position at the rear of the sanctuary. Flash photos may once again be taken during the couple's recessional. The photographer may not come any earlier than the designated times listed in the wedding contract. If you schedule a 1 pm Saturday afternoon wedding, please keep in mind that you will need to plan on departing the building promptly after the ceremony ends as preparation for the Saturday evening worship service will begin shortly after the end of your ceremony. Please plan to take all pictures prior to the start of the ceremony.

Requests are often made to videotape wedding services. The wedding party is responsible for providing personnel for this service. The camera must be placed on a tripod in an inconspicuous position.

FLOWERS AND DECORATION
Altar flowers are provided by the bridal party. The flower girl may only scatter silk flower petals. Decorations of any kind may not be attached to the chairs, or any other furniture by gluing, nailing, pinning or taping. All decorations, flowers, candles, etc. must be removed from the building immediately following the service.

No decorations belonging to the church may be moved. The florist may not arrive before the day of the wedding due to other activities in the building.

CANDLES
The church will provide the altar candles if the couple chooses to rent candelabras, the candles must be placed inside a hurricane glass.

If the couple desires a unity candle, it is their responsibility to provide the candles and the candle-holder(s). The lighting will be officiated by the pastor.

RESTRICTIONS
Only bubbles may be used outside the church for sending the couple off. No rice, birdseed or confetti.

PARKING INFORMATION
Resurrection Downtown is a church in the heart of the city and with that comes a unique setting. For parking, we have our own lot directly south of 1522 McGee that has 25 parking spots as well as parking located in a gated lot a block away from the church. All parking fees are covered in the parking cost found in the schedule of fees. Street parking is available on McGee and surrounding streets as well. It can be helpful to let your guests know to allow extra time for parking and navigating to the church.

WEDDING CONTRACT
The contract is required to ensure the agreement between the parties. The scheduled dates and times are plainly stated as well as the names of the bride and groom.

FINANCIAL RESPONSIBILITIES AND FEES
The $50.00 non-refundable scheduling fee is required at the time the wedding is scheduled. The $110.00 pre-marital counseling fee can be paid online when registering for the class.

An invoice of financial responsibilities will be sent a minimum of two weeks prior to the wedding date. The balance must be in the church office on the Monday before the wedding day. Please make all payments in the form of a check payable to “Resurrection Downtown.”

continued
**RESURRECTION DOWNTOWN**

- Scheduling Fee: $50.00
- Premarital Counseling Course: $110.00 (offered at Leawood campus)
- Use of Resurrection Downtown: $400.00
  - Services of Pastor*: $300.00
  - Wedding Coordinator: $175.00
- Custodial Fee: $50.00
- Audio Technician: $100.00
- Event Coordinator: $80.00
- Parking: $100.00
- Total: $1,365.00

*Services of Pastor on holiday weekend: $350.00

**OFFSITE WEDDINGS**

- Scheduling Fee: $50.00
- Premarital Counseling Course: $110.00
- Services of Pastor*: $350.00
- Total: $510.00
- Services of Offsite Wedding Coordinator, if needed: $200.00
- *Services of Pastor on holiday weekend: $400.00

*These fees are in effect as of January 1, 2019 and are subject to change.*