WEDDING INFORMATION FORM

Please complete as much of this form as you can. Any blank spaces can be filled in later when speaking with your Wedding Coordinator. Put “N/A” in spaces that do not pertain to your wedding.

Upon receipt of this Wedding Information Form, we will assign a Wedding Coordinator. The Wedding Coordinator will contact you to set up a meeting with you and your fiancée/fiancé to meet at the church to review final details.

Please return entire form approximately four to six months before your wedding to:
Resurrection Overland Park
C/O Campus Pastor
8412 W 95th St.
Overland Park, KS 66212

WEDDING DETAILS

Rehearsal Date and Time

Wedding Date

Location: RESURRECTION OVERLAND PARK

OFFSITE

If Off Site, Include Address and Phone Number:

Number of guests expected

Wedding Colors

Guest Pastor? Phone

WEDDING PARTY

BRIDE

Name

Email

Address

City

State/Zip

Phone

Member Other

GROOM

Name

Email

Address

City

State/Zip

Phone

Member Other
WEDDING PARTY continued

BRIDE’S FAMILY

Please list parents’ names, and/or stepmothers, and stepfathers

Parents____________________________________________
__________________________________________________
__________________________________________________

Mother ushered in by_______________________________

Grandparents _____________________________________
__________________________________________________

Ushered in by _____________________________________
Ushered in by _______________________

GROOM’S FAMILY

Please list parents’ names, and/or stepmothers, and stepfathers

Parents____________________________________________
__________________________________________________
__________________________________________________

Mother ushered in by_______________________________

Grandparents _____________________________________
__________________________________________________

Ushered in by _____________________________________
Ushered in by _______________

WEDDING ATTENDANTS

Maid/Matron of Honor ________________________________
Bridesmaid________________________________________
Bridesmaid________________________________________
Bridesmaid________________________________________
Bridesmaid________________________________________
Bridesmaid________________________________________
Bridesmaid________________________________________

Best Man __________________________________________
Groomsman________________________________________
Groomsman________________________________________
Groomsman________________________________________
Groomsman________________________________________
Groomsman________________________________________
Groomsman________________________________________

USHERS

(We recommend 1 usher per 50 guests) If groomsmen are also acting as ushers, please put a “**” next to his name.

__________________________________________________
__________________________________________________
__________________________________________________

continued
WEDDING PARTY  continued

MISCELLANEOUS PARTICIPANTS

Flower Girl__________________________________________
(Give age—Must be at least 4 years old)
Ring Bearer________________________
(Give age—Must be at least 4 years old)
Scripture Reader(s)_________________________________
____________________________________________________
____________________________________________________
Bride’s Personal Assistant _____________________________

Guest Book Attendant ________________________________

Ring Bearer _________________________________________

Scripture Reader(s) ___________________________________
____________________________________________________
____________________________________________________
Bride’s Personal Assistant _____________________________

Guest Book Attendant ________________________________

Ring Bearer _________________________________________

Scripture Reader(s) ___________________________________
____________________________________________________
____________________________________________________
Bride’s Personal Assistant _____________________________

Should not be a member of wedding party

MISCELLANEOUS DETAILS

ARRIVAL TIMES

Wedding party will arrive at

__________ 3:00 pm arrival for 5:00 pm wedding

__________ 5:00 pm arrival for 7:00 pm wedding

__________ 11:30 pm arrival for 1:30 pm wedding

Women will dress at ________ home ________ church

Men will dress at ________ home ________ church

CHURCH ITEMS/SERVICES

(Check all items/services that apply.)

______ Guest book podium

______ Candle lighter torches

______ Gift table

______ White tablecloth for gift table

(Bride may provide her own if she wishes.

CEREMONY

Will you be giving roses to the mothers? Yes ____   No ____

Will you be using a Unity Candle?    Yes _____ No _____

Will the mothers be lighting the Unity Candle Tapers?

Yes ____   No ____

The Processional will be: (check one)

______ Bridesmaids walking single file all the way down the aisle.

______ With Groomsmen meeting Bridesmaids halfway down the aisle.

______ With Groomsmen walking with Bridesmaids all the way down the aisle.
MISCELLANEOUS DETAILS continued

CLEAN UP

Person in charge of cleaning out groom and bridal dressing room is ______________________________________________

Person in charge of taking all decorations, flowers, candles, gifts, etc. is __________________________________________

MUSIC

MUSICAL CONSULTANT: BJ Huffman CONTACT INFO: 913-871-2557 or BJ.Huffman@cor.org

Contact BJ ASAP to get on his calendar. He must approve all wedding music. BJ will be able to help with music selections, soloists, instrumentalists, etc.

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<tr>
<th>SOLOIST/INSTRUMENTALIST(S)</th>
<th>SONG(S)</th>
<th>ACCOMPANIST</th>
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EXTERNAL WEDDING SERVICES

PHOTOGRAPHER

Name ________________________________

Phone______________________________

Pictures will be taken ___Before ___After ___Both

Pictures may also be taken outside, weather permitting.

VIDEOGRAPHER

Name ________________________________

Phone______________________________

FLORIST

Name ________________________________

Phone______________________________

LIMOUSINE COMPANY

Name ________________________________

Phone______________________________

REHEARSAL DINNER LOCATION

__________________________________________________

RECEPTION LOCATION

__________________________________________________
MISCELLANEOUS DETAILS continued

MISCELLANEOUS NOTES
___________________________________________________________________________________________________________
___________________________________________________________________________________________________________
___________________________________________________________________________________________________________
___________________________________________________________________________________________________________
___________________________________________________________________________________________________________
___________________________________________________________________________________________________________
___________________________________________________________________________________________________________

CONTACT INFO FOR BRIDE AND GROOM AFTER THE WEDDING

Date of Wedding ____________________________________________________________
Bride’s Name ______________________________________________________________
Groom’s Name _____________________________________________________________
Address after Marriage:
Street ________________________________ City _________________________________
State ________________________________ Zip _________________________________
Phone ____________________________ Email ________________________________

FOR OFFICE USE ONLY

Pastor ______________________________________________________________________
Wedding Coordinator _______________________________________________________
Date Form given to Wedding Coordinator _________________________________