

# Prospective Board Member Information Sheet

Name of prospective board member: \_\_\_\_\_

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: Day: \_\_\_\_\_ Evening: \_\_\_\_\_

E-mail: \_\_\_\_\_

Source of referral/information: \_\_\_\_\_

## Special skills

- |  |   |
|--|---|
| <input type="checkbox"/> Fundraising               | <input type="checkbox"/> Marketing/Public Relations |
| <input type="checkbox"/> Personnel/Human Resources | <input type="checkbox"/> Technology                 |
| <input type="checkbox"/> Finances                  | <input type="checkbox"/> Legal                      |
| <input type="checkbox"/> Business                  | <input type="checkbox"/> Other: _____               |

## Professional background

- |  |   |
|--|---|
| <input type="checkbox"/> For-profit business | <input type="checkbox"/> Nonprofit organization |
| <input type="checkbox"/> Government          | <input type="checkbox"/> Other: _____           |

## Education

- |   |   |
|---|---|
| <input type="checkbox"/> Some high school     | <input type="checkbox"/> Undergraduate college degree |
| <input type="checkbox"/> High school graduate | <input type="checkbox"/> Some graduate coursework     |
| <input type="checkbox"/> Some college         | <input type="checkbox"/> Graduate degree or higher    |
| <input type="checkbox"/> Other: _____         |   |

Other affiliations: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other board service: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Known levels of giving: \_\_\_\_\_

\_\_\_\_\_

Other pertinent information: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Adapted from *The Board Building Cycle*  
by Hughes, Lakey & Bobowick, 2003