

# Volunteer Reference Form

## Applicant Information

Instructions to Applicant – Fill out your name and phone number and give two forms to Christians who know you well and will give you a character reference (one preferably a pastor) and one form to your current employer or teacher. Provide a stamped envelope addressed to Village Creek.

Applicant's Name \_\_\_\_\_ Phone \_\_\_\_\_

Position applied for \_\_\_\_\_ Email \_\_\_\_\_

## Background Information

Greetings from Village Creek Bible Camp!

The applicant named has expressed an interest in volunteering with us this upcoming summer. I encourage you to provide an honest evaluation of the applicant based on how you have seen him/her live and work on a daily basis. All references are confidential and will not be discussed directly with the applicant. Our volunteers work and live very closely with other individuals. It is our desire to have volunteers who are trustworthy, caring, and loving toward children, teens, and adults. It is imperative that all our volunteers are positive role models and have Godly characteristics.

Please type or print your responses. Your feedback is greatly appreciated. Thank you!

Sue Lyford  
Director of Guest Services

Please return to:

**Volunteer References**  
Village Creek Bible Camp  
1588 Drake Road  
Lansing, Iowa 52151

Phone: 563-535-7320

Fax: 707-788-4944

Email: [sue@villagecreek.net](mailto:sue@villagecreek.net)

Web: [www.villagecreek.net](http://www.villagecreek.net)

## Referent Information

Your Name \_\_\_\_\_ Phone \_\_\_\_\_

Type of reference given:  Academic  Work  Christian Character  Pastor/Spiritual Leader

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

Do you have any reservations about this applicant's moral integrity?

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What impresses you about this applicant?

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How would you describe the applicant's relationship with God?

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What one challenge would you give to the applicant for their own personal growth?

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# Perceptions of Applicant

Please check the appropriate line for each trait, based on your perception.

## Responsibility

Excellent diligently follows through on all tasks  
 Good follows through on tasks  
 Average usually follows through on tasks  
 Poor follows through on tasks when convenient

## Communication

Excellent articulate in all groups  
 Good usually gets thoughts across well  
 Average gets thoughts across, may be hesitant  
 Poor difficulty in articulating thoughts

## Work Ethic

Excellent puts forth the extra effort  
 Good will put in a fair day's work  
 Average works enough to get by  
 Poor lazy

## Initiative

Excellent will look for things to do  
 Good will do what needs to be done  
 Average will do the obvious  
 Poor needs to be told what to do

## Leadership

Excellent a leader of leaders  
 Good contributes positively  
 Average usually well balanced  
 Poor  passive  negative influence

## Motivation

Excellent highly self motivated  
 Good effectively motivated  
 Average usually purposeful  
 Poor purposeless

## Emotional Stability

Excellent exceptional, stable, consistent  
 Good well balanced in most situations  
 Average usually well balanced  
 Poor  excitable  unresponsive

## Commitment

Excellent their word is their bond  
 Good completes the commitments  
 Average follows through reluctantly  
 Poor no follow through

## Judgment

Excellent consistently makes wise decisions  
 Good makes good decisions  
 Average makes fair decisions  
 Poor  hasty decisions  indecisive

## Team Participation

Excellent outstanding group member  
 Good contributes positively in a group  
 Average usually contributes positively  
 Poor difficulty working in a group

## Cooperation

Excellent deeply sensitive to others  
 Good generally concerned for others  
 Average cooperates when convenient  
 Poor difficult to work with

## Sociability – please mark all that apply

Confident  Assertive  Humorous  
 Consistent  Wise  Spontaneous  
 Mature  Negative  Hyperactive  
 Shy  Noisy  Aggressive

If you had a child of camp age, how would you feel about having him/her spend five days with the applicant...

1. As a cabin counselor?  
 Positive  Comfortable  So-So  Concerned
2. As an example?  
 Positive  Comfortable  So-So  Concerned
3. As a spiritual leader?  
 Positive  Comfortable  So-So  Concerned

With which age groups have you seen the applicant interact?

Infant  Preschool  Elementary  Junior High  High School  College  Adult

Please add any further comments you feel would be helpful to us:

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I prefer to discuss the applicant further. Please call me at: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_