

## Our Saviour's Job Description

**Position Title:**

Director of Worship and Arts

Prepared: February, 2019

**Reports To:** Senior Pastor

**Full Time**

**Principal Focus:**

As a member of the Executive Team, this role oversees all aspects of worship, music and special programs. The objectives are to create a worship experience that fulfills our strategic mission, is welcoming and transforming, and ensures the quality of the music program maintains the highest standards.

**Requirements:**

- The candidate will possess:
  - A BA in Music or equivalent experience
  - A strong Christian faith and an understanding of Lutheran theology
  - Experience in recruiting and managing staff and managing budgets
  - Experience in choral direction of adult and youth choirs
  - Experience in conducting worship and program planning meetings, and developing worship services and special programs to create a meaningful spirit and faith filled experience.
  - Ability to recruit participants and direct worship groups (instrumentalists, bell choirs, soloists, percussion)
  - Ability to work with all age groups with a strong focus on youth
  - Strong organizational skills, detail oriented

**General Responsibilities**

- The candidate will:
  - Report directly to the Senior Pastor and is a member of the Executive Team
  - Recruit, lead, manage and motivate full and part time staff plus lay leaders
  - Balance traditional and contemporary worship styles
  - Direct Sanctuary Choir (adult choir) and Eagles Wings (high school choir)
  - Integrate both locations and outreach development
  - Attend all services to observe and listen
  - Manage and be responsible for fundraising for high school choir travel and tours

**Leadership and Development**

- The candidate will:
  - Focus on the educational values of programs
  - Set and attain goals with measurable results
  - Assess and coordinate the current programs and staffing
  - Delegate and adapt to change
  - Negotiate and manage conflict
  - Promote a team environment through collaboration

**Additional:**

- Valid driver's license required
- Evening and weekend hours are expected with this position