

OSLC Church Council Meeting

September 15, 2018, 8:00 am

Council members present: Laura Adeli, Graham Brenna, Robyn Carlson, Brett Lindberg, Ruth Nelson, Steve Spayer, Glenn Wishnew, Mark Witt

Absent: Pr. John Gerike, Susan Miller

Attendees: Justin Clavet, Rick Lebeck, Pr. Emily Wiles, Pr. Brian Wise

Recorder: Rebecca Cremin

1. Opening Prayer/Devotion

Steve led the devotion based on II Corinthians 8, which speaks of the generosity of the Macedonian churches and encourages generous giving.

2. Action Items

Motion to approve the August Council meeting minutes: Graham Brenna

Second: Ruth Nelson

Motion carried

Motion to approve the new member report for August: Glenn Wishnew

Second: Brett Lindberg

Motion carried

The quote and supporting details for replacing the Celebration projectors will be emailed to Council members for a vote.

3. Discussion Topics

- Lynn Panosh's retirement

The job description for Lynn's position is being revised to reflect a more distributed role. The position is being viewed as an oversight position to manage and guide the worship and arts program. Applicants should have a music background, but it doesn't have to be in a particular area. Council members were asked to review the position description to see what additional changes are needed. Steve will moderate listening forums in late September to give congregation members an opportunity to provide their input on how they view the role. A 6-8 person search committee made up of a diverse group of congregation members will be formed to carry out the search. Robyn Carlson will be the Council representative to the search committee.

Motion to approve the job description: Ruth Nelson

Second: Laura Adeli

Motion carried

- Stewardship

Lane Lewis presented a slideshow for the fall stewardship campaign, titled "Multiplying Our Generous Heritage," that shows how increased giving will multiply OSLC's impact to its missions. The campaign will ask members to increase giving by 1% of annual income. Other members of the fall stewardship planning team are Don Swanson, Marnie Lindberg, Mike Pura and Glenn Wishnew. October will focus on stewardship, with the culminating weekend for the campaign being the last weekend in October. Council members were asked to make a presentation to three small groups each in October.

- IT Outsource

IT for the church will be outsourced to a local company for a significant cost savings. Jean has been benchmarking and speaking with other big churches to determine best IT practices. An IT committee will be formed to work with the IT company. Staff members are working closely with IT staff affected by the outsourcing to help in their transition.

- October Finance Presentation

The Finance Committee is working on a presentation for the congregation that will show how the use of funds aligns with the church's strategic initiatives and supports the stewardship campaign. It will also be printed in the Quarterly Connections. They are refining the slides and will present them to Council next month before the presentation.

- Celebration Chapel Space

Pastor Brian has been working with the Memorial Committee to create a chapel space at Celebration to use with the Children's Center programs. To comply with DCFS requirements, the recommended plan is to install drop-down curtains in the gym to create a chapel space when needed. The curtains could also be used by any group needing to create a smaller space within the gym. The Memorial Committee has approved the plan and winning bid from Haldeman Homme. Installation should start over Columbus Day weekend.

Motion to approve releasing funds for the project: Graham Brenna

Second: Laura Adeli

Motion carried

- Giving Tuesday

The Mission and Benevolence Committee received a letter earlier in the year from Bill Wentz in his role on the SamaraCare Board requesting an additional \$10k this year to support their building fund. The committee gave an additional \$5k and is requesting that SamaraCare be the designated recipient of this year's Giving Tuesday effort on November 27th. Focusing Giving Tuesday externally with one of our partners is in line with the spirit of the day and would provide SamaraCare with more visibility.

Motion to approve SamaraCare as the focus for Giving Tuesday 2018: Ruth Nelson

Second: Graham Brenna

Motion carried

4. Strategic Planning

Tabled

5. Generative Question: Council's use of Realm

Tabled

6. Committee Reports

Finance (Rick Lebeck)

- August was a strong month, but September is behind so far. YTD revenue is flat.
- The committee is developing a 5-6 year forecast to help budget earlier and establish reserves.
- The review started last week and looks good so far.
- They are getting quotes from various banks to try to get a higher interest rate for the church accounts.
- They are reviewing three youth funds to make sure distributions have occurred.

Motion to use the \$50k debt payment toward mortgage principal: Robyn Carlson
Second: Ruth Nelson
Motion carried

Human Resources (Ruth Nelson)

- Sam Petras is leading the process of looking at healthcare plan options for next year.

Property (Mark Witt)

- The bell tower work is a little behind but should be completed in November.
- Maintenance contracts are under review.
- HVAC replacement costs are being determined.
- Flat roof bids are under review.
- Key card access costs are lower than expected. Some doors will also be replaced as part of the process.
- The sign replacement subcommittee is reviewing options. Some of the costs will be covered by memorial funds, but they aren't sure yet where additional funds will come from.
- A DIY team is painting the Sunday School rooms so they better align with the new Sunday School curriculum. They will also be renamed as part of the process.

Mission & Benevolence (Graham Brenna)

- The disbursement flowchart was approved by the committee. Jean, Jennifer, the Finance Committee, and Sue have all seen it. It directs people to the treasurer for disbursements.
- The garage sale just sent a request for where to send this year's profits.

Memorial (Mark Witt)

No report

Endowment (Pastor John)

No report

Stewardship

Discussed above

Christian Education (Pastor Emily)

- Stephanie Engel will be installed as Youth Director at the 9 a.m. service tomorrow (9/16).
- A new electronic system using Realm will be in use this year for checking Sunday School students in and out.

7. Next Meeting

October 7; opening devotion: Robyn Carlson

Minutes respectfully submitted by Rebecca Cremin