

## October 2018 Children's Ministries Director Job Description

*(as placed in EOD & WOD websites)*

Aurora Cornerstone Church is looking for a part-time Children's Pastor/Director to join our team. We are looking for someone who is or can be credentialed with the PAOC. No formal experience required, but is an asset.

**Position Summary:** This team member will be responsible for the general oversight of the Children's Ministry of AC, which includes newborns to children aged 12 years. This individual will ensure that ministries to children are Bible-based, prayer-induced, and Holy Spirit-led. Further, the same effort will mark the creative, visional, caring and supportive aspects of this ministry, and be fully compatible with the overall purposes, vision and values of Aurora Cornerstone Church.

This person is directly accountable to the Lead Pastor. Ministry coordinators and team leaders will be appointed by and accountable to the Children's Pastor after consultation with the Lead Pastor and the Pastoral Leadership Team.

### **Duties and Responsibilities:**

- A. Sundays:**
- Oversee the Children and Pre-Teen Ministry
  - Oversee the volunteering, leadership development, and training of coordinators, teachers, leaders, and other needed ministry personnel.
  - Oversee curriculum selection and program planning.
  - Follow-up, in consultation and coordination with the Pastoral Team
  - Oversee the care for nursery.

**B. Midweek:** • Plan and implement a midweek ministry for children and pre-teens during the midweek Family Nights

### **C. Further Ministry Involvement**

- Implement the Plan to Protect child protection policy by thoroughly understanding it and scheduling training sessions as needed.
- Provide general oversight for Children's events and recruit and train leaders to staff the events. These events may include, e.g., Fall Launch Sunday, Summer in the Park, Christmas events, VBS, and other outreach/follow-up efforts.
- weekly staff meetings and other staff functions.
- Pursuing ongoing professional development regularly, with opportunities/options to be approved by the Lead Pastor

### **Position Requirements:**

- This is a part-time position.
- This team member will be remunerated according to terms established by AC Board and mutually agreed upon

Interested parties can contact Aurora Cornerstone Church at [office@auroracornerstone.ca](mailto:office@auroracornerstone.ca)