

# Online Giving Instructions

**1.** Go to: <https://bsumc.churchtrac.com/give> and register as a new user.

**2.**

Thank you for your online offering gift to Braddock Street United Methodist Church. For any questions, please contact Rachel BeDell at (540) 667-3366 or [rachel@braddockstreetumc.org](mailto:rachel@braddockstreetumc.org).

I would like to give:

0.00 USD Tithes and Offerings

Give Once Repeat

Choose a Payment Source:

Enter a New Payment Source

This is what the opening screen looks like after you register.

**3.**

I would like to give:

0.00 USD Tithes and Offerings

Give Once Repeat

Choose a Payment Source:

Enter a New Payment Source

Help cover the card processing fee

Enter the amount that you want to give.

**4.**

I would like to give:

0.00 USD Tithes and Offerings

Give Once Tithes and Offerings

Gen. Tithe/Off. (Non-pledge)

Choose a Payment Source:

2026 Pledge

Enter a New Payment Source

Memorial Donation

Youth Retreat Income

Community Relief Income

Help cover the card processing fee

Click the dropdown arrow to choose what category your donation is for.

**5.**

Thank you for your online offering gift to Braddock Street United Methodist Church. For any questions, please contact Rachel BeDell at (540) 667-3366 or [rachel@braddockstreetumc.org](mailto:rachel@braddockstreetumc.org).

I would like to give:

0.00 USD Tithes and Offerings

Give Once Repeat

Choose a Payment Source:

Enter a New Payment Source

If you have more than one category, (for instance, General Pledge and Capital Campaign), click the plus sign and an new line will appear.

**6.**

I would like to give:

0.00 USD 2026 Pledge

Give Once Repeat

Choose a Payment Source:

Enter a New Payment Source

Weekly

Biweekly

Monthly

Help cover the card processing fee

If you would like your donation to repeat weekly, biweekly, or monthly, select repeat and then click on the frequency that you would like it to repeat.

7.

I would like to give:

25.00 USD 2026 Pledge

Give Once Weekly

Choose a Payment Source:

Enter a New Payment Source

Schedule this gift to start on a future date

If you would like your donation to start on a future date, click the calendar icon.

8.

25.00 USD 2026 Pledge

Give Once Weekly

Schedule this gift to charge/start on:

February 2026

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
1	2	3	4	5	6	7

A calendar will pop up. You can then select the date you would like your first donation to begin. That will also set the following donations, depending on the frequency that you chose for repeating.

9.

Choose a Payment Source:

Enter a New Payment Source

Add 1.05 to help cover the card processing fee

Enter Payment Details

Click on “Enter a new payment source.”

10.

Card US bank account Google Pay

Card number 1234 1234 1234 1234 VISA Expiration date MM / YY Security code CVC

Country United States ZIP code 12345

By providing your card information, you allow Braddock Street United Methodist Church to charge your card for future payments in accordance with their terms.

Charge 25.00 USD

Select Card, US Bank account or Google Pay and fill out the appropriate information. Click the blue charge button below.

If you ever would like to change your amount, category, or stop the recurring donation, contact Rachel BeDell at (540) 667-3366 or [rachel@braddockstreetumc.org](mailto:rachel@braddockstreetumc.org)