

## **Governing Board Meeting**

**August 19, 2025**

### **Administration & Discipleship**

#### **Wins**

- Facility
  - The security system upgrade has occurred. I am currently entering everyone and their codes back into the system and will be done with that for this weekend. Currently there is a default code that everyone is using.
    - There are four sensors that were found to not be working: the outside office door, the two Rt. 136 Children's Ministry exterior doors, and one of the two parking lot lobby glass doors. Guardian is returning next week to troubleshoot these issues to get them working.
- Admin
  - Keystone Family Alliance
    - Jordan Hunt is returning on Sunday, September 7<sup>th</sup> for those who signed up and any others who want to gain more information on how GAC can make a difference in the lives of foster and adoptive families in our community.

#### **Goals**

- Small Groups
  - Start 'Home' Small Groups the latter half of September.
- Admin
  - Church Brochure
    - I am working with Hannah Ford to create a tri-fold brochure that will provide a description of our church and all of its ministries. These brochures will be included in the Welcome Bags and can also be used to promote and invite people to our church.
  - Financial
    - I am working with Donna Hixson (and David Kostenbader) to "clean up" our financial reporting, i.e. move entries to appropriate account lines, end the Fund 8 Youth transfer, create a new Mission Partners fund for greater visibility.
  - Church Management Software (ChMS)
    - I will be working with staff to finalize the GAC Groups. I will then enter all attendees into each Group so that Groups can be used for communications, workflows, etc.

Respectfully Submitted,  
Mark DiAndreth  
Assistant Pastor of Administration and Discipleship