



**Mission:** Leading people to wholeheartedly follow Jesus

**Vision:** A People Prepared | A Church Unleashed | A World Transformed

**Values:** We are outwardly focused | We thrive in community | We never stop moving toward Jesus

---

## Nursery Coordinator Job Description

---

**Job Summary:** The Nursery Coordinator is primarily responsible for weekend programming in the Nursery area of the Reign Forest; including inviting, equipping and empowering Ministry Partners for this area.

---

### **Core Competencies & Qualifications:**

The individual filling this position must possess the following skills, abilities, and attitudes in order to perform in this position:

- Leading and supervising
- Working with People
- Planning and Organizing
- Adapting and Responding to Change
- Coping with Pressure and Setbacks

### **Primary Accountabilities:**

The individual filling this position will be held accountable to the following goals and will be successful in this position if these goals are met:

- Ministry Partners in the nursery area will be fully equipped and empowered in their ministry roles.
- Nursery aged children will have a natural transition into the Preschool area.

---

### **Duties & Responsibilities, not limited to:**

- Plan and implement effective weekend curriculum and programming and support that promotes spiritual growth for Nursery children (Birth – 23mos) and prepares Ministry Partners
- Invite, equip/disciple and empower Nursery and Childcare Ministry Partners, team leaders and CREW
- Provide care/support for Nursery families that disciples and equips them for Family Ministry.
- Create and maintain ongoing schedules (in compliance with ratios) for both weekend programming and event childcare
- Provide administrative needs for your position not delegated to the Children's Ministry Administrative Assistant.
- Collaborate with the Children's Ministry team and Eagle Lake to prepare for and execute Mobile Camp as needed.
- Participate as a contributing member of the Children's Ministry 2<sup>nd</sup> generation team.

---

### **Preferred Spiritual Gifts:**

- Leadership
- Shepherding
- Exhortation

**Status:** Part-Time

**Hours:** 20

**Reports To:** Children's Ministry Director