

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (6 required)
- Tornado Drill (2 required)
- Lock Down (Shelter in Place) Drill (2 required)

Time of Drill

- Standard
- Class Change
- Recess
- Other Events - LUNCH

Name of Reporting School: Trinity Lutheran SJ

Date of Drill: 12/9/20 Time drill was held: 12 (pm/am)

Exact time required to evacuate/shelter/secure: 2:00

Total Participants: 140

Remarks: _____

This report is for emergency drill # 2 for school year 20-21

Name of person conducting drill: Terry Bird

Title of person conducting drill: principal

Signature of person conducting drill: Terry L Bird

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title _____

AND

- Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

- Fire (fire chief or designee)
Name & Title _____

Please FAX to Berrien County Emergency Management at 269-934-9023