

LAKE OF THE TREES BIBLE CAMP

Guest Group Package

Phone: 250-791-5502 Fax: 250-791-5518

Mailing: Box 9 • Forest Grove, BC • V0K 1M0

Email: info@lakeofthetrees.com

www.lakeofthetrees.com



Lake Of The Trees Bible Camp is owned and operated by One Hope Ministries of Canada – a Christian, charitable, non-profit mission since 1927. onehopecanada.ca

Lake Of The Trees Bible Camp (LOTT) offers year round guest group facilities on 46 acres of beautiful, wilderness property bordering tranquil Lake of the Trees. Travel times are 35 minutes northeast of 100 Mile House or one hour south of Williams Lake. The LOTT staff can help make your next seminar or conference a success whether you stay for several hours or several days. Teachers use our setting for outdoor education, student retreats, or music classes. Business leaders see LOTT as the perfect getaway to provide a distraction free environment for staff gatherings. Many groups choose LOTT for camping programs or picnics. Families will also find a perfect place for reunions. LOTT has provided children, youth and adults with the opportunity to enjoy the adventure and tranquility of one of the Cariboo's most beautiful properties since 1969. We can accommodate and cater groups up to 130 guests overnight and/or 200 day-visit guests.

PURPOSE

The purpose of Lake Of The Trees Bible Camp is to show God's love to the children, youth and families of the BC Cariboo Interior through fun, Bible centered camping.

Lake Of The Trees Bible Camp is owned and operated by One Hope Canada, a nonprofit, non-denominational Christian mission since 1927. A local board and a regional director oversee all year round staff who run LOTT. Each summer 600+ campers participate in our programs. Guest Groups use the facility between September and June.

STAFF & VOLUNTEERS

The camp director is Tom McIntosh. All LOTT staff are volunteers who desire to make your stay a memory that will last forever. The facilities have been developed by the generous gifts and labor of many hundreds of people interested in sharing the Good News of Jesus Christ. We hope you enjoy our staff and facilities throughout your stay!

GENERAL FACILITIES AND PROGRAM OPTIONS

Dining Hall – New in 2002

- Year round use – handicapped access
- Dining Room. – 150 seating capacity with overflow seating of 60 on the 8' wide deck overlooking the lake (weather dependent)
- Chapel / Seminar Area – 200 seating capacity with overflow onto the deck
- Upstairs washrooms accessible from Dining Room and Chapel / Seminar area
- Downstairs Games Room with Pool, Air Hockey, Ping Pong and Foosball
- Downstairs Lounge – comfortable couch seating for 20 plus 26 stackable chairs available
- Downstairs hot showers and laundry facilities – accommodate up to 50
- Between October and May, the warm Dining Hall can be a children or youth “sleepover” with mattresses on the two floors (chapel upstairs or games room/lounge downstairs).

Cabins

- Classic camp cabins are nestled in the trees a short walk to the Dining Hall or hot showers.
- 7 camper cabins sleep 12 each (6 bunk beds) for a total 84. 3 other smaller cabins sleep 24 total. All cabins are close to Dining Hall restrooms or hot showers. 132 beds total.
- Guests must bring their own WARM sleeping gear and towels.
- From October until April, better insulated cabins are limited to 36 beds.

Washrooms:

In addition to the Dining Hall washrooms, our large Wash House with hot showers is able to accommodate up to 130 guests - available June to September. Hot showers are in the Dining Hall from October to May.

Waterfront: (available May – October)

- Picnic tables and campfire area for seating and meal options
- Swimming with a roped shallow zone and a dock enclosed deep zone
- No swimmer's itch or leaches
- Comfortable swimming temperatures typically between June 15th – Aug 31st
- Beach volleyball court includes volley ball & net
- Kayaks, canoes, and fishing available with supplies
- Boat launch for kayaks, canoes & speedboats
- Floating 14' high tower for lake jumping
- Blob (waterfront trampoline to jump on from tower) – call for availability
- Jungle Swing into the lake
- Ski boat @ \$80/hour rental – includes water skis, knee board, tube, and wakeboard
- It is the group's responsibility to secure a lifeguard. LOTT may have a lifeguard available at \$40/hour including travel time.

Program Options:

- Lakefront campfire amphitheatre with campfire pit and benches seating up to 152
- 40' X 80' sand games field
- Playground with swings, monkey bars, see-saws, and tree fort
- 30 minute hike to "Turtle Lake" – a pristine jewel with panoramic view
- Archery range – includes bows, arrows and targets
- Kayaks & canoes – includes ample lifejacket supply for children 30 lbs to adults
- Climbing Wall and Staff – includes certified staff and updated belaying equipment
- Pelletry range – includes certified staff, pellet rifles, pellets, targets and safety glasses
- Mini-golf course – includes golf balls & putters
- Paintball equipment and field is available for a minimum of 10 participants
- General sports equipment – includes basketball, football, Frisbees, softball ...etc.
- X-country skis, snowmobiles, snowshoes, skates or sleds are guests' responsibility
- Snowmobile / ATV use must be arranged at the time of booking

Audio Visual Equipment:

- Projector with DVD & VHS players, plus VGA cable for laptops with large projector screen in the chapel / seminar area
- Transparency overhead projector, also one smaller portable screen
- Sound system – includes sound board with amp and microphones (8 channels)
- Tripod stand with 2' X 3' whiteboard (bring your own dry erase pens and/or paper pad)

Campsites:

Lake Of The Trees Bible Camp also has a campground / RV site with electrical hook up, waterfront access (docks), and an outhouse. 10 sites are available.

FOOD SERVICES

Our professional staff will prepare and serve hearty, nutritious meals throughout your stay. Food will be served buffet style by our Food Services personnel. Sample and special menus can be arranged at the time of booking. Group packages include food preparation and cleanup services. Groups are responsible to clear their own tables and can help with table washing and floor cleaning. There are options to cook your own food & use your own dishes – contact Tom for pricing.

DINING HALL RULES

Please ensure your group is on time for meals. Public Health requires shirts and inside shoes / slippers / sandals / socks to be worn in the Dining Room - no outside shoes. Wet clothing and bathing suits cannot be worn in the dining hall. We ask guests behave respectfully during meals. Men / boys are also requested to remove hats. Guests can take conservative first helpings and come back for seconds to avoid food waste. LOTT staff will say a brief prayer at the beginning of each meal; respectful silence is requested, and participation is voluntary.

REGISTRATION/CHECK OUT

Groups must confirm final number of guests with Camp Director ten (10) days before arrival. Registration of all guests is the responsibility of the group coordinator / contact person. Cabins will need to be left swept, and garbage bins dumped in an outside receptacle. All lost & found items will be taken with groups prior to departure.

INSURANCE

Each group is responsible to provide accident and liability insurance coverage. Most groups, (schools, businesses, and churches) already have the necessary insurance coverage. In case of no insurance, LOTT's insurer offers affordable group insurance – contact us about prices. The group coordinator is responsible to fax or email a copy of liability insurance prior to arrival.

LOST & FOUND

The camp can assume no responsibility for lost items. We do not ship out lost & found items, they can be claimed by anyone who will come out to camp. We hold all found items for one month before donating to charity.

DOUBLE BOOKINGS

We can double book groups for maximum use of the facilities. However, groups of 50 people or more will automatically have exclusive use of LOTT.

FIRES

Please make fires only in designated areas. Extreme conditions may result in partial or total fire bans at the discretion of Forestry or the Camp Director. Only designated wood may be allowed to burn. Damage to trees will not be allowed.

OUT OF BOUNDS

Areas not available to guests: program storage room (in dining hall basement), personal staff residences, wood shed, staff offices, and kitchen (unless the rental of kitchen is arranged).

CODE OF CONDUCT

Groups renting Lake Of The Trees Bible Camp must agree to observe the following:

1. The contact person for the group, as indicated on the application form, must be on site for the duration of the booking period and is responsible for the groups' actions. The contact person is to inform their group about the applicable parts of the "Code of Conduct" prior to arrival.
2. Groups using Lake Of The Trees Bible Camp will allow a representative to bring an official greeting, explain of the purpose of the camp, and give instructions regarding the use of the facilities.
3. Each group must have their own coordinator, registrar, first aid attendant with supplies, and lifeguard with lifesaving equipment.
4. Each group with minors must provide their own cleared & competent adult supervision. One supervisor is required at each program activity to assist LOTT program staff.
5. In the case of overnights with minors, at least one competent adult must supervise each cabin. In the case of non-related minors, we prefer more than one same-gender chaperone / supervisor per cabin.
6. Guests should not enter any cabin except their own.
7. Male or female cabins are to remain same gender. Unmarried male and female guests will be assigned separate sleeping accommodations, unless immediate family members.
8. A guest list with cabin assignments is required in the event of an emergency (non-stop bell).
9. In the dining room, all guests are requested to remove outdoor footwear. We recommend guests bring slippers / inside shoes. No bare feet or swim wear allowed. Men and boys will remove their hats.
10. A LOTT staff member will say a brief prayer at the beginning of each meal we serve. Respectful silence is requested and participation is voluntary.
11. All boaters must properly wear life jackets appropriate to their size & weight (LOTT provides).
12. All swimming involving minors requires compliance to LOTT swimming rules and vigilant supervision by competent adults and a lifeguard (if applicable).
13. Female clothing in general and swim wear in specific needs to be conservatively modest. If not modest, shorts & T-shirts may be requested.
14. Public display of affection for youth / young adults will be limited to married couples & family only.
15. No swimming or kayaking / canoeing near or following dusk. Any minors at the waterfront near or following dusk must be accompanied by vigilant, competent adult chaperones.
16. Proper disposal of smoking materials will be in a designated outdoor smoking area. Smoking is not permitted in any buildings and by anyone under 18.
17. Pets, loud music, social dancing, alcoholic beverages, illegal drugs, and pornography are not permitted.
18. Each person of the group is to be aware that immoral or unsafe conduct, as determined by LOTT staff, is not allowed. Any occurrences will be addressed with the group's contact person. If no improvement, it will result in the dismissal of the individual or the termination of the group's rental agreement at the discretion of the director. No refund will be issued.
19. Motorized vehicles (motor cycles, ATV's, snowmobiles, etc.) are permitted with prior permission.
20. Damage to the natural environment (peeling trees, cutting saplings, picking flowers etc.) is not permitted.
21. All damage is to be reported to the director immediately. If damage occurs beyond normal wear & tear, the group is responsible for all costs as determined by LOTT staff.
22. Quiet begins at 11:00 pm.
23. All booked cabins must be swept clean, the garbage disposed in exterior garbage containers, and the lights turned off prior to check out.
24. The camp telephone is available with permission for important reasons. If necessary, guests can be contacted using our camp phone number.
25. Wi-Fi is not available for guest use. There is no cell phone coverage onsite. For guest enjoyment, we recommend electronic devices be left home.
26. LOTT is not responsible for lost or stolen items. We hold lost & found items for one month for pickup.

Lake Of The Trees Bible Camp Rate Sheet

- The daily rate for each participant, including overnight stay and meals & snacks is \$55 / day.
- Day rate for school classes with no food services is available starting with rates as low as \$12 / person. Local schools call for your “Local Educational Partner Discount”.
- Each “day” is twenty four hours and includes three meals plus refreshments. If there is less than 3 meals in one “day”, the meal cost is deducted. Breakfast \$5, Lunch \$6, Supper \$7 (Example: Two days, five meals plus snack: 2 X \$50 – \$7 = \$93/guest)
- For weekend retreats: Friday supper to Sunday lunch is considered 2 rental “days”.
- Kitchen & Dining Hall are available for rent – call for terms, rates & availability.
- It is the group’s responsibility to secure a lifeguard for swimming. LOTT may have a lifeguard available at \$40/hour including travel time.
- The motor boat is available from June 15 – Sept 15 at \$90/hr., and can accommodate 4 - 12 people per hour (tube / kneeboard / ski / wakeboard) or take up to 5 passengers per ride.
- Please email / mail / fax the completed **pages 7 and 8** (Rental Agreement and Application) along with the **Program Itinerary**, and **Insurance Copy** (if applicable).

Booking Fee / Damage Deposit

To secure your booking date, a deposit must be received by Lake Of The Trees Bible Camp. The deposit is non-refundable and non-transferable if cancellation is made within 60 days of your booking date. This deposit will also act as your damage deposit and will count towards your total if no damage is incurred beyond normal wear and tear.

- Deposit amount for overnight food service bookings: \$500 / night
- Deposit amount for day visit or non-food service bookings: \$200.00 / day

Quote & Charges

- A quote will be provided based on the estimated guest count at the time of booking.
- The final guest count is required 10 days in advance of the group’s arrival date. Lake Of The Trees Bible Camp will prepare for this number of people.
- If you bring fewer guests, you will be financially responsible for no less than 90% of the incurred charges based on the final guest count.
- Guests in addition to the final guest count 10 days prior will be communicated immediately to Lake Of The Trees Bible Camp and charged at the quoted per guest rate.
- Groups fewer than 30 total guests may be subject to an additional \$300 food services charge.

Booking Fee / Damage Deposit

- ✓ Mailed by **cheque** to “LOTT” Box 9 • Forest Grove, BC • V0K 1M0 OR
- ✓ By **Visa / Mastercard** (by phone or through www.lakeofthetrees.com “Donate Now”).

Remaining Balance is due at the end of your stay by Cash, Business Cheque, Money Order, Visa or Mastercard. No personal cheques on remaining balance.

Thank you for choosing Lake Of The Trees Bible Camp, if you have any questions please feel free to call 250-791-5502, email info@lakeofthetrees.com, or check out www.lakeofthetrees.com for a picture tour of our site and activities.

Happy Packing and Happy Trails,
Tom McIntosh

Rental rates are subject to review each year and will be published October.

GUEST GROUP AGREEMENT

By my signature below, on behalf of the Guest Group, I agree to the following:

I have fully read the Guest Group Policy, and I agree to take responsibility.

I understand the purpose of Lake Of The Trees Bible Camp as set forth in the Guest Group Package, and I confirm the purpose of our organization / group is not in conflict with the camp's purpose.

The group I represent will be aware of the "Code of Conduct" prior to arrival and operate within it.

Lake Of The Trees Bible Camp, One Hope Ministries of Canada, the Board, Staff, and Volunteers are held safe, harmless, and absolved from any liability, responsibility and claims arising from accident, injury or damage suffered by any person, whether registered or not registered by the group, regardless of negligence.

Accident and / or Liability insurance are recognized to be the responsibility of the rental group. I have secured Accident and / or Liability insurance for my group. A copy will be submitted prior to arrival.

The Guest Group agrees to leave the equipment, buildings, and natural surroundings in the same condition as found at the time of arrival, less normal wear and tear.

I will arrange reimbursement to Lake Of The Trees Bible Camp for any damage / loss to buildings and/or equipment that is beyond normal wear & tear and as determined by Lake Of The Trees Bible Camp staff.

Name: _____
(Please PRINT)

Date: _____
(MM/DD/YY)

Group Name: _____

Position: _____
(ie: President, Secretary, Treasurer, Teacher)

Signature on behalf of Guest Group: _____

Lake Of The Trees Bible Camp Guest Group Application

If some parts on this sheet need additional info, the info can come later.

Fax, mail, or email this booking sheet with deposit first.

Name of Group _____ Grade levels (for minors) _____

Address _____

City _____ Postal Code _____

Contact Person _____ Home Phone _____

Email _____ Cell/Work # _____

Dates Requested: Arrival _____ Departure _____
(month/day/year, time) (month/day/year, time)

Number of participants in your group _____

Number of leaders / chaperones / supervisors (for minors) _____ TOTAL = _____

Approved / cleared chaperones (for minors) Designated smoking area needed?

If overnight, number of cabins needed (12 beds/cabin): Female _____ Male _____

First Aid Attendant Name: _____ Bringing own First Aid Kit?
 Level of experience / certification? _____

* The following are needed prior to arrival, but don't delay sending this application in now.

Draft of group itinerary / program schedule

Copy of Liability Insurance

Need to purchase Liability Insurance from Lake Of The Trees Bible Camp's Insurer?

Meals and times:

<input type="checkbox"/> Breakfast (month/day/, time)	<input type="checkbox"/> Lunch (month/day/, time)	<input type="checkbox"/> Supper (month/day/, time)
_____	_____	_____
_____	_____	_____
_____	_____	_____

Any diet requirements or severe allergies? Please list:

Indicate facilities / program sites requested:

Upstairs chapel / conference room Projector Downstairs Lounge/Games Room
 Kayaks Canoeing Archery Pellety Waterfront Beach Volleyball
 Climbing Wall (between 6 – 8 participants/hour) anticipated hours? _____
 Mini-Golf Amphitheatre (campfire with 152 seats) Hike to Turtle Lake
 Waterslide (if available) Blob (if available) Fishing (if available)
 Motor boat (\$90/hour for between 4 – 12 participants/hour) anticipated hours? _____
 Paintball Equipment & Field (\$20/person for 2 hours, + cost of paint) anticipated hours? _____