

Adult Discipleship Pastor

Job Description

The Adult Discipleship Pastor will work with the Lead Pastor and elder team to develop, oversee, and execute FBC Prairie Grove's discipleship strategy for adults and families. This is a full-time position.

Responsibilities:

Oversee all aspects of small groups:

- *Leader Development* – identify and recruit those in our body who are gifted to lead a small group and provide regular training opportunities for them.
- *Shepherding* – meet with small group leaders on a regular basis to encourage them and assess the health of their group.
- *Promotion* – cast vision to our body for small groups as an important component of discipleship.
- *Onboarding* – develop an effective process to help people get into small groups.
- *Multiplication* – work with small group leaders to navigate the process by which groups multiply.
- *Missions* – help small groups develop a missional mindset and connect them to mission and service opportunities.
- *Resourcing* – keep an updated collection of resources for small group study.
- *Administration* – keep updated records of relevant small group information (i.e. who's in what group, when and where they meet, etc.), and oversee the small group budget.

Oversee all aspects of classroom environments for adults:

- *Teacher Development* – identify and recruit those in our body who are gifted and willing to teach and provide regular training opportunities for them.
- *Shepherding* – meet with teachers on a regular basis to encourage them and assess how their class is going.
- *Class content* – determine what classes will be offered at any given time and oversee their content.
- *Scheduling* – determine when and where classes will meet, as well as the length of their duration.
- *Promotion* – cast vision to our body for the classroom environment as an important component of discipleship; effectively communicate the class schedule and content to the body.
- *Administration* – Oversee Christian education budget and all related purchases.

Equip parents and families:

- Provide biblical counsel and encouragement to parents and families.
- Work closely with Next Generation Pastor and Family Ministry Team to encourage discipleship in the home by providing training, resources, and counsel to parents and families, and by organizing activities that bring families together.

Assist with our worship gatherings:

- Welcome people, give announcements, and facilitate times of corporate prayer during the worship service on a regular basis.
- Work with Lead Pastor and Worship Minister to incorporate life change stories into our worship gatherings through videos, interviews, etc., on a regular basis.
- Be part of the teaching team that meets periodically to plan our Sunday morning sermon series, and be part of the regular preaching rotation as requested by the Lead Pastor.

Assist in other areas of ministry as requested by the Lead Pastor.

Requirements:

- Must meet the qualifications of an elder, as described in 1 Timothy 3:1-7 and Titus 1:5-9.
 - Must be an experienced small group leader and teacher of God's Word and have a proven track record of being an intentional, relational leader who makes disciples.
 - Must be highly organized and have excellent communication skills – both oral and written.
 - Must be a team player and a team builder.
 - Must have completed (or be in the process of completing) some type of ministry/theological training (including, but not limited to bible college or seminary).
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Other Preferred Skills/Experience:

- Experience leading teams in a local church or parachurch organization
 - Experience leading a small group ministry and training small group leaders and teachers
 - Experience counseling individuals, couples, and families
 - Ability to develop and carry out a strategic plan for ministry
 - Ability to preach and teach effectively
 - Ability to mobilize individuals and teams for service
 - Graphic design and/or video editing skills
 - A good sense of humor and likes to have fun
 - Ability to relate to people of all ages and from a wide range of backgrounds
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Compensation:

\$45-55K/year (depending on experience and education). A competitive benefits package is offered as well.

How to Apply:

To apply, please email the following to Chris Marsh, Lead Pastor, at cmarsh@pgfirst.com:

- Resume (please include at least three references as well as a recent photograph)
- Cover letter briefly explaining your interest in this position