

Director of Family Ministries

St. Peter Lutheran Church

Chapin, South Carolina

Position Overview

St. Peter Lutheran Church seeks a faithful, relational, and organized Director of Family Ministries to lead and nurture a vibrant, Christ-centered ministry for children and families. This leader will cultivate an environment where children and their families learn, love, and live in God's world while deepening their faith and connection to the church community.

The Director of Family Ministries will provide leadership and oversight for children's faith formation ministries, strengthen relationships among families within the congregation, and intentionally help both long-time and new members feel welcomed, connected, and engaged in congregational life.

Core Responsibilities

Children's Ministry Leadership

- Provide leadership, oversight, and organization for all children's ministry programs at St. Peter Lutheran Church.
- Oversee and coordinate SPECKS, SPY Kids, Sunday School, children's sermons, Vacation Bible School (VBS), Children's Christmas Program, Milestone Ministries, and day camp opportunities (if applicable).
- Develop engaging, age-appropriate faith formation experiences that foster spiritual growth, discipleship, fellowship, and service.
- Encourage children's active participation in worship and congregational life.
- Build meaningful relationships with children and their families, offering encouragement and support as appropriate.

Ministry Program Descriptions

SPECKS (St. Peter Evangelical Church Kids)

A ministry for children ages 2 through first or second grade that meets monthly during the

school year. Gatherings include music, Bible lessons, crafts, games, fellowship, service opportunities, and refreshments.

SPY Kids (St. Peter Youth Kids)

A ministry for children in grades 2–5 designed to nurture faith and discipleship in a developmentally appropriate and relational environment through Bible study, fellowship, activities, and service.

Children & Family Faith Formation

- Support and strengthen the congregation's ministry to children and families through intentional faith formation opportunities.
 - Assist in selecting, organizing, or developing curriculum that aligns with Lutheran theology and the mission of St. Peter Lutheran Church.
 - Recruit, equip, encourage, and support volunteers and teachers serving in children's ministry programs.
 - Assist parents and caregivers in nurturing faith at home.
 - Collaborate with the pastor and church staff in fostering a Christ-centered educational ministry.
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Special Events Leadership

- Plan, organize, promote, facilitate, and evaluate special children and family ministry events, including Vacation Bible School, Christmas programs, milestone celebrations, and seasonal activities.
 - Coordinate themes, curriculum, volunteers, materials, schedules, and logistical needs for ministry events.
 - Collaborate with the music director and church staff for events such as music camp and related programs.
 - Recruit and equip volunteers to ensure ministry events are spiritually meaningful, organized, and welcoming.
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Hospitality & Congregational Connection

- Assist the pastor in welcoming and integrating new families into the congregation.
 - Intentionally connect families with ministries, service opportunities, and other members of the church community.
 - Encourage intergenerational relationships and participation within congregational life.
 - Maintain a visible, active presence during Sunday morning worship and church events.
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Communication, Collaboration & Administration

- Attend and participate in staff meetings, Christian Education Committee meetings, and other relevant gatherings, providing updates and reports as needed.
 - Promote ministry events through newsletters, bulletins, announcements, and social media platforms.
 - Maintain an accurate and updated database of children and young families within the congregation.
 - Maintain clear communication and collaboration with church staff, volunteers, and ministry leaders.
 - Maintain appropriate confidentiality regarding all matters involving children, youth, and families, communicating appropriately with the pastor when necessary.
 - Support the overall mission and ministry of St. Peter Lutheran Church through collaboration and teamwork.
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Expectations

- Part-time position requiring approximately 15–20 flexible hours per week.
- Flexibility to work evenings, weekends, and occasional special events.
- Ability to actively engage in indoor and outdoor activities with children and families.
- Commitment to Christ-centered leadership, ethical integrity, and Lutheran theology.

Qualifications

- A deep and abiding love for God and God's children.
- Understanding of the values of St. Peter Lutheran Church and the North American Lutheran Church (NALC), or willingness to obtain within 3–6 months of employment.
- Strong knowledge of Scripture and demonstrated ability to teach children effectively.
- Proven relational, organizational, and communication skills.
- Willingness to complete Lutheran Studies coursework through the NALC.
- 2–3 years of experience in children, youth, or family ministry within a church or faith-based setting preferred.
- Bachelor's degree in Education, Theology, Christian Education, or a related field preferred.
- Submission of three references: two professional and one personal or pastoral.

Supervisory Structure

Reports to the pastor for day-to-day ministry operations and to the Church Council, through the Christian Education Committee, for broader ministry oversight.

Compensation

Salary Range: \$20,000–\$25,000 annually, based on experience and qualifications, plus a \$400 annual expense allowance and \$600 annual mileage reimbursement.

**While this position is being advertised as a part-time role, the congregation is also open to combining this position with our Youth Director position to create one full-time ministry opportunity for a qualified candidate interested in serving in both capacities.*