

Emergency and Permission

Any known Allergies

What reactions do we need to look for? _____

What is the protocol for the reaction? _____

Physician/Pediatrician _____ Phone _____

Address _____

Insurance Company _____

Group Number _____

I understand that Immunization Records are due before students can begin attending class.

_____ (please initial)

In the case of an Emergency, if we cannot reach either parent, please contact:

1. Name: _____ Phone: _____ Relation to Student _____

Address _____

2. Name: _____ Phone: _____ Relation to Student _____

Address _____

3. Name: _____ Phone: _____ Relation to Student _____

Address _____



It is understood and agreed that Woodland Park Baptist Church and Preschool, the staff and Board members are hereby released from any and all claims or financial responsibility occurring as a result of any accidents or mishaps that may occur while participating in any school-sponsored and supervised activities whether in or away from school.

I give my child permission to participate in all activities of Woodland Park Preschool, this includes field trips.

If I cannot be reached in the event of a medical emergency, I authorize the Preschool staff to act on my behalf to obtain medical treatment for my child.

Parent Signature _____ Date _____

Teacher's corner (tell your teacher about you and your family)

Student's Name _____ My birthday is: _____

My Parents are: _____

Names and ages of siblings:

What **Allergies** should we watch for? _____

What reactions do we need to look for? _____

What is the protocol for the reaction? _____

What would you like for our Staff/Teachers to know about your child? (Personality, special interest or needs, etc.)

Is your child [] potty trained or [] currently potty training?
Students must be potty trained before entering the three year class.

Photographic Release Form

Woodland Park Preschool invites you to join our private Facebook page Woodland Park Preschool where we occasionally post photographs of the fun activities and the happy faces of our preschoolers. We will also post basic information about upcoming events. The pictures may also be posted at school, used in our newsletter, on our website, or in school brochures. No child's name would ever be included with any picture that would be accessible to the public.



Please sign below to either authorize or decline the use of photos or videos of your child that the public might view.

[] **Yes, I authorize** that WPP may photograph/film my child for the purpose stated above.

[] **No, I decline;** I do not want my child photographed or filmed on website or any newsletters or brochures.

Parent Signature _____ Date _____

Who will be picking up your child on a regular basis? _____

Person(s) Authorized to pick up child other than parents:

1. Name: _____ Phone: _____ Relation to Student _____

2. Name: _____ Phone: _____ Relation to Student _____

3. Name: _____ Phone: _____ Relation to Student _____



2018-2019 Tuition and Fee Agreement

Child's Name _____ Age by August 15th _____

- The yearly tuition payment has been divided into ten monthly payments for your convenience.
- Each payment is due on the 1st day of the month with a grace period until the 10th of the month.
- Any payment made after the **10th** of the month will be charged a \$10.00 late fee. The first payment is due August 9, 2018 (Orientation Day) and the last payment is due May 1, 2019.
- You are obligated for the entire yearly tuition even if you are absent from school due to illness or vacation.
- Should your budget require a change in payment dates, arrangements may be made by contacting the Director.
- Checks should be made out to: **WPBC.**

All children must be the age required for their class on or before August 15th. (as required by the Hamilton County School System).

Classes	1 st Child		2 nd Child	
	Annual Tuition	Monthly Payment	Annual Tuition	Monthly Payment
Toddler (12 months – 24 months)	\$ 1,700.00	\$170.00 []	\$1530.00	\$153.00 []
Two Year-Old	\$1,750.00	\$175.00 []	\$1570.00	\$157.50 []
Three Year-Old	\$1,800.00	\$180.00 []	\$1,620.00	\$162.00 []
Pre-K (Four Year-Old)	\$1,800.00	\$180.00 []	\$1,620.00	\$162.00 []

There is a 10% discount for each younger child's tuition for families enrolling more than two or more children.

Registration Fee (due with application and is non-refundable)

\$45 Annual Registration Fee

Supply Fee

\$60.00 for year or \$30 /per semester (due Orientation in August and in January)

The tuition agreement for the year may be voided if you notify the director 30 days prior of the child's withdrawal. All other changes are to be approved by the Children's Ministry Council. If a child is withdrawn, there will be no refund after monthly tuition has been paid. If written notification is less than 30 days, the family is responsible for tuition 30 days after the written notification.

I understand the tuition agreement and commit to the terms of payment.

Parent Signature _____ Date _____

I understand that Woodland Park Preschool is within the definition of a child care agency that is exempt from the licensing requirements. Woodland Park Preschool is not licensed and is not required to be licensed by the state as a child care agency.

Parent Signature _____ Date _____