



**SHEPHERD OF THE HEART SPRING BAZAAR 2019
VENDOR RULES AND REGULATIONS
March 30, 2019**

The bazaar is on March 30, 2019 and the application deadline is March 1, 2019. Vendors are not guaranteed booth spaces or booth location.

- Booth spaces are 10x10 (or 10x20 for additional fee). **Everything must be done within these boundaries – set up, equipment, displaying your goods, and all bodies selling these goods must stand, sit, eat and talk inside this booth space.** If additional space is needed, a double booth is available for an additional fee.
- Booth set up will be on Saturday morning at 8:00 AM on March 30. If you fail to begin opening your booth by 9:30 AM you will forfeit your space.
- No tables will be provided, and all tables used in booth set up must be skirted to the floor. Set up equipment and sales tax are the responsibility of the vendor.
- No vendor may begin removing equipment/product from booth until 4:00 PM.
- Vendor agrees to relieve Shepherd of the Heart of all liability resulting from fire, theft or accident of any cause. All property brought to the Shepherd of the Heart Bazaar by the vendor will be at the risk and responsibility of the Vendor.
- Vendors are responsible for cleaning all trash from their booth before leaving premises.
- Cancellation refunds will be given until February 28, 2019.

Thank you for your interest in our Bazaar and any assistance with advertising this event is greatly appreciated.