

Welcome Back!

We are very excited to reopen our Preschool at Lord of Life. The teachers and administration at Lord of Life are committed to providing a quality educational program that is focused on compassion, creativity and God's love.

Although we will have some new protocols in place to ensure safety of all, we will continue to foster children to be creative and learn through play and exploration.

We will inform you of our new COVID-19 protocols that we have adopted as we re-open our Preschool. As you all know, this pandemic is always changing, so all changes we have implemented will be our "new normal" until further notice. Our changes have been implemented using the Center for Disease Control guidelines as well as those of the MN Department of Health.

Our initial re-opening procedures are contained in this booklet and identify key strategies to minimize the healthy risks to our community and continue with in-person learning.

1. No visitors will be allowed in the school. Parents will drop off at Door H.
2. Health screen at home prior to coming to school:
 - a. Temperature check (not over 100.4)
 - b. Any symptoms of illness please keep child home (see COVID-19 decision tree – attached)
 - c. Stay home if you are sick.
3. We will limit the use of shared materials and students will be trained on how to cover coughs and sneezes. Signage will help remind all of us to practice.

Please be sure to read through these new protocols along with our handbook, then sign and return the form. Thank you for approaching our new protocols positively, your children will follow your lead.

Please feel free to contact me if you have questions regarding this information. We look forward to continuing our mission of offering a welcoming, safe, quality preschool in a Christian environment.

Lord of Life Preschool Covid-19 Preparedness Plan

1. **Frequent Handwashing.**

All staff will wash their hands with soap and water for at least 20 seconds when they arrive prior to beginning their work day. Staff will frequently wash their hands throughout the day, before and after snack time, after using the bathroom or helping children use the bathroom and any other time they may have come in contact with an infected area. Staff will wash hands before and after using a keyboard.

All students will wash their hands with soap and water for at least 20 seconds when they arrive prior to class, before and after snack, after using the bathroom, before and after using the gym/playground and any other time necessary.

Hand sanitizer may be used by adults or administered to children but never left within reach of children.

2. **Cleaning and disinfecting.**

Each class will keep only the minimum required supplies, equipment, and toys needed for each specific day to minimize the amount of items to clean and disinfect.

At the end of each class, the staff will clean and disinfect doorknobs, light switches, counters, tables and chairs, shared toys and program equipment.

When a staff or student becomes ill with COVID-19 during the school day, we will follow <https://www.health.state.mn.us/diseases/coronavirus/schools/clean.pdf> guidelines for cleaning.

3. **Arrival and Departure.**

Arrival – All students will be dropped off at Door H. A staff person will be outside assisting the students to the door. Staff will be inside assisting students to hang jackets/backpacks. Students will then proceed to wash hands. After hand washing a temperature check will be done. Any student having a temperature of 100.4 or over will not be allowed to stay.

Departure – All students will be picked up at Door H. Staff persons will be outside assisting students to their vehicles. In order to keep the line moving we ask for the following: Please have your child enter vehicle curbside and pull over in the parking lot to properly secure your child in car seat. Also, staff will not be available to visit so if you have any questions or concerns please communicate with your child's teacher via email or phone call.

4. Plans for sick children/staff

All staff will check their own temperature either at home or when they enter the building. Anyone having a temperature of 100.4 or over will not be allowed to stay. If a staff becomes sick during the day, they will leave work as soon as another adult has been placed into the classroom. Any students who become sick will be removed from the classroom and isolated from others but under the supervision of a staff person while parents are notified to pick them up. We will follow the state guidelines for persons exhibiting COVID-19 symptoms.

<http://www.health.state.mn.us/diseases/coronavirus/schools/exguide.pdf>

5. Health regulations

If a child is showing COVID-19 symptoms (fever, cough, shortness of breath) OR, if has been in close contact with a person testing positive for COVID-19, we ask you to keep your child home. They must be isolated for a minimum of seven (7) days after symptom onset, and 72 hours after their fever resolves without fever-reducing medicines. (For example, if symptoms and fever resolve on Day 7, the person may return on Day 10.) For most, this will be 14 days after the household contact with COVID-19. We as all parents and staff inform us of any potential exposure immediately. A potential exposure means being a household contact or having close contact within six (6) feet of an individual with confirmed or suspected COVID-19 for at least 10 minutes. The timeframe for having contact with an individual includes the period of 48 hours before the individual became symptomatic. If there is a positive of COVID-19 in a child or an adult who has been present at Lord of Life Preschool, we will inform Lord of Life church and our parents. Guide by Minnesota Department of Health:

<https://health.state.mn.us/diseases/coronavirus/schools/exguide.pdf>

6. Social distancing throughout the day.

Staff will work with smaller groups of children by splitting the class into 2 groups.

- Visual cues will be placed throughout the classrooms, hallways, and any area used by the school to promote social distancing.
- Teachers will place visual cues (chairs, hula hoops, or sit spots) in group time areas to promote social distancing.
- Staff will limit the number of children in each learning center.

7. Source control and cloth face coverings.

Staff/students will not be required to wear masks but not be prevented from doing so.

Staff will be encouraged to wear masks when working in close proximity to students like helping them with toileting needs etc. Also, staff will be wearing masks in common areas.

8. Workplace Ventilation.

Whenever possible we will take children outdoors for education and classroom windows will be opened and proper ventilation turned on. The custodian is responsible for conducting regular checks on the ventilation system to make sure it is in proper working order.

9. Gym/ Playground use.

Staff will make a schedule so that no more than one group will be at the playground or gym at the same time. Students will wash hands before going to the gym/playground and when leaving the gym/playground.

10. Meals and snacks.

Snack will be scheduled in small groups so that they can social distance during eating times. Cleaning and sanitizing will happen before, in between, and at the end of eating times. All snacks will be purchased by school.

11. Communications and training.

Staff will be trained in the COVID-19 Preparedness Plan prior to the start date. Families will receive a copy of the plan prior to the start of school. We must receive the signed form acknowledging you have received the COVID-19 Preparedness Plan and our handbook. A copy will be posted in the school office as well

Lord of Life Preschool

Permissions Form

COVID-19 Preparedness Plan

I have received and read the Lord of Life Preparedness Plan.

Yes

Signature

Date

Revised updated handbook

I have received and read the Lord of Life updated handbook.

Yes

Signature

Date

