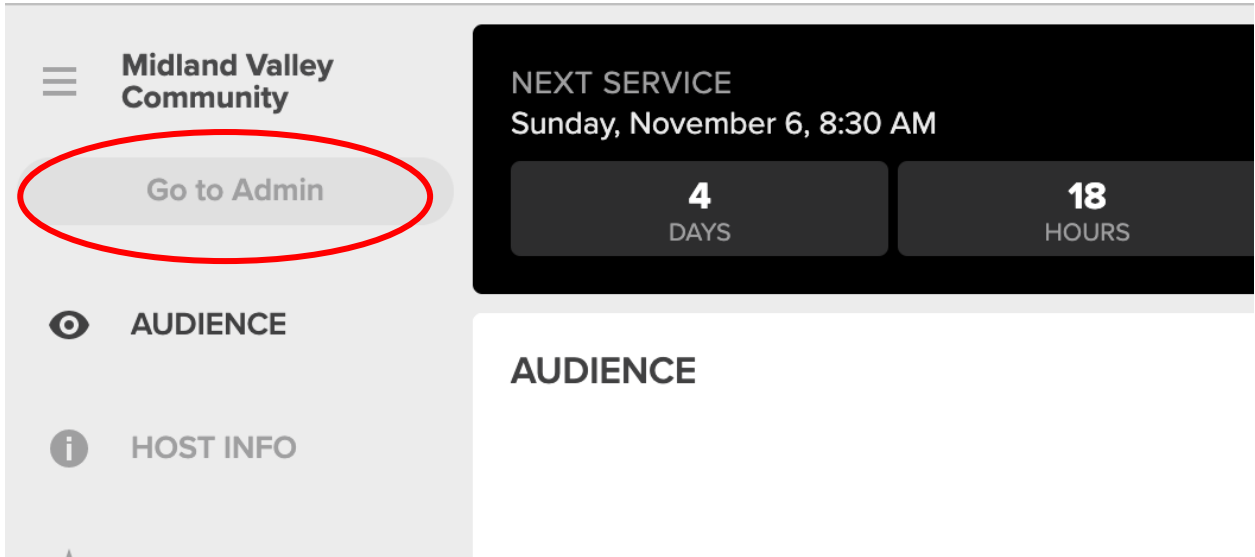
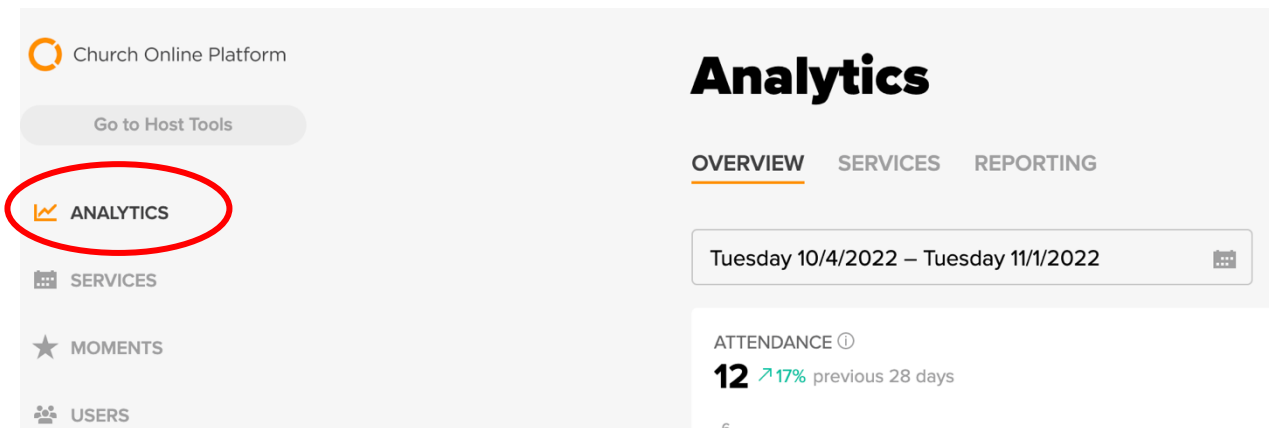


## CHURCH ONLINE PLATFORM: SINGLE POINT LESSON

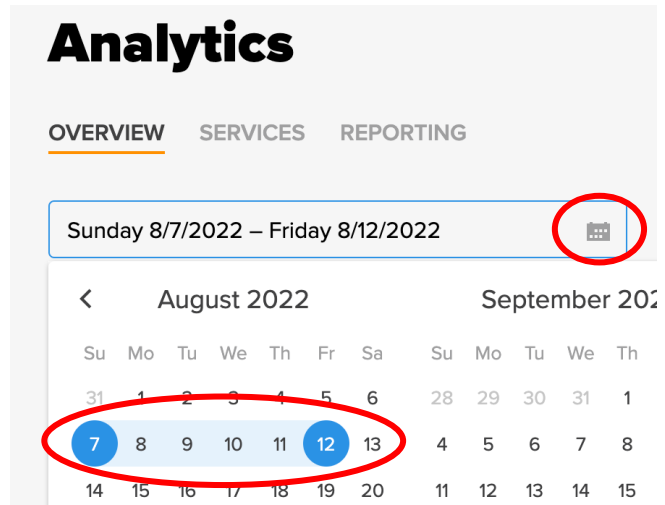
1. Login to your Admin portal of Church Online Platform. The website address is custom to you or assigned by COP.



2. By default, Analytics will be selected but if not, click ANALYTICS on the left-hand navigation bar.



3. You can select date range and it will provide total minutes watched for all services streamed in that range.



4. These total minutes include all services in that date range. If you have a first and second service both will be tallied.

**Total Minutes Viewed / 30 Minutes or Half of the Service Length (Whichever is less) = Total Viewers**

In the Example:  $282.2 / 30 = 9$  total viewers / attendance

