

# Online Giving Frequently Asked Questions

LIBERTY CORNER PRESBYTERIAN CHURCH (LCPC)

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## **Is it safe to give online?**

Yes. Online giving can be safer than writing a check as electronic gifts cannot be lost or stolen.

## **Do I have an option to make a one-time or regularly recurring gift online?**

On the LCPC website, you have the option to set up a regularly recurring contribution or make a one-time contribution or periodic contributions.

## **What are online donations?**

"Online Donations" are regularly recurring contributions to LCPC that are sourced from a donor's checking or savings account in accordance with specific permission granted by the donor; LCPC pays a small fee for each such transaction. You will need to log into your myLCPC account to set up an Online Donation. For recurring gifts, you have the option of giving weekly, monthly, quarterly, semi-annually or annually, and to select the appropriate description of your giving through "Choose Designation." Again, you will need to log into your myLCPC account to set up a recurring Online Donation, as described above.

## **What is online bill payment?**

"Online Bill Payment" is a secure electronic service that most banks provide to allow customers to pay bills without having to write checks and mail them. Online Bill Payment usually is tied to a checking account from which funds are withdrawn electronically for payment of regularly recurring, one-time, or periodic donations. If you use Online Bill Payment to make donations to LCPC, there are no additional costs to the church.

## **Can I use a credit card to contribute online?**

Yes. Nonrecurring, one-time, or periodic donations also may be charged to a donor's credit or debit card using the LCPC website; in this case, the church pays a charge for each transaction that is larger than that associated with Online Donations. Because LCPC will incur transaction fees and pay a percentage fee based on the donation charged to a debit or credit card, 100% of your giving will not be to the mission and ministries of LCPC. Transaction fees range from 2-4%.

## **What if I want to cancel or change my recurring donation?**

It is easy to make a change if you have set up recurring Online Donations via your myLCPC account. If you need to change or cancel a recurring payment, go to [www.libertycorner.org](http://www.libertycorner.org), and log onto myLCPC. Go to payment history and follow the link to cancel a recurring payment. If you would like to make a change, it is best to cancel your old payment, and then set up a new payment with your new information, including Choose Designation for where your donation will be applied.

If you have established Online Bill Payment with your bank, you would need to address any changes directly with your bank.

## **Will these gifts be included on my contribution statement?**

Yes, all donations that you make to LCPC will be reflected on your contribution statement, if you identify yourself. However, if you make a cash donation to the offering plate, without using an offering envelope or otherwise including your giving number or name, your contribution will not be reflected on your giving statement.

LCPC sends contribution statements at various intervals throughout the year. You may also access your contribution statement at any time by logging onto myLCPC.

**How will I know if my contribution was set up correctly or received by the church?**

If you make a one-time payment through the church website, you will receive an acknowledgement email immediately after making your contribution. When you receive this email, please be sure to confirm that the description of your gift is correct. If you set up Online Donations, at the time of set-up, you will receive an acknowledgement email; you will not receive a subsequent email each time a recurring donation is made.

**If I have questions, concerns or comments about online giving, who can I talk to?**

For all questions related to online giving, please contact Peggy Simpson, Business Administrator at [peggys@libertycorner.org](mailto:peggys@libertycorner.org) or Jane Kolarik, Executive Director, at [janek@libertycorner.org](mailto:janek@libertycorner.org), or via the church office at (908) 647-0340.