

# 2017 Annual Report

## LIBERTY CORNER PRESBYTERIAN CHURCH

LIVING LIFE TOGETHER GIVING OURSELVES AWAY CONNECTING THE DISCONNECTED

---

45 Church Street, PO Box 55, Liberty Corner, NJ 07938 (908) 647-0340 [libertycorner.org](http://libertycorner.org)





# Our Mission

---

To make disciples of Jesus Christ, who make disciples...

# Our Vision

---

We will transform the Somerset Hills with the love of God in Jesus Christ by being active ministers of Jesus Christ. We will help every person to discover their gifts and passion for ministry, equip them to effectively exercise those gifts, coach them to help others to discover their gifts, and, in so doing, transform the lives of individuals and our community as a whole.

# Table of Contents

Annual Meeting of the Congregation Agenda	3
2017 Statistical Report	4
2017 Church Staff	5
Session Report	6
Spiritual Formation	8
studentLIFE	9
Traditional Worship Team	10
Contemporary Worship Team	11
Liberty Corner Kids	12
The Children's Corner (TCC)	13
Church Boards	14
The Board of Trustees	15
The Board of Deacons	16
Independent Financial Review Team	18
Nominating Team	19
The Mission Team	20
Mission Partners Financial Summary	21
Hearts For Honduras	22
Malawi Vision	23
Stewardship Team	24
The People Team	25
Endowment Fund	26
Planned Giving	26
Finance Team (Actual 2017)	27
LCPC: Statement of Financial Position	28
LCPC: Statement of Activities	30
LCPC: Dedicated Accounts	36
TCC: Statement of Financial Position	37
TCC: Statement of Activities	38
LCPC 2018 Budget	41

# Annual Meeting of the Congregation

Sunday, February 11, 2018

Rev. Anne K. Havrilla, Moderator

Call to Order

12:00 pm

Reading of the Call and Approval

Debra Higgins, Clerk of Session

Remembrance of Departed Members

Robert Grubb	April 9, 2017
Thomas Miscia	July 10, 2017
Fred Kiebler	July 18, 2017
Werner Hack	August 5, 2017
James Wood	September 7, 2017
John (Ed) Peterson	September 9, 2017
Walter Brown	October 29, 2017

Reception of 2017 Annual Report

**(Recess for Corporation Meeting)**

AGENDA FOR THE CORPORATION MEETING

Rich Lawton, President, Board of Trustees

Reading and Approval of Call

Rich Power, Secretary

Treasurer's Report

Silvio Verdile, Treasurer

Report of the Financial Review Team

Jake Schlenker, Chair

Adjournment

**(Reconvene for Congregational Meeting)**

Reception of 2018 Budget

Gerry Nelson, Elder

Approval of Pastors' 2018 Terms of Call

Janine Dickey, People Team

Adjournment

# 2017 Statistical Report

ACTIVE MEMBERSHIP- January 1, 2017		795
GAINS		
	Profession	15
	Reaffirmation of Faith	14
	Letter of Transfer	7
	Reinstatement	1
	<b>TOTAL GAINS</b>	<b>37</b>
LOSSES		
	Letter of Transfer	9
	Removal from Active Roll	6
	Death	6
	<b>TOTAL LOSSES</b>	<b>21</b>
TOTAL ACTIVE MEMBERSHIP- December 31, 2017		811
BAPTISMS		10
WEDDINGS		4
COMMUNIONS	Sunday worship	94
	Special	21
	Home	4
AVERAGE SUNDAY WORSHIP ATTENDANCE		379

Respectfully submitted,  
Deb Higgins  
Clerk of Session

# 2017 Church Staff

## Ministry Staff

Rev. Don Feuerbach (January- November)	Senior Pastor
Rev. Anne Havrilla	Associate Pastor
Rev. Steve Janssen	studentLIFE Pastor
Kelly Tancredi	Liberty Corner Kids Director

## Operations Staff

Joe Assante	Facilities Manager
Lexie Blajsa	Bookkeeper (P/T; F/T August-December)
Sarah Dickerson (January-August)	Administrative Assistant (P/T)
Kevin Fox	Unpaid Servant
Jane Kolarik (January-March)	Executive Director
Michelle Richardson	Bookkeeper Assistant (P/T, unpaid servant)
Peggy Simpson	Business Administrator (P/T, unpaid servant)
Heather Tracy	Graphic Designer, Communications Manager
Marie Wenslau	Administrative Assistant (P/T)

## Worship Arts Staff

Grace Kang	Organist (P/T)
Sharon Lawton	Unpaid Servant
Michelle Palladino	Bell Choir Director (P/T)
Chuck Schneider	Covenant Choir Director (P/T)
Bill Stauffer	Director of Contemporary Worship Ministries (P/T)
	Assistant to Senior Pastor (P/T, August - November)
	Communications Associate (P/T, December)

## The Children's Corner (TCC)

Donna Greco	Director
Kim Genualdi (January- August)	Assistant Director
Sarah Dickerson	Office Assistant (P/T)
	Assistant Director (September-December)
May Moy (January-July)	Bookkeeper (P/T)

# Session Report

In response to the resignation of the Rev. Donald Feuerbach, effective shortly before the beginning of Advent, the Session designated four Ruling Elders to be a Transition Team to act as a Team of Session to manage the myriad tasks needed to be accomplished as a result of Don's departure.

The Team identified several immediate actions needed, and in response to their recommendations the Session:

- Engaged the Rev. Dr. Peter Pendell to preach on Sundays during Advent, at services on Christmas Eve, and on the first two Sundays in January.
- Engaged Ms. Jane Kolarik, former LCPC Executive Director, to provide staff assistance to the Stewardship Team and the Finance Team, assist in the preparation of the 2018 LCPC budget, and manage the production of the 2017 Annual Report.
- The Session named Heather Tracy Communications Manager and Bill Stauffer as Communications Associate (part time in addition to his duties as Worship Arts Director) to enhance communications among the leaders and members of LCPC.

In addition, the Team met with each member of the LCPC ministerial and administrative staff to identify matters that needed to be addressed in the near future, and the Session hosted a holiday luncheon for the staff.

After extensive consultations with LCPC staff, other Elders, and several interested members of LCPC, the Transition Team concluded that a period of reconciliation and healing for the staff, leaders, and members of LCPC is needed and that the services of an interim pastor would facilitate the healing and reconciliation process. The Session concurred and recommended that the Team ascertain the interest in an interim pastorate by the Rev. Dr. Peter Pendell, who had been preaching at LCPC since early December.

The Session approved an agreement with the Rev. Pendell to serve as Interim Senior Pastor on a part-time basis effective on February 1, 2018; the Northeast Coast Presbytery of ECO promptly approved the agreement. As Interim Senior Pastor, Peter will have the following responsibilities: (a) Preach at two Sunday morning services three or more times per month and officiate at celebrations of Holy Communion, as determined by the Session; (b) teach groups in the church as mutually convenient opportunities arise; (c) provide pastoral care and encouragement to the LCPC staff and advise the Session of issues that need to be addressed to facilitate harmonious working relationships among the staff and with ministry leaders; (d) supervise, guide, and coach ministry staff personnel to enhance their capacity to achieve ministerial goals; (e) advise the Session on means to effectively identify and communicate overarching ministry goals for LCPC; and (f) advise and encourage the Session in its efforts to resolve conflicts and promote healing among the leaders and members of the congregation and prepare the way for a new senior pastor.

When ECO Synod Executive Dana Allin preached at LCPC in October, he used the occasion of his visit to talk with the Session. He offered the following guidance as we began our transition to a new Pastor.

- Formal interim pastor arrangements are not mandatory – the Session can decide – but often are useful in pastoral transitions; ECO can provide leads to interim candidates;



# Session Report (continued)

- Take the time necessary to gain broad agreement among leaders and the congregation about vision, mission, and goals of the congregation and about the behavioral characteristics of a senior pastor needed by the congregation; ECO has access to some tools for a Session and Pastor Nominating Committee (“PNC”) to use in this process;
- Don’t act with undue haste in managing the search and selection process;
- The Session and PNC should be connected – no waiting for white smoke from the chimney; it is appropriate for the Session to nominate the PNC (ideally of 7 to 9 members) which should not include more than two currently serving members of Session.
- The goal is to find candidates who are a good “fit” with the congregation, the community, the congregation’s formal and informal organization, and its leadership – both as they presently exist and as they are committed to become.
- Engage with the Ministry Partnership Team (“MPT”) team of the ECO Northeast Coast Presbytery.

At its meeting on December 18, the Session reviewed Dr. Allin’s advice and discussed organizing the Session, leaders, and congregation for the needed period of discernment prior to nominating and electing a PNC. The Session concluded that it would be better to have the congregation elect the PNC and then have the Session and PNC jointly engage other leaders and the congregation in the discernment process. This approach would eliminate what the Session concluded could be a “hand-off” problem – that is, the result of the discernment process would be handed off to the PNC for implementation of a task they had no hand in designing. The Session adopted the following process:

- Prayer – both at worship services and other regular gatherings of LCPC “prayer warriors” – for God’s guidance and wisdom for the leaders and faith community of LCPC.
- The Session nominates a PNC for election by the Congregation. Recommendations of potential nominees would be sought from the Deacons, Trustees, the congregation-elected Nominating Committee, and the standing committees of Session (Finance, Stewardship, Mission, and People).
- The Congregation elects a PNC. In view of the Session’s responsibility to develop an effective and positive working relationship with a new pastor, the Session and PNC will jointly design, implement, and manage a discernment process regarding the characteristics of our community, the vision and mission of our church in our community, long-term goals, and a job description including the characteristics required in a pastor to effectively lead the Congregation. A summary of the results of this discernment process will be shared with the leaders and members of LCPC.
- Based on the discernment process, the Session and PNC jointly prepare a package of information, including the summary described in the bullet above, (a Congregational Profile in ECO terminology) about LCPC that would enable potential candidates to determine whether they would be a good “fit” at LCPC. The completed Profile must be approved by our Presbytery’s Ministry Partnership Team and will be available to the Congregation upon approval.
- The Transition Team would facilitate a “lessons learned” discussion including the newly elected PNC and LCPC people who have served on prior PNCs.
- The PNC would begin the process of identifying, evaluating, and selecting candidates, from time to time providing reports to the Session regarding progress, roadblocks, need for additional guidance and similar matters.

# Spiritual Formation

*“Then Jesus said to his disciples, ‘Whoever wants to be my disciple must deny themselves and take up their cross and follow me.’ ~ Matthew 16: 24*

As a church within ECO (Covenant Order of Evangelical Presbyterians), we have had the privilege of helping ECO to develop their discipleship ministry for the entire denomination. Our church hosted the ECO Discipleship Pilot program and this fall hosted Dana Allin, Synod Executive, and discipleship coaches as they trained and planned for *Flourishing Disciples*, a resource to train and equip an initial group of congregational leaders to deepen their growth as disciples, begin to disciple others around them, and cultivate a disciple-making culture in their church. Thank you to the members who participated in this event and for those who have served in the Core Team and the pilot program. With the blessing of Session, we are moving forward with plans for LCPC to participate in *Flourishing Disciples* into 2018 and forward.

We offer a number of opportunities for spiritual growth on Sunday and throughout the week:

**Faith Café:** In early 2017, we continued classes that enhanced the preaching of *The Story*, an all-church campaign, that helped us to understand the Bible as one continuous story of God’s love for the world. In the fall, the study concentrated on the “Solas” to coincide with the preaching as we focused on the 500th anniversary of the Protestant Reformation.

**Journey:** 23 people completed Journey and became covenant partners (members) of our church in 2017.

**Small Groups: The Q Place Bible study** continues to meet each week for much of the year. This fall, Q Place began reading the First Letter to the Corinthians.

**Connect Groups** meet in the fall and during the Lenten season. During Lent, we studied Lee Strobel’s *The Case for Christ*, centered on understanding the claims of scripture. In the fall, we tried a new series specifically created for small groups called *Pressure Points*, and learned through the Book of James how our faith can help us deal with the stresses of our lives.

**TraVERSEing the Word** continues to be a strong class as they faithfully work through the beautiful Gospel of John.

**Women’s Bible Studies:** This past year, the women’s Bible study premiered Henry Blackaby’s *Experiencing God* study. Beth Moore is a perennial favorite as well. Her *Beloved Disciple* and *Jesus the One and Only* studies helped the women to focus on the life and ministry of Christ and the disciples.

**Men’s Studies:** The men continue to meet for support and study in small groups studying *Every Man a Warrior* materials as well as other books.

I want to thank all the leaders who work so hard to make classes and small groups happen as well as they do at LCPC.

In Christ,  
Rev. Anne K. Havrilla  
Associate Pastor

# studentLIFE

Within the crucial and complex time of teenage life, through the power of the Holy Spirit and personal relationships, studentLIFE is all about helping students: understand what God has done for them in Jesus, take ownership of their faith, and commit to being lifelong followers of Christ. Our team of student and adult leaders live life together so that we can continue to make disciples of our teenagers who make disciples of other teenagers.

Our middle schoolers, grades 6-8, transition from Liberty Corner Kids to life as a teenager on Sunday mornings through “studentLIFE middle 6-8.” Games, biblical teaching and discussion groups provide personal interaction and relationship building. Lives are forever changed at the Lake Champion fall retreat and The Great Escape summer camp.

Our high schoolers, grades 9-12, have the chance to take the next steps in their faith and invite their friends into the journey through “studentLIFE high 9-12.” We have the privilege of leading the Fun In The Son summer camp on the Atlantic coast, and fall retreat for our greater Northeast region, and those opportunities are always full of lives committed to Christ. Our 9th graders in Seekers journey together toward making a commitment to God and his church during confirmation.

Each summer, we have a team of high school students and adults give themselves away and serve others and “SHARE” the love of God in practical ways wherever there are needs through local mission partners. In July of 2017, our team spent a week working on houses and sharing God’s love in south Jersey, in support of one of our ECO church plants.

We are so excited about the opportunities God will give us in 2018 and beyond to see the thousands of students and families around the Somerset Hills area engage and grow with the Savior who desperately loves them and gave himself for them. May God continue to give us the passion, energy and creativity to use what is cultural to communicate what is timeless.

Thankful for the opportunity to serve,  
Rev. Steven J. Janssen  
studentLIFE Pastor

# Traditional Worship Team

The Traditional Worship Team had a wonderful year, inspiring the hearts and minds of members of this congregation through music and song. With approximately 25 members led by director Chuck Schneider and organist Grace Kang, the Covenant Choir meets for weekly Thursday night rehearsals and brings the word of God through song and praise 3-4 times per month between September and June. This Christmas season featured the world renowned Madison Quartet and their accompaniment of the Christmas portion of Handel's *Messiah* at the 7 pm and 9 pm Christmas Eve services.

The Liberty Ringers, led by Bell Choir Director Michelle Palladino, meet weekly to rehearse, and contribute to the musical portion of the Traditional worship service at least once a month. Along with the Choirs of the Traditional Worship Team, the Liberty Ringers rang joyfully from the balcony at the Christmas Concert in Center Court.

In the 2018 year, the Covenant Choir is adding two ministries to spread the love of Jesus and to support those in spiritual need. This summer we will add The Summer Choir, which will sing once per month throughout the summer. Next fall, we will invite you to join The Advent Choir which will travel to the residences of those in need during the Advent season for Christmas caroling.

The worship team staff and the core group of musical volunteers continue to be very strong and dedicated! Our hope is that the music in these services continues to provide a source of inspiration on Sunday mornings as well as throughout the year.

Respectfully yours,  
Chuck Schneider  
Covenant Choir Director

# Contemporary Worship Team

2017 has been a full and exciting year for Contemporary Worship.

Some highlights:

- With funds from a generous restricted gift, we contracted with Somerset Media Group for a stage lighting upgrade, including new stage lighting fixtures and a new digital touchscreen lighting console. We now have vastly greater flexibility and control over our lighting schemes, and our worship services and special programs have already been enhanced significantly.
- Through an Endowment grant, we have implemented video announcements in all of our services, as well as in Weekly Update emails. This has given us much tighter control over messaging, and has enabled us to regularly reach more people with the major happenings in the life of LCPC.
- In conjunction with changing of the 11 am Traditional service format, 10:30 am Contemporary is no longer time restricted. This has allowed us to begin experimenting with worship order and worship elements.
- We've added 10 new volunteers to Contemporary worship, including singers, instrumentalists, and tech crew. More people are involved in the preparation and leading of worship.
- We've spread worship planning duties to two additional leaders, which brings us to four individuals regularly planning Contemporary worship. This leads to greater variety and unique sensitivity in our services.
- We held two joint services with Traditional worship, one for Run/Walk/Cheer on October 8, and the other on December 10. It is excellent to share leadership with Chuck, Grace, and the choir, and the visible unity sends a strong message.
- Contemporary worship joined with Liberty Corner Kids for the family Christmas Eve service, combining band-led, contemporary worship with the children's pageant.
- My duties have increased to include assisting Heather Tracy with communications. I am grateful for the privilege of serving Liberty Corner Presbyterian Church as Director of Contemporary Worship, as well as assisting with communications. My desire continues to be to make a valuable and lasting contribution in this local church in a way that uses my gifts and abilities, helps those whom I serve, and honors Jesus.

Respectfully submitted,  
Bill Stauffer  
Director of Contemporary Worship Ministries

# Liberty Corner Kids

*“Every good and perfect gift is from above, coming down from the Father of the heavenly lights, who does not change like shifting shadows.” James 1:17*

It was a perfect gift for Liberty Corner Kids to be part of “The Story” with the rest of the congregation. The children entered into God’s story in creative, impactful, fun, and meaningful ways each week! Families had the opportunity to talk about the Bible story, as children’s curriculum matched scripture preached in worship each week. The love, care, and faithful commitment of our team of amazing volunteers made this possible by graciously and generously giving of their time and talent to prepare for Sunday mornings. We thank God for each one of them! It is a gift to witness the teachers and shadows supporting the children they serve and build relationships with one another. Creating an environment where children feel they belong, and for the church to become an extension of their family and home is our utmost priority. LCKids wants to be “a home away from home” where our children and families feel safe, loved, appreciated and valued by their church family.

LCKids was blessed with an increase in attendance and participation as new families joined in the life of the church. Throughout the year, we experienced classrooms filled beyond capacity creating the need for additional volunteers to love and care for all the children registering for Sunday mornings. It was a wonderful challenge to have; we look forward to this trend continuing in 2018!

The Easter Egg Hunt and Open House hosted by LCKids and The Children’s Corner (TCC) served as an outreach to the community. Hundreds of children and their families ‘hunted’ for treat-filled eggs on the Great Lawn. Families joined TCC staff and LCPC volunteers in classrooms for refreshments, fellowship, games, face painting and more. The day was a joyous occasion for everyone involved.

The VBS Sports Camp theme, “Go The Distance”, inspired children to memorize 2 Timothy 4:7-8. Through Bible focused teaching, music, role modeling, sports activities, and scripture, children were encouraged and led by volunteers and the UW Sports Ministry Staff not to give up, not to take the easy path out of a hard situation, and not to quit when faced with adversity. They learned that God’s Word is the only true guide for healthy living, and that through his guidance he will help them face the pressures of life so they can finish strong. Most importantly, as the Gospel message was shared, 58 children accepted Christ or made a recommitment, and 11 student volunteers heard the Gospel for the first time and accepted Jesus as their Lord and Savior!

Each month, middle school ministry partnered with LCKids for a Give Love Away opportunity. This missional opportunity teaches children and students in grades 3-8 about the needs of a hurting world and offers a tangible way to serve and make a difference. Deuteronomy 15:11 says, “For there will never cease to be poor in the land. Therefore, I command you, ‘You shall open wide your hand to your brother, to the needy and to the poor, in your land.’” Teaching children and students about the challenges and complications of the world and how God calls us to respond is the driving message behind this activity. Jesus calls us to help support those in need with our time, talent, and resources, and to share our blessings and our hearts abundantly!

We look forward to serving children, families, and the community in the name of Jesus in 2018.

Blessings,  
Kelly Tancredi  
Liberty Corner Kids Director

# The Children's Corner (TCC)

*"The only thing that counts is faith expressing itself through love." (Galatians 5:6)*

This verse, so beautifully written in Galatians, exemplifies the ministry of The Children's Corner (TCC). In 1987, a visionary group of LCPC church members stepped out in faith to establish The Children's Corner. The Christ-centered preschool ministry was a way to share God's love with families in the community. When TCC opened its doors in 1987, the school had two preschool classrooms and a small aftercare program with an enrollment of 45 students.

In 2017, our 30th Anniversary was celebrated with a special Sunday service followed by a family-centered luncheon in Douglas Hall. Former staff and students were invited to celebrate and share this special day. It was wonderful to see old friends and reminisce over old photos and mementos. God's faithfulness to this ministry and how God has honored the faith of the school's founders is heartwarming. God truly blessed the school as TCC has served families these past 30 years. Growing from two classrooms in 1987, TCC now has ten classrooms ranging from infants to Kindergarten Prep, along with two large aftercare classes. In 2017, TCC had an enrollment of over 150 students, all of whom were lovingly served by a staff of 27 teachers and administrators.

1 John 4:11 says "Dear friends, since God so loved us, we also ought to love one another." In keeping with sharing God's love, TCC staff and students collaborated on *The Story*, a VBS summer program, numerous community service projects, as well as partnered with Liberty Corner Kids for Sports Camp and the Easter Egg Hunt. These ministry events helped the community through food donations, warm meals, and the sharing of the Gospel.

As a Christian school, our success is not entirely measured by a budget, enrollment data, and employment figures. We serve the King of Glory. Although we did well in all those areas through God's divine blessings, it is our love for the community and the sharing of the Gospel that we hope shines through in all we have done in 2017. May TCC continue to honor the Lord and the faith of its founders by being a lighthouse for his glory.

Respectfully submitted by,  
Donna Greco  
Director

# Church Boards

## The Session

Rev. Donald E. Feuerbach, Moderator (January - November)

Rev. Anne K. Havrilla, Moderator (November- December)

Debra Higgins, Clerk of Session

### Class of 2018\*

Dick Carr  
Dennis Nau\*\*  
Gerry Nelson  
Peggy Simpson

### Class of 2019\*

Elizabeth Barickman  
Ward Scheiderman  
Pamela Strickland  
Kathi Zucchero

### Class of 2020\*

Jim Buccini  
David Carroll  
Kevin Liguori  
Collin Thomas

### Class of 2021\*

Dick Carr  
Don Hansen  
Joo Kang  
Peggy Simpson

## The Board of Deacons

Linda Taylor, Moderator

### Class of 2018\*

Karen Goller  
Ginny Mayer-Brown  
Barbara Nelson  
Beth Scheiderman  
Scott Sleyster

### Class of 2019\*

Judy Bream  
Linda Draper  
Mark Lindrud  
Linda Taylor

### Class of 2020\*

Linda Buccini  
Cherie Christensen  
Elaine DeVito  
Jeanmarie Feldman

### Class of 2021\*

Karen Goller  
Sue Grubb  
Gary Hicken  
Beth Scheiderman

## The Board of Trustees

Rich Lawton, President

Robert Gamble, Vice President

Rich Power, Secretary

### Class of 2018

Lois Cutler  
Mert Livingston  
Rich Power  
Trish Rau

### Class of 2019

Larry Bream  
John Canary  
Judi Logan  
Ken Szabo

### Class of 2020

Robert Gamble  
Rich Lawton  
Ken Rodemann  
Don Sisto

*\*effective on Pentecost*

*\*\*served through November 2017*



# The Board of Trustees

Please join me in thanking the board members and the volunteers who took their time and talents, and dedicated them to maintaining and enhancing our church property while being good stewards of our resources.

Replacing the 483 Lyons Road manse was one of our major projects for 2017. We are thankful that our variance application was approved by the township, funding was approved by the congregation, and permits were issued allowing us to begin construction in November. We celebrated this accomplishment with a December groundbreaking ceremony.

Creating an inviting place to worship is perhaps the most visible expression of the Trustees' love for others and an ongoing effort. We had 60 volunteers, and the help of the Boy Scouts, with our spring and fall cleanups. We also had 20 volunteers maintain the planted sections and water the flowering pots during the summer to beautify our campus and help keep expenses down. In addition, the trees, limbs, and hedge between the Sanctuary and Cottage were removed as part of grounds improvement.

We continued to improve our facilities with a number of projects: encapsulated the Cottage crawl space and replaced the side porch, replaced the roofs on the grounds maintenance and TCC sheds, installed a new sound system in the Multi Purpose B rooms, and installed two flat screen TVs in the Sanctuary choir loft. For safety and security, we upgraded the TCC fire doors, installed exit signage and emergency lighting in the Sanctuary, and integrated the Sanctuary fire alarm system into the campus system.

Respectfully submitted,  
Rich Lawton  
President (2017)

# The Board of Deacons

We are thankful for the generosity of the congregation in supporting this ministry through donations to the Deacons' Fund on the first Sunday of each month, truly a sign of expressing your faith through love!

The LCPC Deacon Board has been called to hospitably serve, with emphasis on caregiving for our congregation and community, with sincerity, love, and compassion. With this purpose in mind, the board members work within their individual ministries and collectively as a board in many activities throughout the year.

The Deacon Caregiving Ministries include:

**Prayer Ministry:** We are grateful for those who volunteer as prayer partners throughout the year. Volunteers are available at all three services to listen to, and pray with, individuals who seek a prayer partner.

**Good Samaritan:** Our Good Samaritan Deacon oversees the meals, visitation, and benevolence ministries. Meals have been prepared and delivered through Shepherds Pantry.

**Benevolence:** This ministry helps individuals in a financial need with one-time financial assistance and would not exist without the generosity and support of the LCPC congregation. In 2017, there were 14 requests for financial support from the Deacons' Benevolence Fund assisting 44 family members. After prayerful consideration, LCPC contributed \$ 19,460 to 13 of these cases.

**Visitation:** The primary objective of this ministry is to visit LCPC members, regular attendees, or community members who can no longer travel to LCPC for church services. This is either done in person or, if preferred, over the phone. The individuals who are visited or called have been recommended by a pastor or a Stephen Ministry leader. The visits are made in nursing homes or continuing care facilities, and occasionally in a private home. Former Deacon Barbara Verdile coordinates a team of four volunteers that is currently serving 12 individuals.

**Support Groups:** Our Support Group Deacon provides the lead for each of these caregiving ministries which include DivorceCare, GriefShare, Adult Children of Alcoholics (ACA), Next Steps, and a depression workshop.

**Worship and Communion:** This ministry coordinates rotating teams to prepare and serve communion for the various church services. All church members have the opportunity to be trained and to serve communion.

**Hospitality:** The ministry, consisting of Ushers, Greeters, and Coffee Hosts, serves as frontline ambassadors who give a face, a voice, and heart to the church. The Hospitality Ministry provides a wonderful means to get to know others in the church family and to serve others in the name of Jesus Christ. Please contact Judy Bream if you are interested in volunteering!

- continued

# The Board of Deacons (continued)

**Special Events:** This year's special events included the annual Easter Brunch, Maundy Thursday, ECO Meeting Luncheon (May), Kickoff Sunday (September), Don's Farewell Lunch (November), and the combined service and Live Nativity (December 10). We are grateful to Liberty Corner Kids for their partnership in making December 10 a special morning for our community!

**Stephen Ministry:** Our Stephen Ministry Deacon supports Stephen Ministers with prayer and assistance. We currently have four new Stephen Ministers in training. In addition, the Deacons' Benevolence Fund provides financial support for those who are in need of professional mental health assistance on a short-time basis.

**Christmas:** Christmas is a time of giving! We give thanks for the generosity and support of our LCPC families to these outreach opportunities.

- Eleven bags of coats were collected and delivered to Market Street Mission, Department of Children and Family Services, and FISH.
- The Giving Tree resulted in 125 gifts given to the Department of Children and Family Services, IHN, and Newark Christian School.
- Over 200 shoe boxes were collected and distributed to Operation Christmas Child.

We are thankful for Bonnie Frey, Kelly Tancredi, and Joe Assante for their behind-the-scenes coordination of these ministries.

Please join me in thanking the members of the Board of Deacons: Judy Bream, Linda Draper, Karen Goller, Mark Lindrud, Ginny Mayer-Brown, Barbara Nelson, Beth Scheiderman, Scott Sleyster, Katie Stewart, Doug Walker, Cherie Christensen, and Elaine DeVito, and to acknowledge those Deacons who completed their terms on the board...Doug Walker, Barbara Nelson and Katie Stewart. We are thankful for their contributions, patience, and love shared with our community as they strived to fulfill their pledge to serve. Well done, good and faithful servants!

We are thankful to our Vice Moderator, Karen Goller, Board Treasurer, Scott Sleyster, and Board Recording Secretary, Jeanmarie Feldman, who, in addition to these roles, are active in helping with our annual events. In 2018 we welcome Sue Grubb taking over the role of Prayer Deacon, Gary Hicken transitioning into the treasurer's position and Linda Buccini who will be our new Stephen Ministry Deacon.

Respectfully submitted,  
Linda Taylor  
2017 Moderator of the Deacon Board

# Independent Financial Review Team

For 2017, the Review Team focused on the review and testing of financial controls and assuring that proper financial procedures were being followed in accordance with the ECO Independent Financial Review Polity.

The team reviewed a random sample of records from The Children's Corner, Deacons' Fund, and LCPC General Funds. The records reviewed included check registers, bank records, payment request approval forms, and associated receipts. These records were found to be in good order.

Additionally the committee reviewed the church financial statements from multiple sample months. This review found the statements to be in accordance with accepted accounting practice and in general the statements were in good order.

The Church's insurance policies were also reviewed and it was determined that the policies were current, and reasonable levels of coverage were purchased to protect church assets and members.

While the aforementioned reviews by the Review Team should not be viewed as equal to an external audit from a professional accounting firm, the positive results from the testing do provide a level of assurance that proper procedures and controls are in place.

Respectfully submitted,  
Jason Schlenker  
Rich Power  
Steve Allen  
LCPC Independent Financial Review Team

# Nominating Team

The LCPC Nominating Team is given the opportunity to prayerfully seek God's will for candidates to serve on the Session and boards of Trustees and Deacons, as well as the Independent Financial Review Team and Nominating Team, and to present these candidates to be elected by the congregation. We are motivated by our love of the Lord and this church, as together we express faith through love on a daily basis.

We continue to seek candidates representing diversity of age, culture, and gender, including those who have not served previously or recently. In order to identify candidates, we try to get to know as many LCPC members as possible. We attend the traditional and contemporary worship services and fellowship times, introducing ourselves to people we don't yet know or would like to know better. In addition, we meet people through small groups and Bible studies, as well as church functions, such as Guess Who's Coming to Dinner and Run/Walk/Cheer 5K. Our circle also expands by partnering with the Journey classes.

We recognize that we may still not be aware of all potential candidates, and therefore, we also encourage covenant partners of the congregation to bring forth names of persons we may consider. We would be pleased to help anyone with a personal interest in serving, or someone who knows of another person we could speak with about how his or her spiritual gifts could be used to best serve our congregation and the community.

Throughout this process, we listen to God and open our hearts to the Holy Spirit. We pray for guidance to identify the people with the spiritual gifts to serve in the various leadership roles to achieve the Session's strategic direction for 2018 and beyond. We have even prayed over the membership directory to broaden our reach!

In 2017, we were pleased to present six elders, six deacons, five trustees and three at-large Nominating Team members.

We are grateful to serve you and the Lord! "Each of you should use whatever gift you have received to serve others, as faithful stewards of God's grace in its various forms." 1 Peter 4:10 (NIV)

Respectfully submitted,  
Sharon Szabo  
Nominating Team Chair

Judy Bream, Deacon Rep  
Debra Higgins, Session Rep  
Jeff Knouse  
Scott Pfluger  
Rich Power, Trustee Rep

Sandy Small  
Carolyn Stewart  
Diane Taylor  
Pastor Anne Havrilla, ex-officio member

# The Mission Team

The year 2017 was particularly challenging because the benevolence share of the church budget was reset by Session to 10% from the 14% that had previously been in place for about 10 years. This effectively reduced the dollars available for benevolence by 36%. The reset of the benevolence budget to the Biblical level of tithing (10%) was consistent with Session's vision to express our faith through increased emphasis in our local community that deeply involves our covenant partners.

The members of the Mission Team made the necessary, but difficult, decision to reduce the number of mission partners receiving financial support from 28 to 14, and also to reduce the amount given to most of the remaining 14 partners. Most partners who had financial support withdrawn exhibited much grace when given the news. It is the prayer of the members of the Mission Team that the Session, with the support of the members of the congregation, will soon be able to return to the previous levels of support. The members of the Mission Team are grateful to those in the congregation who, through their giving to LCPC and also hands-on service, have changed lives of people impacted by our various mission partners in the name of Jesus Christ. Some examples (a non-exhaustive list) are:

## Local and USA partners

- **Newark Christian School of World Impact** – Student enrollment was 78 students in the fall of 2017 for NCS, the only evangelical Christian elementary school in Newark.
- **New City Kids in Jersey City** – LCPC hosted one of three fund-raising shows in the spring, raising over \$66,000 (including a one-for-one match). Of the teen interns hired at NCK who help younger students with homework and musical skills, 100% have gone on to college for each of the past nine years.
- **YoungLives of Central Jersey** - Single teen mothers and their babies in Plainfield, North Plainfield and neighboring towns have been prayed for, given mentors, love, emotional support, baby supplies and the Gospel through volunteers at monthly Club meetings and over the summer at life-changing Camp. There are 6-8 women from LCPC involved in various ways.
- **Pause Ministries in Liberty Corner** – For men who push the pause button on their life while they straighten out their lives with the help of the Holy Spirit. Many people from LCPC help run this mission.
- **Interfaith Hospitality Network (IHN) of Somerset County** – Five weeks a year homeless families were housed at LCPC. About 25 people from LCPC volunteer to serve dinner or stay overnight each week.

## Global Partners

- **Marion Medical Mission** – In 2017, 2,818 shallow wells were completed in Malawi, Tanzania, and Zambia providing an estimated 346,600 of the extreme poor a sustainable source of safe drinking water.
- **Jesus Film Project in Southeast Asia** – Over 10,000 Jesus Film DVD's were distributed..

Many current and former Mission Team members serve in leadership roles with many of these mission partners.

During 2017, Linda Buccini and Joe Davignon rotated off the Team after many years of faithful service, for which we thank them very much. Allison and Don Hansen joined the Team. We, the members of the Mission Team in 2017, thank the congregation for the opportunity, on behalf of LCPC, to serve mission partners outside the walls of LCPC.

Respectfully submitted,

Bob Jacobs, provisional Chair

Dave Carroll, Session representative

Allison Hansen

Don Hansen

Dave Hartman

Paul Sigmund

Kathi Weisbecker

# Mission Partners Financial Summary

	2016	2017
<b><u>Local and USA Partners</u></b>		
World Impact, Newark (Steve and Martha Larson support)	24,160	20,000
New City Kids, Jersey City	20,587	20,000
Good News Home for Women, Flemington	15,585	15,000
YoungLives, Plainfield	15,000	15,000
Pause Ministries, Liberty Corner	10,000	10,000
Restore Ministries, Elizabeth	5,000	4,000
SHIP (Samaritan Homeless Interim Program), Somerville (ziti pans)	5,000	191
InterVarsity, Joanna Babiarczyk	4,000	0
God's Co-op Food Pantry, Bernardsville	3,000	0
Interfaith Hospitality Network, Somerset County (supplies)	2,186	374
Youth Conference Ministries (Great Escape and Fun in the Son Conferences)	2,000	0
Ridge Oak Senior Housing, Basking Ridge	1,000	0
Liberty Corner Fire Company	1,000	0
Liberty Corner Rescue Squad	1,000	0
Visiting Nurse Association	1,000	0
Other (books)	61	0
<b>Total Local/USA</b>	<b>\$110,579</b>	<b>\$84,565</b>
<b><u>Global Partners</u></b>		
<b>Missionaries</b>		
Curtis and Janna Hanover, Jesus Film Project, Southeast Asia	5,000	5,000
Geoff and Linda Simpson, Kenya	5,000	5,000
Doug and Elaine Baker, Reconciliation and YAV, Northern Ireland	4,000	0
<b>Africa</b>		
Ministry of Hope, Community-based Orphan Care, Malawi*	20,000	10,000
Marion Medical Mission, Shallow Wells in Malawi, Zambia, Tanzania	15,000	10,000
Malawi Mission Team Support	14,000	10,000
African Enterprise, Evangelism throughout Africa	5,000	0
Malawi Matters, AIDS education, Malawi	3,600	0
<b>Europe/Asia</b>		
China, Christian Education and Leadership materials (Outreach Foundation)	10,000	3,000
North Korea, Food and Medical supplies (Christian Friends of Korea)	10,000	0
Armenia, House of Hope	3,000	0
<b>Central America: Honduras</b>		
Youth for Christ Camp	10,058	10,000
Hearts for Honduras School	5,366	0
Tree of Life Ministries	3,000	0
<b>Total Global</b>	<b>\$113,024</b>	<b>\$53,000</b>
<b>TOTAL</b>	<b>\$223,603</b>	<b>\$137,565</b>

\*An additional \$10,000 is being held in carry-over to 2018.

The 2017 total represents 10% of budgeted plate and envelope offerings in 2017 (\$141,269) less the carryover to 2018 of \$3,704. As for the Amazed by Grace account, a disbursement of \$15,000 for World Impact's Opportunities Turn Around Cities program was made in 2016 and a disbursement of \$4,363 for computers for Urban Revival was made in 2017. In 2017, the Easter offering to benefit the Outreach Foundation's efforts for relief in Syria was \$16,621. The Christmas offering to benefit the Hearts for Honduras School was \$20,574.

# Hearts For Honduras

The year 2017 was a significant year for God's Mission in Honduras. The successes of 2017 were numerous and we would like to share some of the most meaningful gifts that God bestowed on us:

- The Mission Trips continued with a focus on building relationships with our brothers and sisters in Honduras. We had 15 participants on our Dental Trip, eight participants on our Teachers Trip, and 22 participants on our Mission Trip, including seven youth who accompanied their parents.
- Bessy Rivera (one of our graduates who is finishing up dental school) and Aracely Pinto (one of our faculty) visited LCPC in April.
- Our key focus in 2017 was to "move God's Mission forward" through the development of a long-range plan, which encompassed several months and much due diligence, research and prayer. The team developed a Strategic Plan focused on the extension of the academic and spiritual path of our students. A group traveled to Honduras in October, presented the plan to the HFH School staff, the parents and the students. The support was overwhelming; HFH school will expand to include grades 7-9! Beginning in February of 2018, we will offer our first 7th grade class. In addition, we will hire a Counselor, offer an Entrepreneurial Program, and adopt a Teen Employment and Leadership Program (New City Kids model) at the school.

We will have approximately 235 students enrolled for the 2018 school year with the addition of 7th grade and 15 staff and educators supporting the students and providing a profound Christian Education and environment where the students can excel. From our 2017 sixth grade graduate class of 25, twenty-three will attend 7th grade. Two were ineligible due to academic requirements.

We thank God for the many blessings experienced in 2017 and for our faith in each other and in God's Mission for the school. Hearts for Honduras is built on a foundation of love between God's people separated by 2,000 miles but united in a common cause and belief that all things are possible through God!

By God's faithfulness, 2019 will mark 20 years of our involvement in the Hearts for Honduras school! We are excited to have a vision that will continue to provide an incredible opportunity for the families served by HFH school and focus more intently on bringing these families out of poverty and creating disciples who will do the same.

Our sincere gratitude for all of your generosity throughout this past year. We are truly blessed and thank God for his answers to our prayers and providing us with the guidance and wisdom to be stewards of his mission.

In Him,

Mark Barickman, President

Carlos Coto

Nancy Coto

Joe Davignon

Maggie Davignon

Dave Frey

Bob Jacobs

Elizabeth Lee

Lindsay Liguori

Kathleen Marazita

Stefanie Michenfelder

Maria Novak

Kelly Tancredi

Glenn Taylor



# Malawi Visions

Malawi Visions continued its development programs during 2017 in the remotest of villages in Africa, where our Malawian partner Ministry of Hope (MOH) ministers to the physical and spiritual needs of orphan children. The purpose of our Christ-centered, projects-orientated mission is to create visions in the minds of the children of what is possible for them, and who they might become. We believe that without a personal vision, and without Jesus Christ, there can be little hope. And without hope, little changes.

This year we initiated the creation of libraries in each of MOH's six Community Development Centers, constructing two free-standing library buildings, as well as four temporary libraries housed in the centers' offices. Each library is stocked with an equal share of the 5,000 books our home team collected, packed, and shipped 8,000 miles to Malawi earlier this year. We plan to build additional library buildings in 2018. Our team will also be seeking to collect yet another 5,000 books to augment the library holdings. Equipped with solar lighting, these Liberty Corner Media Centers will not only house book collections but also provide a gathering place for young children to hear stories, for meetings to be held, and become classrooms for laptop computer training programs we are developing.

Our Media Centers are an outgrowth of the solar electricity infrastructure we have created at each of the MOH centers over the past eight years. Only 7% of Malawi has electricity. We are greatly encouraged by reports of higher test scores and improved school attendance as children stay after dark to read and study under Liberty Corner's solar-based lighting.

In addition to libraries and laptop training programs, in 2018 we will continue our agricultural initiatives to increase vegetable production to enrich the children's diets, through solar pumped drip irrigation. We are also expanding an exciting new program that will allow villagers to carry electricity home. Using our specially developed battery-in-a-box, they can plug one or more light fixtures they have installed in their homes into the box for power. When the battery wears down the box is then returned for recharging at a MOH center. Currently prototyping the program, we will expand utilization in 2018.

We are a hands-on development team. Studies have shown that long-term growth and sustainability only occur when humanitarian programs engage with, and operate under, local peoples. When the throngs of kids gather to watch our projects, we must not inadvertently communicate that "we foreigners are here en masse to solve your problems, because you cannot do it yourselves." There are too many failed development programs in Africa for this reason. We operate with a team of almost two dozen at-home volunteers conducting fabrication and assembly, packing, and preparing for our Malawi projects. The home team projects and planning are a massive undertaking, exceeding 90% of our annual activity, and facilitate the opportunity for many people within our church, as well as the greater community, to contribute their time and talents to create hope within some of the most vulnerable children on earth without traveling 8,000 miles! Therein lies the active expression of faith through love. Each year one or two of us spend three weeks in Malawi, in the role of Project Manager, leading a dozen Malawian volunteers conducting the on-ground activity. We see our mode of operation working and are encouraged, as increasingly our Malawian brothers grow in confidence and seek to continue our projects by themselves after we return home.

Respectfully submitted,  
Paul Sigmund  
Malawi Visions

# Stewardship Team

*Each of you should give what you have decided in your heart to give, not reluctantly or under compulsion, for God loves a cheerful giver. And God is able to bless you abundantly, so that in all things at all times, having all you need, you will abound in every good work.*

*2 Corinthians 9:7-8*

Thanks to each cheerful giver, Liberty Corner Presbyterian Church was able to express our faith in God by generously serving those in our community and our world. You were a part of serving the homeless, hungry and those starved for God's word in the greater Somerset Hills area and across the globe.

Our 2017 Financial Pledge Campaign, beginning late 2016, resulted in 180 pledges for a total of \$1,087,730, an average \$6,042 and a median of \$3,120. While concerning that the total number of pledges and pledged amount in 2017 were less than 2016, we are confident in God's faithfulness to us as we seek to fulfill his good works today and in the future.

The Stewardship Team would like to thank everyone who gave of their time as well as financial resources to the church in 2017. At year end, 102.5% of the dollar amount pledged for 2017 was received! We also thank our staff and volunteers who are sharing their spiritual gifts at Liberty Corner Presbyterian Church.

I appreciate and thank my colleagues who served on the Stewardship team in 2017 - including Don Mayer-Brown, Jane Kolarik, Gerry Nelson, Ellen O'Connell, Sharon Power, Pam Strickland, Dave Tancredi and Thomas Tancredi.

Respectfully submitted,  
David Small  
The Stewardship Team

# The People Team

The People Team worked to support the staff and Session during several significant staffing changes in 2017. When the People Team first met in February, their first action of business was to address the announcement that Executive Director Jane Kolarik was leaving this position in March. [Our thank you to Jane for her faithful services!] In the face of significant budgetary constraints, the People Team worked with the staff and Session to create and implement a short-term plan to reassign the numerous Executive Director responsibilities to existing staff and volunteers. The Executive Director position remains unfilled.

The People Team also provided advice and support during changes at TCC, specifically the departures of the Director, Assistant Director, and Payroll/Bookkeeper. Donna Greco resigned as TCC Director effective December 31, 2017 and is continuing to support the ministry on a part-time basis in a new role. We thank God for Donna's dedicated service in leading this ministry over the past five years! We welcome Elizabeth Seaman as Director of TCC effective January 1, 2018. These changes also included Sarah Dickerson leaving her part-time administrative position at LCPC to become the new Assistant Director of TCC and Lexie Blajsa adding TCC to her bookkeeping duties.

The Executive Director and Administrative Assistant vacancies at LCPC were taken into consideration along with the identified need for additional support for the Senior Pastor. To address this, Bill Stauffer joined the staff full-time, continuing as Director of Contemporary Worship and providing support to the Senior Pastor. Marie Wenslau joined paid staff as Administrative Assistant in August. The last significant staffing change of 2017 was the departure of the Senior Pastor Don Feuerbach. Currently, the People Team is supporting the Transition Team as they lead the church through the process of integrating and welcoming the Interim Senior Pastor, Peter Pendell.

The People Team would like to recognize and show our appreciation and thankfulness for LCPC's tireless and faithful staff and the many volunteers whose continuing efforts throughout 2017 spread the love of Jesus Christ throughout Somerset Hills and beyond!

Joe Assante, Facilities Manager  
Lexie Blajsa, Payroll & Bookkeeper  
Sarah Dickerson, Ministry Support  
Don Feuerbach, Senior Pastor  
Kevin Fox, Office Volunteer  
Donna Greco, TCC Director  
Anne Havrilla, Associate Pastor  
Sue Hayward, Volunteer Leader  
Steve Janssen, studentLIFE Pastor  
Grace Kang, Organist

Sharon Lawton, Everything Volunteer!  
Michelle Palladino, Bell Choir Director  
Michelle Richardson, Volunteer Financial Assistant  
Chuck Schneider, Covenant Choir Director  
Peggy Simpson, Volunteer Business Administrator  
Bill Stauffer, Contemporary Worship Director &  
Communications Associate  
Kelly Tancredi, Liberty Corner Kids Director  
Heather Tracy, Communications Manager  
Marie Wenslau, Administrative Assistant

AND the many unnamed but very much appreciated volunteers!

Respectfully submitted,  
2017 People Team

Aaron Hansz, Chair  
N. Janine Dickey  
Quilo Hasemann

Dennis Nau  
Beth Scheiderman

# Endowment Fund

The Endowment Fund (“the Fund”) exists to provide the financial means for service beyond what is possible within the limitations of the church operating budget. It is managed by the Endowment Team (“Team”) with the goal of providing an ongoing source of funds to serve special initiatives each year while ensuring that the Fund exists in perpetuity to serve future generations.

In addition to managing the investments of the Fund, the Team seeks opportunities that will make good use of the Fund and evaluates grant requests submitted by church members and staff. Over 65 grants totaling over one half million dollars have been approved since the Fund was established. These grants include ministries of Liberty Corner Presbyterian Church as well as other organizations that are making disciples and serving our neighbors. Thousands of people have been impacted by grants from the Fund. In the last few months of 2017, the Fund supported Hurricane Relief, provided for the capability of video announcements at worship services, and allowed additional youth to attend the fall retreat.

Designating LCPC in one’s estate plan ensures continued outreach within our church as well as to individuals and organizations throughout our community and the world. One example is a bequest by Janet McGahey for the Hearts For Honduras ministry that will generate income for the school in perpetuity. To get more information about how you can give, go to [www.libertycorner.org/give](http://www.libertycorner.org/give) and then click on the links in the Planned Giving section. Your bequest to LCPC will continue to support ministries that are changing lives and making disciples.

Respectfully submitted,  
Endowment Team  
Paul Bryan  
Gayle Canary  
David Frey

Peggy Simpson  
Glenn Taylor

# Planned Giving

The Planned Giving Team provides information on many ways to make a bequest or planned gift to the church. On the church website ([libertycorner.org/give](http://libertycorner.org/give)), there is a section that answers many questions about this area. Also, you may contact Glenn Taylor, Planned Giving Chair at [getaylor1@verizon.net](mailto:getaylor1@verizon.net) to assist you in making such a donation.

# Finance Team (Actual 2017)

LCPC was blessed to end the 2017 year with a small surplus, despite earlier projections of a significant loss. We thank God for these better than expected results from overall contributions, including TCC over budget contributions and significantly reduced staff expenses to achieve this result. It is important to note that no funds were allocated to the replacement reserve. If the normal amount had been allocated the results for the 2017 operating fund would have been an operating loss.

The 2017 budget for Church Offerings and other income was \$1,441,100. This was comprised of \$1,425,000 of envelope, plate and online giving and \$16,100 in Other Income. Actual offering income in 2017 was only \$12,000 below budget and this was more than offset by the increase in Other Income (including an additional \$20,000 voluntary contribution from The Children's Corner contribution to fixed costs) resulting in a \$11,509 surplus over Total Income budget.

Total LCPC expenses in 2017 were \$1,430,490 versus a budget of \$1,558,587. This net positive variance of almost \$128,000 was mainly due to lower Pastoral Services plus reduced Administrative and Other staff expenses.

- Total Staff Expenses were \$860,222 which is \$113,634 less than the 2017 budget. All staffing areas were below budget except for Worship Arts which was \$4,864 above budget. The main reason for spending below budget was not filing the vacant Executive Director position. Administrative staffing was \$78,628 favorable to budget. Other expenses were in line with budget.
- Program Expenses of \$54,900 were \$7,250 below the budget, with most areas favorable to budget, except studentLIFE, which was \$3,610 unfavorable. Program Expenses benefited from special gifts and grants which totaled \$17,836. Without these items the program area would have been unfavorable to budget.
- Building and Grounds expense of \$271,114 was modestly below budget. Communications was slightly below budget, while business office expenses were slightly unfavorable to budget.
- Benevolence of \$141,269 was nearly equal to the budget limit amount, as benevolence is ten percent (10%) of Church Offerings.

The various ministry and other program expenditures in the 2017 operating budget are separate from the significant spending in other LCPC sponsored missions such as Hearts For Honduras Sponsor a Student, Honduras Trip, Run/Walk/Cheer 5K, Malawi Mission, Christmas and Special Mission Offerings. In 2017, total mission giving from all sources was 26% of all contributions to LCPC both for Offering and giving designated to specific mission partners.

Overall, we had a favorable year, giving us hope to fulfill the Lord's work.

Serving on the 2017 Finance Team were Brenda Rediess-Hoosein, Fred Luthy, Larry Bream, David Noyes, Ward Scheiderman, Rich Lawton (Secretary), Jane Kolarik and Silvio Verdile.

Respectively submitted on behalf of the Finance Team,

David F. Noyes, Chair

Silvio Verdile, Treasurer

Unaudited

- continued

# Statement of Financial Position

	Balance as of 1/1/17	Balance as of 12/31/17	Year to Date Change
<b>Assets:</b>			
<b>Bank Accounts</b>			
TD Bank - Checking	317,786.35	289,400.09	(28,386.26)
MSB GH Escrow Checking	5,289.75	4,325.67	(964.08)
Millington Opportunity Savings	196,329.94	248,294.63	51,964.69
TD Small Business MMKT Plus	84,138.26	84,559.91	421.65
Bank Accounts	603,544.30	626,580.30	23,036.00
<b>Long Term Investments</b>			
Cemetery Trust-Wells Fargo	34,832.88	34,843.33	10.45
Endowment Fund - Vanguard	1,900,186.56	2,173,378.12	273,191.56
Honduras - Vanguard	253,306.16	255,359.65	2,053.49
Building Fund - Schwab	1,574,678.78	1,494,940.49	(79,738.29)
Operating CD - Roselle	56,665.13	57,265.23	600.10
Replacement Reserve CD - Roselle	106,245.59	107,036.92	791.33
Long Term Investments	3,925,915.10	4,122,823.74	196,908.64
<b>Fixed Assets</b>			
Church Plant	10,032,427.59	10,032,427.59	0.00
86 Childs Rd. Manse	872,428.35	872,428.35	0.00
483 Lyons Rd Manse	249,223.80	249,223.80	0.00
511 Lyons Road Property	0.00	39,541.98	39,541.98
Fixed Assets	11,154,079.74	11,193,621.72	39,541.98
<b>Receivables</b>			
TCC Receivable	41,349.45	12,104.24	(29,245.21)
General Receivables	1,150.00	30,258.00	29,108.00
Investment Funds Rec	20,300.00	19,908.00	(392.00)
Receivables	62,799.45	62,270.24	(529.21)
<b>Prepaid</b>			
Prepaid expenses	26,645.28	21,725.51	(4,919.77)
<b>Total Assets:</b>	<b>15,772,983.87</b>	<b>16,027,021.51</b>	<b>254,037.64</b>

Unaudited

- continued

# Statement of Financial Position

	Balance as of 1/1/17	Balance as of 12/31/17	Year to Date Change
<b>Liabilities:</b>			
<b>Employer Liabilities</b>			
2017 Choice Care	0.00	2028.91	2,028.91
2016 Choice Care	5,254.51	0.00	(5,254.51)
Employer Liabilities	5,254.51	2028.91	(3,225.60)
<b>Fund Liabilities</b>			
General Reserve	1,273.25	6,668.71	5,395.46
Payables	13,275.29	15,061.36	1,786.07
Prepaid Pledges	1,700.00	51,300.00	49,600.00
TCC Prepaid Registration	105,000.00	105,000.00	0.00
TCC Deductible Escrow	6,903.25	8,565.89	1,662.64
Fund Liabilities	128,151.79	186,595.96	58,444.17
<b>Pastoral Liabilities</b>			
Feuerbach Continuing Ed. '15	183.84	0.00	(183.84)
Feuerbach Continuing Ed. 2016	1,693.00	0.00	(1,693.00)
Feuerbach Continuing Ed. 2017	0.00	0.00	0.00
Havrilla Continuing Ed. '15	1,800.00	1,800.00	0.00
Havrilla Continuing Ed. 2016	1,800.00	1,800.00	0.00
Havrilla Continuing Ed. 2017	0.00	1,366.32	1,366.32
Havrilla Continuing Ed. '14	835.01	0.00	(835.01)
Janssen Continuing Ed. '14	966.03	0.00	(966.03)
Janssen Continuing Ed. '15	943.69	943.69	0.00
Janssen Continuing Ed. 2016	1,200.00	1,200.00	0.00
Janssen Continuing Ed. 2017	0.00	971.26	971.26
Pastoral Liabilities	9,421.57	8,081.27	(1,340.30)
<b>Total Liabilities:</b>	<b>142,827.87</b>	<b>196,706.14</b>	<b>53,878.27</b>
Net Assets:			
<b>Congregational Equity</b>			
Congregational Equity	11,154,571.86	11,194,113.84	39,541.98
<b>Designated Gifts</b>			
Unrestricted	904,192.02	821,769.47	(82,422.55)
Temporarily Restricted	3,544,276.74	3,784,206.23	239,929.49
Permanently Restricted	27,115.38	30,225.83	3,110.45
Total for Designated Gifts	4,475,584.14	4,636,201.53	160,617.39
Current Period Changes	0.00	0.00	0.00
<b>Total Net Assets:</b>	<b>15,630,156.00</b>	<b>15,830,315.37</b>	<b>200,159.37</b>
<b>Total Liabilities &amp; Net Assets</b>	<b>15,772,983.87</b>	<b>16,027,021.51</b>	<b>254,037.64</b>

Unaudited

# Statement of Activities

	Year to Date Actual	Year to Date Budget	Year to Date Last Year
<b>Income:</b>			
<b>Church Income</b>			
<b>Offerings</b>			
Envelopes	1,206,375.78	1,281,201.00	1,287,076.58
Plate	26,616.82	23,295.00	26,770.00
Online Giving	183,510.00	123,640.00	184,283.30
Online Giving Fees	(3,813.09)	(3,136.00)	(3,944.28)
Offerings	1,412,689.51	1,425,000.00	1,494,185.60
<b>Other Income</b>			
Facilities Usage Donations	500.00	500.00	450.00
Interest Income	1,919.85	600.00	1,719.15
TCC Special	37,500.00	15,000.00	12,000.00
Other Income	39,919.85	16,100.00	14,169.15
Church Income	1,452,609.36	1,441,100.00	1,508,354.75
<b>Total Income</b>	<b>1,452,609.36</b>	<b>1,441,100.00</b>	<b>1,508,354.75</b>
<b>Expense:</b>			
<b>Staff Expense</b>			
<b>Pastoral Services</b>			
Ministers Salaries	274,633.63	284,194.00	291,966.24
Guest Pastors	1,650.00	1,000.00	300.00
Utility Allowances	9,339.38	8,500.00	9,266.45
Minister Exp-Senior Pastor	1,877.65	3,000.00	2,763.06
Minister Exp-Associate Pastor	1,422.77	3,000.00	1,748.12
Minister Exp-studentLIFE Pastor	579.14	1,000.00	914.23
Continuing Ed.-Senior Pastor	0.00	2,000.00	1,920.00
Continuing Ed-Associate Pastor	1,800.00	1,800.00	1,800.00
Continuing Ed.-studentLIFE Pastor	1,500.00	1,500.00	1,500.00
Choice Care - Pastors	6,212.00	6,000.00	7,014.00
Med/Pension Premiums	58,516.01	62,680.00	63,814.42
Annuity Payments	8,865.73	10,000.00	10,000.00
Pastoral Services	366,396.31	384,674.00	393,006.52
<b>Liberty Corner Kids Staffing</b>			
LCK Salaries	76,260.01	73,231.00	73,301.81
Nursery Salaries	5,922.01	10,000.00	8,404.11
LCK FICA	5,061.12	6,362.00	5,020.16
Exp Allow Director LCK	69.23	850.00	163.34
Study Allow - Dir LCKids	0.00	1,500.00	0.00
Liberty Corner Kids Staffing	87,312.37	91,943.00	86,889.42

Unaudited

- continued



# Statement of Activities

	Year to Date Actual	Year to Date Budget	Year to Date Last Year
<b>Worship Arts Staffing</b>			
Worship Arts Salaries	100,034.70	101,040.00	68,698.01
Section Leaders	13,675.00	10,850.00	14,780.00
Section Leaders - Contemporary	21,150.00	17,750.00	13,000.00
Worship Arts FICA	8,061.06	7,730.00	5,238.18
Study Allowance - Director WA	1,049.01	1,000.00	0.00
Exp Allow Director WA	613.88	500.00	0.00
Exp. Allow Choir Director	0.00	100.00	0.00
Audiovisual Staffing	9,000.00	9,750.00	12,750.00
Restricted Gift - WA	0.00	0.00	0.00
Worship Arts Staffing	153,583.65	148,720.00	114,466.19
<b>Administrative Staffing</b>			
Graphic Designer	47,396.00	38,151.00	39,090.14
Admin Salaries - Non Exempt	57,559.56	84,713.00	76,287.19
Admin Salaries - Exempt	22,716.35	75,000.00	75,311.71
Administrative FICA	9,360.71	15,187.00	13,861.48
Study Allow - Exec Director	0.00	1,500.00	885.00
Exp Allowance Communication Manager	0.00	100.00	31.27
Exp Allowance Graphic Designer	40.18	100.00	0.00
Exp Allowance Business Admin	0.00	100.00	0.00
Exp Allow Executive Director	0.00	850.00	339.68
Administrative Staffing	137,072.80	215,701.00	205,806.47
<b>Facilities Staffing</b>			
Facilities Salaries-Exempt	64,573.17	64,500.00	64,516.32
Facilities Salaries Non-Exempt	1,395.00	1,500.00	1,430.91
Facilities FICA	3,930.95	5,061.00	3,957.21
Exp Allowance Facilities Mgr	0.00	100.00	92.50
Facilities Staffing	69,899.12	71,161.00	69,996.94
<b>Staffing Costs</b>			
Staff Development	0.00	600.00	0.00
New Hire Expense	81.00	300.00	221.01
Intern	0.00	0.00	0.00
Choice Care - Lay Staff	5,344.04	6,000.00	5,707.02
Payroll Expense	1,828.78	3,000.00	2,575.48
ECO Medical Insurance	19,347.46	26,480.00	21,246.59
ECO Basic Life/AD&D	2,271.93	1,256.00	189.93
Lay Staff Pension	13,129.42	12,810.00	12,993.54
Personnel Discretionary	667.50	7,000.00	1,614.69
ECO Benefit support fee	1,892.73	2,495.00	2,172.66
ECO Disability	1,395.17	1,716.00	1,531.95
Staffing Costs	45,958.03	61,657.00	48,252.87
Staff Expense	860,222.28	973,856.00	918,418.41

Unaudited

- continued

# Statement of Activities

	Year to Date Actual	Year to Date Budget	Year to Date Last Year
<b>Program Expense</b>			
<b>Adult Spiritual Formation</b>			
Spiritual Formation Materials	869.74	1,000.00	721.97
Men's Ministries	(31.03)	200.00	(135.11)
Devotionals	279.10	300.00	280.06
Leadership Training & Material	12.37	250.00	102.64
Retreat	0.00	0.00	0.00
Women's Bible Study	932.76	500.00	89.36
Adult Spiritual Formation	2,062.94	2,250.00	1,058.92
<b>Outreach Ministries</b>			
Hospitality	3,178.74	5,100.00	4,638.00
Shepherd's Pantry	119.99	200.00	0.00
Fellowship/Sp Events	(615.04)	350.00	417.01
Outreach Ministries	2,683.69	5,650.00	5,055.01
<b>Liberty Corner Kids</b>			
Leadership Training & Develop	38.13	100.00	15.98
Curriculum	3,611.08	3,800.00	1,266.35
Supplies	314.50	1,200.00	1,251.00
Special Programs	3,568.62	2,000.00	1,959.18
Family Ministries	199.68	500.00	184.73
The Corner	106.62	300.00	312.81
Restricted Gift - LCK	(4,401.33)	0.00	(750.00)
Sports Camp	2,863.08	0.00	0.00
Liberty Corner Kids	6,300.38	7,900.00	4,240.05
<b>studentLIFE</b>			
Sr High Programs-Pulse	4,562.22	3,500.00	3,535.21
Sr High Education-Pulse	324.76	500.00	409.54
Sr High Retreats-Pulse	9,108.29	4,000.00	10,859.22
Jr High Programs- Elevate	909.80	2,500.00	1,310.07
Jr High Education- Elevate	318.03	500.00	303.81
Jr High Retreats- Elevate	(58.28)	1,000.00	181.03
Confirmation-Seekers	1,953.19	3,000.00	2,526.33
Sr. High Camps	15,292.21	2,000.00	9,508.84
Jr. High Camps	4,604.83	2,450.00	2,428.53
Advisor Training & Dev.	0.00	1,500.00	1,000.20
Fundraising/Auction	0.00	0.00	(5,685.36)
Restricted Gift - Youth	(12,500.00)	0.00	(3,600.00)
Youth - Vending Machine	44.74	0.00	(48.50)
studentLIFE	24,559.79	20,950.00	22,728.92

Unaudited

- continued

# Statement of Activities

	Year to Date Actual	Year to Date Budget	Year to Date Last Year
<b>Program Expense (continued)</b>			
<b>Worship Arts Ministries</b>			
Music & Supplies - Traditional	454.00	1,200.00	361.99
Choir Robe Maint	351.75	100.00	0.00
Piano/Organ/Handbells Maint	440.00	700.00	835.00
Special Music	4,625.00	4,000.00	5,428.75
Relief Organist	300.00	800.00	400.00
Equipment - Music	47.97	400.00	0.00
Leader Training & Development	0.00	300.00	0.00
Music & Supplies -Contemporary	2,368.80	2,000.00	2,333.81
Media Supplies	1,025.65	1,500.00	1,393.39
Instrument Maint-Contemporary	248.85	500.00	353.90
Special Music-Contemporary	0.00	0.00	0.00
Equipment-Contemporary	1,788.16	1,700.00	1,028.39
Leader Train & Devel-Contemp	1,451.08	2,000.00	0.00
Special Music Camp	0.00	0.00	0.00
Drama and Dance	0.00	0.00	0.00
Worship Supplies	1,781.38	1,000.00	744.56
Flowers - Sanctuary/Cont.	279.40	150.00	194.54
Funeral Expense	(300.00)	250.00	(220.00)
Communion Supplies	356.72	1,200.00	790.26
Restricted Gift - Worship Arts	(200.00)	0.00	(1,000.00)
Worship Arts Ministries	15,018.76	17,800.00	12,644.59
<b>Care Giving Ministries</b>			
Stephen Ministry	2,362.73	3,900.00	3,664.37
Deacon Expense	979.59	1,250.00	459.42
Support Ministry	236.96	200.00	0.00
Restricted Gift - Stephen Min	(735.00)	0.00	(590.00)
Care Giving Ministries	2,844.28	5,350.00	3,533.79
<b>Leadership</b>			
Session Discretion	929.36	1,000.00	2,024.22
Session Retreat	379.96	750.00	581.94
Leadership Training & Develop.	121.09	500.00	208.13
Leadership	1,430.41	2,250.00	2,814.29
Program Expense	54,900.25	62,150.00	52,075.57

# Statement of Activities

	Year to Date Actual	Year to Date Budget	Year to Date Last Year
<b>Other Expense</b>			
<b>Business Office</b>			
Office Supplies	1,436.71	2,000.00	2,053.40
Office Equipment Expense	1,700.24	1,200.00	1,030.09
Office Maintenance Contracts	24,749.17	24,300.00	23,938.65
Postage	2,966.94	3,500.00	3,555.67
Telephone	3,501.92	3,400.00	3,721.10
Financial Svcs Exp	1,048.44	200.00	(367.30)
Computer Hardware/Software	3,911.77	4,000.00	4,705.44
Computer/Web (Services)	24,599.60	24,000.00	24,800.00
Copier Paper	3,091.73	4,000.00	3,366.35
Business Office	67,006.52	66,600.00	66,803.40
<b>Communications</b>			
Mailings	5,824.57	4,500.00	4,500.00
Website	812.95	650.00	764.76
Promotions	497.29	500.00	388.00
Print Materials	1,425.85	2,500.00	1,962.81
Advertising	10,667.47	10,750.00	11,297.60
Magazine	1,458.00	5,000.00	1,399.91
Communications	20,686.13	23,900.00	20,313.08
<b>Buildings and Grounds</b>			
Electric	33,853.39	36,000.00	34,121.96
Gas	23,453.77	23,000.00	20,205.65
Other Utilities	19,922.15	18,000.00	18,834.13
Insurance, Church	37,631.90	39,271.00	45,004.14
Kitchen Supplies	0.00	100.00	80.42
Annual Maintenance Contracts	34,577.53	37,500.00	47,083.76
Equipment Maintenance Exp.	288.52	400.00	445.06
Supplies	9,925.71	9,000.00	11,010.68
Equipment	1,740.59	1,800.00	1,249.93
Custodial Services	57,881.75	57,000.00	56,011.36
Custodial Services-Set Ups	4,200.00	0.00	4,012.00
Church Van Expense	23.00	0.00	499.00
Buildings-interior, routine	127.73	600.00	549.00
Furnish, fixtures & electronics	942.14	560.00	88.41
Snow Removal	23,380.19	23,000.00	18,359.80
Manse Maintenance	896.83	6,500.00	6,745.12
Manse Annual Maintenance	11,017.03	8,000.00	0.00
Bldgs-interior repair & maint.	6,207.46	8,000.00	7,571.26
Bldgs-exterior repair & maint.	1,477.40	1,500.00	1,434.25
Landscaping	2,994.24	3,000.00	2,261.81
Grounds-exterior repair&maint.	572.98	1,500.00	1,689.00
Info Tech-computers, etc.	0.00	600.00	1,004.00
Buildings and Grounds	271,114.31	275,331.00	278,260.74

Unaudited

- continued

# Statement of Activities

	Year to Date Actual	Year to Date Budget	Year to Date Last Year
<b>Other Expense (continued)</b>			
<b>Capital/Debt Reserves</b>			
Replacement Reserve	0.00	0.00	85,000.00
Other Expense	358,806.96	365,831.00	450,377.22
<b>Miscellaneous Expense</b>			
<b>Benevolence</b>			
Giving	141,268.95	142,500.00	222,625.00
<b>Miscellaneous</b>			
ECO fee	15,291.97	14,250.00	14,794.54
Miscellaneous Expense	156,560.92	156,750.00	237,419.54
<b>Total Expense</b>	<b>1,430,490.41</b>	<b>1,558,587.00</b>	<b>1,658,290.74</b>
<b>Income - Expense</b>	<b>22,118.95</b>	<b>(117,487.00)</b>	<b>(149,935.99)</b>

Unaudited

# Dedicated Accounts

	Beginning 1/1/17	Year to Date Receipts	Year to Date Expenses	Current Balance
<b>Dedicated Accounts - Church</b>				
Replacement Reserve Fund	547,180.55	5,067.13	58,244.97	494,002.71
Operating Fund surplus/(deficit)	(175,357.66)	22,118.95	0.00	(153,238.71)
Cemetery Fund	27,115.38	3,260.45	150.00	30,225.83
Endowment Fund	1,900,186.56	314,281.56	41,090.00	2,173,378.12
Memorial Fund	9,416.72	49,969.61	50,168.82	9,217.51
Stephen Ministry Counseling	4,205.00	13,000.00	10,285.00	6,920.00
Depression Workshop Fund	8,637.66	607.00	2,100.00	7,144.66
Restricted Gifts	105,053.89	43,205.00	68,919.28	79,339.61
Fund for Memorial Garden	5,087.23	0.00	0.00	5,087.23
Disaffiliation Reserve	102,000.00	0.00	34,000.00	68,000.00
Building Fund	1,529,619.57	22,817.99	30,166.57	1,522,270.99
Malawi Misison / Trip	34,525.58	39,474.90	37,033.32	36,967.16
Deacon's Mission	40,887.91	44,599.00	36,262.36	49,224.55
Share Mission Funds	10,653.40	7,681.20	17,774.53	560.07
Mission Benevolence Giving	18,841.72	152,712.00	149,007.98	22,545.74
Hearts for Honduras School	202,700.92	66,641.50	98,757.71	170,584.71
Honduras Trip	13,184.73	48,673.47	41,174.90	20,683.30
Christmas Mission Offering	0.00	20,611.04	20,611.04	0.00
Pulse H.S. Mission Offering	147.00	49.00	147.00	49.00
Elevate Mission Offering	0.00	167.00	167.00	0.00
Children's Mission Offering	0.00	1,419.86	1,419.86	0.00
Special PIM Mission	91,497.98	6,104.50	4,363.43	93,239.05
Run/Walk/Cheer Mission	0.00	15,292.46	15,292.46	0.00
Special Mission Offering	0.00	36,482.00	36,482.00	0.00
<b>Dedicated Accounts - Church</b>	<b>4,475,584.14</b>	<b>914,235.62</b>	<b>753,618.23</b>	<b>4,636,201.53</b>
<b>Total for selected ded. accounts</b>	<b>4,475,584.14</b>	<b>914,235.62</b>	<b>753,618.23</b>	<b>4,636,201.53</b>

Unaudited

# TCC Statement of Financial Position

	Balance as of 8/1/16	Balance as of 7/31/17	Year to Date Change
<b>ASSETS</b>			
<b>Current Assets</b>			
Petty Cash	255.05	158.05	(97.00)
Opportunity Savings Acct.	6,201.30	6,434.56	233.26
Checking EFTs - MSB	3,905.86	4,376.86	471.00
MSB Super NOW Checking	77,266.97	112,180.04	34,913.07
Current Assets	87,629.18	123,149.51	35,520.33
<b>Other Assets</b>			
General - Receivable	1,021.00	313.00	(708.00)
LCPC-Prepaid Tuition Held	105,000.00	105,000.00	0.00
LCPC-Deductible Escrow Held	11,504.14	14,186.87	2,682.73
Other Assets	117,525.14	119,499.87	1,974.73
<b>Total Assets:</b>	<b>205,154.32</b>	<b>242,649.38</b>	<b>37,495.06</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Medical Withholding	(1,007.44)	(447.12)	560.32
Dental Withholding	(414.38)	(396.40)	17.98
Pre Tax Withholding	162.83	88.84	(73.99)
Post Tax Withholding	178.04	65.59	(112.45)
Vision Withholding	(50.16)	(87.75)	(37.59)
FICA Payable	(39.91)	0.00	39.91
Current Liabilities	(1,171.02)	(776.84)	394.18
<b>Other Liabilities</b>			
Parent Activities	173.02	627.02	454.00
Billed But Not Collected	1,021.00	313.00	(708.00)
<b>Total Liabilities:</b>	<b>23.00</b>	<b>163.18</b>	<b>140.18</b>
<b>EQUITY</b>			
Day Care Equity	265,832.15	205,131.32	(60,700.83)
Current Period Changes	(60,700.83)	37,354.88	98,055.71
<b>Total Equity:</b>	<b>205,131.32</b>	<b>242,486.20</b>	<b>37,354.88</b>
<b>Total Liabilities &amp; Equity</b>	<b>205,154.32</b>	<b>242,649.38</b>	<b>37,495.06</b>

Unaudited

# TCC Statement of Activities

	Year to Date Actual	Year to Date Budget	Year to Date Last Year
<b>Income:</b>			
<b>Administrative</b>			
<b>Tuition</b>			
Tuition Day Care	1,149,356.90	1,178,447.00	1,008,257.49
Extended Care Tuition	22,250.00	21,700.00	19,691.25
Summer Tuition	57,017.78	40,000.00	35,188.60
Spanish Enrichment	0.00	2,100.00	1,875.00
Other Tuition Income	0.00	0.00	2,028.00
Tuition	1,228,624.68	1,242,247.00	1,067,040.34
<b>Registration Fee</b>			
Registration Fee	8,520.00	10,500.00	9,749.00
Registration - Summer	1,525.00	1,200.00	1,080.00
Return Check Fee	0.00	0.00	0.00
Late Tuition Fee	25.00	0.00	0.00
Contract Change Fee	85.00	60.00	60.00
Registration Fee	10,155.00	11,760.00	10,889.00
<b>Student Fees</b>			
Field Trip Fee	9,367.00	7,200.00	6,655.00
Late Pick up Fee	110.00	850.00	602.50
Key Fob Fee	60.00	40.00	60.00
Early Drop Off	0.00	50.00	30.00
Student Fees	9,537.00	8,140.00	7,347.50
<b>Miscellaneous</b>			
Vendor Facility Usage	1,709.08	2,000.00	1,715.16
Interest Checking	89.64	300.00	267.46
Interest Saving	18.26	40.00	6.41
Miscellaneous - Income	38.14	0.00	1.48
Miscellaneous	1,855.12	2,340.00	1,990.51
<b>Total Income</b>	<b>1,250,171.80</b>	<b>1,264,487.00</b>	<b>1,087,267.35</b>
<b>Expense:</b>			
<b>Administrative</b>			
<b>Salary Expense</b>			
Administrative Salaried Exempt	107,055.01	110,065.00	102,747.76
Staff Hourly Non Exempt	735,731.99	759,000.00	705,344.21
Substitute Hourly Non Exempt	31,230.00	33,000.00	27,205.51
Stipend	3,550.00	5,350.00	3,050.00
Staff Bonus	0.00	7,500.00	6,450.00
Employer Payroll Tax	66,582.98	71,000.00	64,074.22
Salary Expense	944,149.98	985,915.00	908,871.70

**Unaudited  
-continued**



# TCC Statement of Activities

	Year to Date Actual	Year to Date Budget	Year to Date Last Year
<b>Expense:</b>			
<b>Administrative</b>			
Benefit Expense			
Medical Insurance	105,257.44	110,000.00	108,182.72
Choice Strategies	7,901.73	16,000.00	13,537.40
Life Insurance	1,928.75	2,900.00	2,109.03
403B Retirement Plan	22,341.70	18,500.00	16,131.62
Workmen's Compensation	7,011.09	12,000.00	7,226.08
Short Term Disability	1,251.64	1,400.00	1,367.09
Long Term Disability	2,350.43	2,670.00	2,567.22
Benefit Expense	148,042.78	163,470.00	151,121.16
<b>Administrative Expense</b>			
Phone & Internet	1,472.50	1,240.00	1,012.50
Advertising	3,212.42	3,000.00	2,067.67
Postage	106.51	200.00	62.21
Printing & Reproduction	511.55	500.00	425.57
State Licensing Fees	530.00	400.00	30.00
Staff Subscriptions	0.00	50.00	0.00
Annual Renewal Fees	419.50	700.00	699.00
School Insurance	795.64	900.00	795.64
Total Administrative Expenses	7,048.12	6,990.00	5,092.59
<b>Professional Development</b>			
Staff Development	450.00	1,947.00	0.00
Study Expense	40.00	900.00	0.00
Director's Expense	35.00	600.00	35.00
Total Professional Development Expense	525.00	3,447.00	35.00
<b>Professional Services</b>			
Payroll Service	1,977.76	4,000.00	3,462.77
Legal	0.00	500.00	94.25
IT	600.00	700.00	660.00
FACTS Mgmt	5,724.00	6,000.00	966.00
Small Church Admin Fee	5,000.94	5,460.00	5,240.00
Continuation of Coverage Fee	78.96	100.00	84.00
Total Professional Services Expense	13,381.66	16,760.00	10,507.02

**Unaudited  
-continued**

# TCC Statement of Activities

	Year to Date Actual	Year to Date Budget	Year to Date Last Year
<b>Expense:</b>			
<b>Classroom Supplies</b>			
Bulk Order Supplies	395.95	700.00	207.73
Infant Supplies	454.61	500.00	136.49
Waddles Supplies	500.00	500.00	84.42
Early Preschool 1	404.98	600.00	368.92
Early Preschool 2	183.48	600.00	600.00
Full Day Preschool (3)	599.85	600.00	582.13
Full Day Pre K (4)	600.00	600.00	600.00
Full Day Pre K (4)	585.45	600.00	600.00
Half Day Nursery (3/4)	600.00	600.00	573.53
Full Day Preschool (3)	600.00	600.00	600.00
Kindergarten Prep	407.48	600.00	424.00
SAC K-2	577.52	600.00	489.97
SAC 3-5	403.42	450.00	207.79
Summer SAC	140.58	300.00	0.00
Summer Nurseries	0.00	125.00	0.00
Bible Class	55.43	225.00	228.58
Music Class	215.83	225.00	48.69
Multiclass Supplies	2,059.38	2,700.00	1,319.66
Total Classroom Supplies	8,783.96	11,125.00	7,071.91
<b>Education Resources</b>			
Curriculum	51.94	600.00	182.48
Educational Programs	36.91	600.00	0.00
Total Education Resources Expense	88.85	1,200.00	182.48
<b>Other Supplies</b>			
Snacks	6,739.74	7,400.00	5,091.81
Paper Supplies	1,227.48	2,000.00	1,295.90
Health Supplies	1,697.16	2,500.00	1,573.86
Special Events	2,842.33	2,600.00	1,739.50
Equipment	779.38	1,700.00	1,440.35
Office Supplies	1,202.64	1,370.00	854.68
Computer Expense	805.43	2,000.00	1,060.54
Other Supplies	15,294.16	19,570.00	13,056.64
<b>Maintenance Expense</b>			
Equipment Repairs	0.00	1,400.00	0.00
Building Maintenance & Repairs	6,422.55	7,000.00	553.00
Custodial Cleaning	20,126.96	20,600.00	16,202.63
Facility Usage Fee	40,750.00	20,750.00	25,000.00
Maintenance Expense	67,299.51	49,750.00	41,755.63
<b>Other Expenses</b>			
<b>Miscellaneous Expense</b>			
Field Trips	8,192.90	5,800.00	6,102.00
Sports Camp	0.00	210.00	290.00
Transportation	0.00	100.00	0.00
Bank Service Charges	10.00	0.00	10.00
Miscellaneous	0.00	150.00	0.00
Miscellaneous Expense	8,202.90	6,260.00	6,402.00
<b>Total Expense</b>	<b>1,212,816.92</b>	<b>1,264,487.00</b>	<b>1,144,096.13</b>
<b>Income - Expense</b>	<b>37,354.88</b>	<b>0.00</b>	<b>-56,828.78</b>

Unaudited

# LCPC 2018 Budget

The 2018 budget adopted by the LCPC Session reflects a deficit of a little more than \$40,000. The major drivers of the 2018 budget are a slight decrease in projected Offerings, a commitment to continue Benevolence expenditures at a tithe -- 10% -- of Offerings as was the case in 2017, a reduction in Pastoral Services expenses compared to 2017 actual expenses due to the vacancy of the Senior Pastor position and its replacement with a part-time interim pastor, and allocation of \$60,000 to the Replacement Reserve compared to no allocation in 2017. Except for a few modest increases to reflect the assignment of additional responsibilities, salaries have been maintained at their 2017 levels.

Total Church Operating Income (Offerings plus Other Income) of \$1,397,250, a projected decrease of approximately 4% compared to 2017 actual income of \$1,452,609, continuing the trend of recent years.

Total Staff Expense is projected to decrease to \$787,971 approximately 8.5% below the actual 2017 expense of \$860,222, primarily due to the salary and other expenses not incurred due to the Senior Pastor vacancy.

Total Program Expense is projected to increase to \$71,991, an increase of approximately 31% over the actual expense of \$54,900 in 2017, reflecting increases in expenses in most program areas, including Spiritual Formation, Liberty Corner Kids, studentLIFE, Worship Arts Ministries, and Care Giving Ministries.

Business Office Expense and Communications Expense at \$63,350 and \$21,000 respectively are both projected to be essentially unchanged compared to 2017 actual expenses.

Buildings and Grounds Expenses are projected to increase approximately 3% to \$279,431 due largely to nominal increases in expenses for electricity, insurance, and maintenance contracts.

Replacement Reserve is budgeted at \$60,000, an increase from zero in 2017, reflecting the estimated needs for replacing essential equipment like air conditioning and heating units.

Benevolence is budgeted at \$137,500, a tithe -- 10% -- of LCPC Offerings.

Miscellaneous Expense of \$14,232 is the estimated ECO Fee which is about \$1,000 less than 2017.

Bottom Line: A projected deficit of approximately \$40,000 is projected. The Session, Trustees, Staff, and all who expend money on behalf of LCPC are mindful of the need to carefully manage expenses, reducing expenditures wherever possible. The Session, with the assistance of the Finance and Stewardship Teams, is committed to carefully managing LCPC finances and encourages all LCPC leaders and those in our faith community to prayerfully consider their support -- with time, talent, and treasure -- of LCPC and its ministries.

Respectfully submitted,  
Gerry Nelson  
for the Session

- continued

# LCPC 2018 Budget

	2017 Actual	2017 Budget	2018 Budget
<b>Income:</b>			
<b>Offerings</b>			
Envelopes	1,206,376	1,281,201	1,234,950
Plate	26,617	23,295	23,222
Online Giving	183,510	123,640	119,807
Online Giving Fees	(3,813)	(3,136)	(2,979)
<b>Offerings</b>	<b>\$ 1,412,690</b>	<b>\$ 1,425,000</b>	<b>\$ 1,375,000</b>
<b>Other Income</b>			
Facilities Usage Donations	500	500	500
Interest Income	1,920	600	750
TCC Special	37,500	15,000	21,000
<b>Other Income</b>	<b>\$ 39,920</b>	<b>\$ 16,100</b>	<b>\$ 22,250</b>
<b>Total Operating Church Income</b>	<b>\$ 1,452,609</b>	<b>\$ 1,441,100</b>	<b>\$ 1,397,250</b>

## Expense:

### Staff Expense

#### Pastoral Services

Ministers Salaries	274,634	284,194	221,276
Guest Pastors	1,650	1,000	1,200
Utility Allowances	9,339	8,500	6,000
Minister Exp-Senior Pastor	1,878	3,000	2,500
Minister Exp-Associate Pastor	1,423	3,000	3,000
Minister Exp-studentLIFE Pastor	579	1,000	1,000
Study Allow-Senior Pastor	0	2,000	0
Study Allow-Associate Pastor	1,800	1,800	1,800
Study Allow-studentLIFE Pastor	1,500	1,500	1,500
Choice Care - Pastors	6,212	6,000	4,000
Med/Health/Pension	58,516	62,680	35,725
Annuity Payments	8,866	10,000	0
<b>Total Pastoral Services</b>	<b>\$ 366,396</b>	<b>\$ 384,674</b>	<b>\$ 278,001</b>

- continued

# LCPC 2018 Budget

	2017 Actual	2017 Budget	2018 Budget
<b>Staff Expense (continued)</b>			
<b>Liberty Corner Kids Staffing</b>			
LCK Salaries	76,260	73,231	80,781
Nursery Salaries	5,922	10,000	8,000
LCK FICA	5,061	6,362	6,791
Exp Allow Director LCK	69	850	850
Study Allow - Dir LCKids	0	1,500	1,500
<b>Total Liberty Corner Kids Staffing</b>	<b>\$ 87,312</b>	<b>\$ 91,943</b>	<b>\$ 97,922</b>
<b>Worship Arts Staffing</b>			
Worship Arts Salaries	100,035	101,040	101,040
Section Leaders (Traditional)	13,675	10,850	13,000
Section Leaders - Contemporary	21,150	17,750	19,000
Worship Arts FICA	8,061	7,730	7,738
Study Allowance - Director WA	1,049	1,000	1,000
Exp Allow Director WA	614	500	250
Exp. Allow Choir Director	0	100	50
Audiovisual Staffing (Contemporary)	9,000	9,750	8,000
<b>Total Worship Arts Staffing</b>	<b>\$ 153,584</b>	<b>\$ 148,720</b>	<b>\$ 150,078</b>
<b>Administrative Staffing</b>			
Communications	47,396	38,151	63,093
Admin Salaries - Non Exempt	57,560	84,713	66,316
Admin Salaries - Exempt	22,716	75,000	0
Administrative FICA	9,361	15,187	9,916
Study Allow - Exec Director	0	1,500	0
Exp Allowance Communication Manager	0	100	50
Exp Allowance Graphic Designer	40	100	0
Exp Allowance Business Admin	0	100	0
Exp Allow Executive Director	0	850	0
Communications Manager - Travel	0	0	2,000
<b>Total Administrative Staffing</b>	<b>\$ 137,072</b>	<b>\$ 215,701</b>	<b>\$ 141,375</b>
<b>Facilities Staffing</b>			
Facilities Salaries-Exempt	64,573	64,500	64,500
Facilities Salaries Non-Exempt	1,395	1,500	1,500
Facilities FICA	3,931	5,061	5,061
Exp Allowance Facilities Mgr	0	100	100
<b>Total Facilities Staffing</b>	<b>\$ 69,899</b>	<b>\$ 71,161</b>	<b>\$ 71,161</b>

- continued

# LCPC 2018 Budget

	2017 Actual	2017 Budget	2018 Budget
<b>Staffing Costs</b>			
Staff Development	0	600	200
New Hire Expense	81	300	220
Choice Care - Lay Staff	5,344	6,000	5,000
Payroll Expense	1,829	3,000	3,000
ECO Medical Insurance	19,347	26,480	21,853
ECO Basic Life/AD&D	2,272	1,256	788
Lay Staff Pension	13,129	12,810	13,531
Personnel Discretionary	667	7,000	1,000
ECO Benefit support fee	1,893	2,495	2,495
ECO Disability	1,397	1,716	1,347
<b>Total Staffing Costs</b>	<b>\$ 45,958</b>	<b>\$ 61,657</b>	<b>\$ 49,434</b>
<b>Total Staff Expense</b>	<b>\$ 860,222</b>	<b>\$ 973,856</b>	<b>\$ 787,971</b>
<b>Program Expense</b>			
<b>Adult Spiritual Formation</b>			
Spiritual Formation Materials	870	1,000	1,100
Men's Ministries	(31)	200	300
Devotionals	279	300	200
Leadership Training & Material	12	250	250
Retreat	0	0	250
Women's Bible Study	933	500	900
<b>Total Adult Spiritual Formation</b>	<b>\$ 2,063</b>	<b>\$ 2,250</b>	<b>\$ 3,000</b>
<b>Outreach Ministries</b>			
Hospitality	3,179	5,100	5,100
Shepherd's Pantry	120	200	200
Fellowship/Sp Events	(615)	350	350
<b>Total Outreach Ministries</b>	<b>\$ 2,684</b>	<b>\$ 5,650</b>	<b>\$ 5,650</b>
<b>Liberty Corner Kids</b>			
Leadership Training & Develop	38	100	80
Curriculum	3,611	3,800	3,800
Supplies	314	1,200	900
Special Programs	3,569	2,000	2,673
Family Ministries	200	500	200
The Corner	106	300	600
Restricted Gift - LCK	(4,401)	0	0
Sports Camp	2,863	0	2,500
<b>Total Liberty Corner Kids</b>	<b>\$ 6,300</b>	<b>\$ 7,900</b>	<b>\$ 10,753</b>

- continued

# LCPC 2018 Budget

Program Expense (continued)	2017 Actual	2017 Budget	2018 Budget
<b>studentLIFE</b>			
Sr High Programs-Pulse	4,562	3,500	3,500
Sr High Education-Pulse	325	500	500
Sr High Retreats-Pulse	9,108	4,000	5,000
Jr High Programs- Elevate	910	2,500	2,000
Jr High Education- Elevate	318	500	500
Jr High Retreats- Elevate	(58)	1,000	1,000
Confirmation-Seekers	1,953	3,000	3,000
Sr High Summer Camps	15,292	2,000	5,000
Jr High Summer Camps	4,605	2,450	3,500
Advisor Training & Dev.	0	1,500	1,000
Fundraising/Auction	0	0	0
Restricted Gift - Youth	(12,500)	0	0
Youth - Vending Machine	45	0	0
<b>Total studentLIFE</b>	<b>\$ 24,560</b>	<b>\$ 20,950</b>	<b>\$ 25,000</b>
<b>Worship Arts Ministries</b>			
Music & Supplies - Traditional	454	1,200	1,200
Choir Robe Maint - Traditional	352	100	400
Piano/Organ/Handbells Maintenance	440	700	700
Special Music - Traditional	4,625	4,000	4,000
Relief Organist - Traditional	300	800	800
Equipment - Music - Traditional	48	400	400
Leader Training & Development - Traditional	0	300	300
Music & Supplies - Contemporary	2,369	2,000	2,200
Media Supplies - Contemporary	1,026	1,500	1,200
Instrument Maint - Contemporary	249	500	500
Equipment-Contemporary	1,788	1,700	1,700
Leader Train & Devel - Contemp	1,451	2,000	3,200
Special Music Camp	0	0	0
Worship Supplies	1,781	1,000	1,200
Sanctuary Flowers	279	150	100
Funeral Expense	(300)	250	0
Communion Supplies	357	1,200	750
Restricted Gift - Worship Arts	(200)	0	0
<b>Total Worship Arts Ministries</b>	<b>\$ 15,019</b>	<b>\$ 17,800</b>	<b>\$ 18,650</b>
<b>Care Giving Ministries</b>			
Stephen Ministry	2,363	3,900	5,988
Deacon Expense	980	1,250	1,250
Support Ministry	237	200	400
Restricted Gift - Stephen Min	(735)	0	0
<b>Total Care Giving Ministries</b>	<b>\$ 2,844</b>	<b>\$ 5,350</b>	<b>\$ 7,638</b>

- continued

# LCPC 2018 Budget

<b>Program Expense (continued)</b>	<b>2017 Actual</b>	<b>2017 Budget</b>	<b>2018 Budget</b>
<b>Leadership</b>			
Session Discretion	929	1,000	500
Session Retreat	380	750	500
Leadership Training & Develop.	121	500	300
<b>Total Leadership</b>	<b>\$ 1,430</b>	<b>\$ 2,250</b>	<b>\$ 1,300</b>
<b>Total Program Expense</b>	<b>\$ 54,900</b>	<b>\$ 62,150</b>	<b>\$ 71,991</b>
<b>Other Expense</b>			
<b>Business Office</b>			
Office Supplies	1,437	2,000	1,500
Office Equipment Expense	1,700	1,200	1,750
Office Maintenance Contracts	24,749	24,300	24,000
Postage	2,967	3,500	3,500
Telephone	3,502	3,400	3,400
Financial Svcs Exp	1,048	200	1,000
Computer Hardware/Software	3,912	4,000	4,000
Computer Services	24,600	24,000	22,200
Copier Paper	3,092	4,000	4,000
<b>Total Business Office</b>	<b>\$ 67,007</b>	<b>\$ 66,600</b>	<b>\$ 65,350</b>
<b>Communications</b>			
Mailings	5,825	4,500	5,900
Website	813	650	850
Promotions	497	500	500
Print Materials	1,426	2,500	2,000
Advertising	10,667	10,750	10,750
Magazine	1,458	5,000	1,000
<b>Total Communications</b>	<b>\$ 20,686</b>	<b>\$ 23,900</b>	<b>\$ 21,000</b>
<b>Buildings and Grounds</b>			
Electric	33,853	36,000	36,000
Gas	23,454	23,000	23,000
Other Utilities	19,922	18,000	18,000
Insurance, Church	37,632	39,271	39,271
Kitchen Supplies	0	100	100
Annual Maintenance Contracts	34,578	37,500	37,500
Equipment Maintenance Exp.	289	400	400
Supplies	9,926	9,000	9,000
Equipment	1,741	1,800	1,800
Custodial Services	57,882	57,000	57,000
Custodial Services-Set Ups	4,200	0	4,200

- continued



# LCPC 2018 Budget

	2017 Actual	2017 Budget	2018 Budget
<b>Other Expense (continued)</b>			
<b>Buildings and Grounds (continued)</b>			
Church Van Expense	23	0	0
Buildings-interior, routine	128	600	500
Furnish, fixtures & electronics	942	560	560
Snow Removal	23,380	23,000	23,000
Manse Maintenance	897	6,500	5,000
Manse Annual Maintenance	11,017	8,000	9,000
Bldgs-interior repair & maint.	6,207	8,000	8,000
Bldgs-exterior repair & maint.	1,477	1,500	1,500
Landscaping	2,994	3,000	3,000
Grounds-exterior repair&maint.	572	1,500	1,500
Info Tech-computers, etc.	0	600	1,100
<b>Total Buildings and Grounds</b>	<b>\$ 271,114</b>	<b>\$ 275,331</b>	<b>\$ 279,431</b>
<b>Capital/Debt Reserves</b>			
Capital Improvements	0	0	60,000
<b>Total for Other Expense</b>	<b>\$ 358,807</b>	<b>\$ 365,831</b>	<b>\$ 425,781</b>
<b>Miscellaneous Expense</b>			
Benevolence Giving	141,269	142,500	137,500
<b>Benevolence</b>	<b>\$ 141,269</b>	<b>\$ 142,500</b>	<b>\$ 137,500</b>
<b>Miscellaneous</b>			
ECO fee	15,292	14,250	14,232
<b>Total Miscellaneous</b>	<b>\$ 15,292</b>	<b>\$ 14,250</b>	<b>\$ 14,232</b>
<b>Total Benevolence/Miscellaneous</b>	<b>\$ 156,561</b>	<b>\$ 156,750</b>	<b>\$ 151,732</b>
<b>Total Church Expense</b>	<b>\$ 1,430,490</b>	<b>\$ 1,558,587</b>	<b>\$ 1,437,475</b>
<b>Net Income/(Loss) Income - Expense</b>	<b>\$ 22,119</b>	<b>\$ (117,487)</b>	<b>\$ (40,225)</b>