

PLEASE EMAIL DISTRICTOFFICE@SDAG.ORG WITH EXHIBIT QUESTIONS



DISTRICT COUNCIL
APRIL 16-18, 2018

APPLICATION FOR EXHIBIT SPACE

HOW TO REGISTER:
1. Complete the Application and Mail with payment to:
SDAG DC Exhibitor
PO Box 91750
Sioux Falls, SD 57109
OR email to districtoffice@sdag.org & mail payment
2. Questions? Call or email 605-367-3402 or districtoffice@sdag.org

| EXHIBIT BOOTH/ MEALS: | # Booths/Tickets |
|-----------------------------|----------------------|
| General Booth | \$50 x _____ = _____ |
| Missionary Booth | \$0 x _____ = \$0 |
| TBC Banquet Monday Night | \$50 x _____ = _____ |
| Men's Luncheon Tuesday | \$35 x _____ = _____ |
| Women's Luncheon Tuesday | \$35 x _____ = _____ |
| Grand Total | \$ _____ |

Company Name

Primary Contact Name

Address City, State Zip

Contact Phone Number

Email Address

General Booth: Host a general booth for all three days at Aberdeen First Assembly. Includes 8ft table and table covering. Electricity available, upon request.

Missionary Booth: For our Missionaries (US & World), we would love to have you host a booth at Aberdeen First Assembly, free of charge. Includes 8ft table and table covering. Electricity available, upon request.

Monday Night TBC Banquet: You are welcome to join us for our Monday evening banquet, to be held at Trinity Bible College in Ellendale, ND.

Tuesday Luncheons: You are welcome to join us for our Tuesday luncheons. The women will be at Aberdeen First Assembly and the men will be Aberdeen Freedom Church.

Products and Services (Check one):

- Retailer
- Artist
- Distributor
- Non-Profit
- Ministry Non-Profit
- Sponsor (see back)

Print Name/Title

Signature

Date

EXHIBITOR GUIDELINES

Sponsor Options: (includes announcement from stage)

Tuesday

8:00 - 9:00 am - Breakfast

10:15 - 10:45 am - Cookies & Coffee Break

1:00 - 1:30 pm - Coffee Break

Wednesday

10:30 - 10:45 am - Infusion Cookies & Coffee Break

Set up/Tear Down: Set-Up begins at 10:00 am on April 16th and must be completed by 12:00 pm. Tear-down for tables must take place at, **and no sooner than,** 12:00 pm on April 18th.

Security and Insurance: SDAG, Aberdeen First Assembly, and their respective agents and employees, shall not be responsible for the safety of the property of the Exhibitor and its agents or employees from theft, damage by fire, accident, or any other cause. It shall be the Exhibitor's responsibility to maintain such insurance against personal injury and property damage liability, in such amount as the Exhibitor deems appropriate.

Exhibit Design and Amenities: All exhibits must remain within the confines of their own space, and no Exhibitor will be permitted to erect signs or display products in such a manner as to obstruct the view, cause injury, or affect the display of other Exhibitors. Arrangements for electricity can be made available at no additional charge. Wi-Fi will be accessible to Exhibitors; however, due to constraints of facility, SDAG does not guarantee high-speed Internet access. Any additional expenses incurred in association with special arrangements are the responsibility of the Exhibitor.

Compliance: Exhibitor agrees to adhere to and be bound by all (1) applicable fire, utility, and building codes and regulations; (2) any rules and regulations of Aberdeen First Assembly; (3) the terms of all leases and agreements between SDAG and said facility; (4) the Americans with Disabilities Act, to the extent required to make Exhibitor's exhibit accessible to persons with disabilities; and (5) the terms of all leases and agreements between SDAG and any party relating to the Exhibit. Exhibitor shall not do or permit others to do anything in the facility which would in any way increase insurance premiums payable by SDAG or the facility.

Location: All events will be held at:
Aberdeen First Assembly
1424 24th Ave NW
Aberdeen, SD 57401

with the exception of the Monday Night TBC Banquet:
Trinity Bible College
50 S 6th Ave
Ellendale, ND 58436

and the Men's Luncheon:
Freedom Church
516 Production St, Suite 200
Aberdeen, SD 57401

Schedule: The following is a tentative copy of the general schedule for all 2018 District Council Activities:

Monday, April 16th

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|----------------|--|
| 12:00--4:00 pm | Registration Open - Aberdeen First Lobby |
| 4:00--6:00 pm | Campus Tours & Reception - Trinity Bible |
| 6:30 pm | TBC Banquet - Trinity Bible College |

Tuesday, April 17th

| | |
|--------------------|--|
| 8:00 - 10:30 am | Registration Open - Aberdeen First |
| 9:00 - 10:15 am | Celebration & Communion Service |
| 10:45 - 11:30 am | Business Meeting |
| 11:30 am - 1:30 pm | Women's Spring Luncheon - Ab. First Men's Luncheon - Freedom Church |
| 1:30 - 4:00 pm | Business Meeting |
| 7:00 pm | Credentialing Service |

Wednesday, April 18th

| | |
|--------------------|-------------------|
| 9:00 am - 12:00 pm | Infusion Sessions |
|--------------------|-------------------|

Violations of Exhibitor Contract Guidelines: Violations of these Exhibitor Contract Guidelines will afford SDAG the right to prohibit Exhibitor from exhibiting at the current year's conference (in which case Exhibitor shall forfeit its booth payments) and/or prohibit Exhibitor from exhibiting at future conferences.