

Summer 2021

WCA COVID-19/Health and Safety Protocols

Here are the protocols that will be in place at WCA for the safety of the children, the staff, the parents and families:

- Masks are optional. It is highly recommended to continue wearing masks if you have not been vaccinated.
- We will have three points of entrance and exits to the building. (1) Narthex entrance for the Toddlers and Two's. (2) The WCA entrance will be for the 3's, 4's, and Kinder. (3) Side office door by the Infant Rooms for the infants. We will begin accepting children at 8:45 am until 9:10 am.
- There is no AM or PM extended day during the summer program. Staff will check in at 8:15 am.
- There will be a check-in station on the inside of each point of entrance. Temperatures will be taken and a visual scan of the children will be made, but there is no recording of temperatures. The visual scan of the child includes symptoms of a respiratory infection, cough, shortness of breath etc. If the child has a temperature lower than 100.0, then he/she will be allowed to enter the building. The child will then sanitize his/her hands. (Hand washing with soap and water is the preferred method, so if they enter the building by the FLC doors, they may wash their hands in the restrooms.) The parent will leave the child with the WCA staff, and the child will be taken to his/her classroom by a designated "float" or specials teacher.
- Once the child/float arrives at the classroom door, one teacher will be responsible for taking care of the children already in the classroom, and one teacher will check the child in for the day. The teacher who is checking the children in will be responsible for signing each child in as they arrive.
- The children will be checked out by their parents from the classrooms. This will begin at 1:50 pm. Children that are left in the classroom after 2:10 should be brought to the front office.

Daily Classroom Protocols:

- Each teacher will be responsible for sanitizing their classrooms using a disinfecting solution that is registered by the EPA. She will also use the four-step sanitizing process that is outlined in the state minimum standards. (1) Clean with water and soap. (2) Rinse with water. (3) Sanitize with an EPA registered disinfectant. (4) Allow to air dry.
- In the restrooms, there will be extra sanitizing solutions that must be used after each class uses the restroom. The teachers will be responsible for the spraying of the solution prior to leaving the restroom.
- Each child will provide their own food for lunch and their own bedding for naps.

- Each class teacher will be responsible for wiping down the equipment on the playground after the class has used it. Only the high-touch surfaces that are made of plastic or metal, such as grab bars or railings should be cleaned.
- Toys that cannot be cleaned or sanitized should not be used.
- If possible, at nap time, try to space out the nap mats so that their heads are 6 feet apart.
- Have children sanitize their hands after using any play stations., especially if it is a group activity.
- Specials teachers will be required to wipe down any equipment/furniture/door handles/manipulatives etc. that are used by any given class.
- Infant and toddler rooms will need to have extra guidelines for diapering. These guidelines will be posted by the diaper changing stations.
- Teachers will need to be responsible for sanitizing the toddler toilets and sinks after each use.
- Children's books, or other paper-based materials are not considered a high risk for transmission and do not need additional cleaning or disinfection procedures.
- Keep all children's personal belongings as separated as possible throughout the day.
- Teachers will be responsible for communicating to parents on a regular basis. There will be a formal communication at least once a week from the classroom teachers.

Daily Program Protocols:

- Staff will sanitize their hands when they enter the building.
- Throughout the day, there will be float staff that will sanitize door handles, stair rails, etc.
- The float staff will remove toys from the classrooms that have been handled by children to disinfect them and then return them to the classrooms. A plastic laundry basket will be placed outside each door for these items to be placed in to be sanitized.
- The director will be responsible for communicating with parents the importance of keeping their children home when they are sick.
- If a child becomes sick while he or she is at school, the parent will be contacted, and he/she will be removed from the classroom.
- If COVID-19 or any communicable disease is diagnosed at the center, either a staff member or child, the director will contact the local health department and will follow all guidelines set forth by the health department for possible closures.
- The director will be responsible for sending all enrolled families the Minimum Standard Health Protocols: Checklist for Child Care Families, prior to the session start date. This will ensure that they are prepared for all of the new procedures that we have in place.

The most important protocols are to WASH YOUR HANDS on a regular basis and KEEP YOUR HANDS AWAY FROM YOUR FACE