

Adult Education Committee

Guidelines



Constitutional Provision: This committee shall be responsible for enhancing the faith life by providing regular opportunities of education and faith development. The committee shall coordinate their efforts with the Education and Faith Formation Committee (EFF) when planning for intergenerational educational opportunities that include children/youth.

Purpose: The committee shall be responsible for enhancing the faith life of adults by providing regular opportunities for education and spiritual development including but not limited to internal/external presenters and speakers.

Responsibilities

1. To plan and coordinate educational opportunities for the adults of the congregation. A variety of program topics should be offered during the course of the year including but not limited to: Biblical studies and theology; faith and spirituality issues; social and political issues; health and human wholeness; outreach ministries; and topics of interest to the congregation.
2. To coordinate the efforts of our committee with the Education and Faith Formation Committee in planning for intergenerational educational opportunities for the youth, adults, and children of the congregation.
3. To encourage greater participation in adult educational programs through public announcement and personal invitations.
4. To provide and promote opportunities to the larger community.
5. To set long-term goals that are consistent with the goals and needs of the church.
6. To manage the budget for each annual year., including honorariums for outside speakers
7. To contact, coordinate, schedule and introduce speakers for the adult education hour.
8. To identify and plan to provide technological support for Adult Education offerings

Procedures

1. At their first meeting after elections (when outgoing, continuing, and new members are present), the committee shall evaluate the adult educational programs and discuss possible objectives and future plans.
2. At the first committee meeting of the year, the following appointments shall be made:
 - Chairperson
 - Council Representative

- Secretary
- 3. The committee will meet as needed, normally every month.
- 4. The committee shall consist of 5 or more members.

Evaluations

1. Records of total attendance shall be kept of the scheduled programs presented by this committee.
2. Regular and formal feedback shall be requested from program participants and non-participants.