

## Direction Deadlines for 2026-27



The monthly *Direction* newsletter is one important way that information about the life of our church can reach every household in the congregation. It is designed so that anyone with a timely message to share can do so. The newsletter is published monthly. Typically, the deadline for articles is the third Wednesday of the month, and the *Direction* is mailed the following Wednesday. However, some shifting may occur due to special situations.

**Submission requirements:** You may submit articles:

- Via e-mail to [uccnb@uccnb.org](mailto:uccnb@uccnb.org)
  - As text pasted into the body of an e-mail
  - As an attachment (Word doc or google doc please, **no** PDFs)
  - Events you want included for the Calendar (Earlier the better)
  - Word Limit (200)

Issue	Deadline	Issue	Deadline
<b>2026</b>		<b>2027</b>	
July	June 24	January	December 16
August	July 22	February	January 20
September	August 19	March	February 17
October	September 23	April	March 24
November	October 21	May	April 21
December	November 18	June	May 19

## E-letter Requirements and Deadline



The weekly E-Letter is another way that information about the life of our church can reach congregation. The deadline for the weekly E-letter is **Thursdays at 8am**. Any submissions after this time will not be included until the following week. Please make sure any submissions are the final versions (i.e. no sending email threads that need to be pieced together for the e-letter)

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  - As text pasted into the body of an e-mail
  - As an attachment (Word doc or google doc please, **no** PDFs)
  - Word Limit (150)