



# GraceKids Volunteer Application

**CONFIDENTIAL**

This screening application is to be completed by all applicants for any adult position (volunteer or compensated) in the children's or youth ministry of Grace Church. This is not an employment application form. It is being used to help the church provide a safe and nurturing environment for those children and youth who participate in our programs.

Date \_\_\_\_\_ Email: \_\_\_\_\_

Name \_\_\_\_\_

First

Middle

Last

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Cell Phone \_\_\_\_\_ Service Provider (for text reminders) \_\_\_\_\_

Date of Birth: \_\_\_\_\_ (MM/DD/YYYY)

How long have you been attending Grace Ann Arbor? \_\_\_\_\_

**Please indicate the type of children's work you prefer:**

**Age Group/Area:**

Nursery/Toddler \_\_\_\_\_ 2-3 years \_\_\_\_\_ 4-5 years \_\_\_\_\_

Grades K-3 \_\_\_\_\_ Grades 4 & 5 \_\_\_\_\_ Mid-Week Resource Team \_\_\_\_\_

**Volunteer Position:**

Teacher \_\_\_\_\_ Helper \_\_\_\_\_

**How often can you serve?**

2x month \_\_\_\_\_ 3x a month \_\_\_\_\_ Every other week \_\_\_\_\_

**Service Preference:**

9:30AM \_\_\_\_\_ 11AM \_\_\_\_\_ 5PM \_\_\_\_\_ No Preference \_\_\_\_\_

Date available to begin: \_\_\_\_\_

How are you involved in personal Christian growth?

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List any gifts, callings, education or other factors that have prepared you for children or youth work.

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Name and address of church of which you are a member:

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List (name and location) other churches you have attended regularly during the past five years:

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List all previous church work involving youth. List each church's name and address, type of work, and dates. Churches may be contacted as references.

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List all previous non-church work involving youth. List each organization's name and address, type of work, dates. Organizations may be contacted as references.

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Have you ever been fired from a childcare position? \_\_\_\_ Yes \_\_\_\_ No  
(If yes, please explain.) \_\_\_\_\_

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## BACKGROUND CHECK INFORMATION

Maiden Name/Aliases Used (if applicable) \_\_\_\_\_

Please list all the states you have lived in since the age of 18: \_\_\_\_\_

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The following are my responses to questions about my criminal record history (if any) with descriptions to any questions with a **YES** answer:

1. Have you ever been convicted or plead guilty before a court of any federal, state, or municipal criminal offense? (Excluding minor traffic violations)

YES  NO  If Yes, please explain:

2. Have you ever received deferred adjudication or similar disposition for any federal, state or municipal criminal offense?

YES  NO  If Yes, please explain:

3. Have you ever received probation or community supervision for any federal, state or municipal offense?

YES  NO  If Yes, please explain:

4. Have you ever been convicted of any criminal offense in a country outside the jurisdiction of the United States?

YES  NO  If Yes, please explain:

5. As of this date, do you have any pending criminal charges against you?

YES  NO  If Yes, please explain:

6. Have you ever served in the US Military? YES  NO

7. If you answered YES to the above question, did you receive a DD214?

YES  NO  If Yes, can you present the document? YES  NO

8. If you answered YES to the above question 6, did you receive an honorable discharge?

YES  NO  If No please explain:

PERSONAL REFERENCES (Non-relatives, employers, supervisors, church workers)

Name \_\_\_\_\_ Relationship\_\_\_\_\_

Email Address \_\_\_\_\_

Phone (\_\_\_\_\_)\_\_\_\_\_

Name \_\_\_\_\_ Relationship\_\_\_\_\_

Email Address \_\_\_\_\_

Phone (\_\_\_\_\_)\_\_\_\_\_

*The information contained in the application is correct to the best of my knowledge. I authorize the listed references to give you any information (including opinions) they have regarding my character and fitness for your work. I waive any right I may have to inspect any information provided about me by any person identified in this application. In consideration of the receipt and evaluation of this application by Grace Church, I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account compliance or any attempts to comply, with this authorization.*

*I hereby authorize Grace Church to investigate my background and qualifications for purposes of evaluating whether I am qualified for the position for which I am applying. I understand that Grace Church will utilize an outside firm or firms to assist it in checking such information, and I specifically authorize such an investigation by information services and outside entities of the company's choice. I also understand that I may withhold my permission and that in such a case, no investigation will be done, and my application will not be processed further.*

*I hereby acknowledge that I have received, read, and understand the GraceKids Children's Ministry Policies & Procedures Handbook, that I am fully in agreement with it, that I will comply with it, and that I, to the best of my ability and with the Lord's help, will seek to assist the church in its efforts to prevent abuse to the youth involved in its programs.*

I further state that **I have carefully read the foregoing release and know the contents thereof and I sign this release as my own free act.** This is a legally binding agreement, which I have read and understand.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_